

**REGULAR MEETING OF DALMENY TOWN COUNCIL
MONDAY, NOVEMBER 7, 2022, 7:00 P.M.
DALMENY TOWN OFFICE – TOWN COUNCIL CHAMBERS**

AGENDA:

CALL TO ORDER – 7:00 p.m.

ADOPTION OF AGENDA – additions/deletions

MINUTES OF THE PREVIOUS MEETING

- a. October 17, 2022 Regular Council Meeting

BUSINESS ARISING FROM THE MINUTES:

- a.

ACCOUNTS FOR APPROVAL

- a. Approval of Current Accounts
- b. Approval of Payroll (2)
- c. Per Diems

FINANCIALS

- a. Tax Comparisons for the Month of October

CORRESPONDENCE

- a. Conx Wireless
- b. SUMAssure – Risk Management Bulletin

DELEGATIONS

- a.

REPORTS

- a. EMO Report
- b. Fire Chief's Report
 - Fire Chief's Report
 - Fire Rescue Department Minimum Fire Service Level
- c. Chief Administrative Officer's Report

NEW BUSINESS

- a.

BYLAWS

- a.

QUESTIONS FROM THE PUBLIC

ROUND TABLE DISCUSSION/IN CAMERA

ADJOURN

Next Regular Meeting: November 21, 2022

2022 Regular Council Meetings: November 7,21; December 5,19

Committee of Whole Meetings: 6:30 p.m. prior to Regular Council Meetings; and
7:00 p.m. on alternate Mondays from council meetings, when required:

Next Dalmeny Police Commission Meeting: November 21, 2022 commencing at 5:00 p.m.

2022 Dalmeny Police Service Meeting Schedule: November 21; December 19

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, OCTOBER 17, 2022
DALMENY TOWN OFFICE

PRESENT: Mayor Jon Kroeker, Councillors Ed Slack, Anna-Marie Zoller, Greg Bueckert, Eric Desnoyers, and Matt Bradley. Also present was CAO Jim Weninger.

ABSENT: Councillor Lacy Boisvert.

CALL TO ORDER

Mayor Jon Kroeker called the Regular Council Meeting to order at 7:00 p.m., a quorum being present.

ADOPTION OF AGENDA

353/22 – Desnoyers/Bradley – That the agenda for the Regular meeting of Council of the Town of Dalmeny for October 17, 2022 be adopted as presented.

Carried.

MINUTES

354/22 – Zoller/Slack – That the Minutes of the September 26, 2022 Regular Council meeting be approved as circulated.

Carried.

OFFICE ASSISTANT ADVERTISEMENT

355/22 – Bradley/Desnoyers – That the advertisement for Office Assistant Casual/Part-Time position be acknowledged by Council.

Carried.

ACCOUNTS PAYABLE

356/22 – Bueckert/Bradley – That the accounts as detailed on the attached cheque listing and amounting to \$349,747.21 for the period ending October 13, 2022 and representing cheque numbers 17752 to 17791 be approved by Council.

Carried.

PAYROLL AND PER DIEMS

357/22 – Desnoyers/Bradley – That the payroll and per diem listing in the amount of \$27,408.63 for the pay period ending October 3, 2022 be approved by Council.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, OCTOBER 17, 2022
DALMENY TOWN OFFICE

FIRE RESCUE PAYROLL

358/22 – Zoller/Bueckert – That the fire rescue payroll listing in the amount of \$13,501.60 for the pay period ending September 30, 2022 be approved by Council.

Carried.

OPERATING REVENUES AND EXPENDITURES

359/22 – Slack/Bradley – That the Bank Reconciliation and Statement of Operating Revenues and Expenditures be accepted by Council for the period ending September 30, 2022.

Carried.

OUTSTANDING TAX COMPARISONS

360/22 – Slack/Desnoyers – That the listing of outstanding municipal and school property tax comparisons, along with frontage taxes for the month of September be accepted by Council.

Carried.

MINISTRY OF ENVIRONMENT- DIRECTOR OF FISHERIES

361/22 – Slack/Bueckert – That the letter of October 6, 2022 from Director of Fisheries Matt Tyree of the Ministry of Environment – Fish, Wildlife and Lands Branch regarding the current goldfish infestation and potential introduction of goldfish into the North Saskatchewan River be accepted by Council.

Carried.

OCCUPATIONAL HEALTH COMMITTEE MINUTES

362/22 – Zoller/Desnoyers – That the Minutes of the June 8, 2022 Occupational Health Committee Meeting be accepted by Council.

Carried.

Librarian Bonnie Furi arrived at the meeting at 7:20 p.m.

QUALITY ASSURANCE AND QUALITY CONTROL POLICY

363/22 – Bueckert/Bradley – That the EPB 243 – Quality Assurance and Quality Control Policy for the Town of Dalmeny Waterworks: An Overview for Smaller Waterworks – June 2015 be accepted by Council and that Environmental Protection Officer (EPO) Lee Reinhart be advised of the same.

Carried.

TOWN OF DALMENY
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MONDAY, OCTOBER 17, 2022
DALMENY TOWN OFFICE

Public Works Manager Jeff Johnson arrived at the meeting at 7:21 p.m.

LIBRARIAN'S REPORT

364/22 – Desnoyers/Bradley – That the Librarian's Quarterly Report for the period ending September 30, 2022 as presented by Librarian Bonnie Furi be accepted by Council.

Carried.

Librarian Bonnie Furi left the meeting at 7:26 p.m. and did not return.

Recreation Manager Mat Halcro arrived at the meeting at 7:34 p.m.

PUBLIC WORKS MANAGER REPORT

365/22 – Bueckert/Bradley – That the Public Works Manager's Quarterly Report for the period ending September 30, 2022 as presented by the Public Works Manager Jeff Johnson be accepted by Council.

Carried.

RECREATION MANAGERS REPORT

366/22 – Bueckert/Slack – That the Recreation Quarterly Report for the period ending September 30, 2022 as presented by Recreation Manager Mat Halcro be accepted by Council.

Carried.

Public Works Manager Jeff Johnson and Recreation Manager Mat Halco left the meeting at 7:47 p.m. and did not return.

CAO REPORT

367/22 – Desnoyers/Bradley – That the Chief Administrative Officer's Report as presented by the Chief Administrative Officer Jim Weninger for October 17, 2022 be accepted by Council.

Carried.

Mayor Jon Kroeker and Councillor Matt Bradley left the meeting due to a conflict of interest.

In the absence of Mayor Jon Kroeker, Deputy Mayor Ed Slack presided over the meeting.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, OCTOBER 17, 2022
DALMENY TOWN OFFICE

ETHICS VIOLATION COMPLAINT

368/22 – Bueckert/Desnoyers – That following an Ethics Violation Complaint being received by the Town, the Designated Officer has completed his initial investigation and Council hereby acknowledges that a code of ethics complaint has been filed and that the Investigator will initiate the investigation.

Carried.

Mayor Jon Kroeker returned to the meeting at 7:56 p.m. and presided over the meeting.

Deputy Mayor Ed Slack vacated the chair and resumed his position as Councillor.

Councillor Matt Bradley returned to the meeting at 7:56 p.m.

IN-CAMERA

369/22 – Slack/Zoller – That Council move into the Committee of the Whole and that the session be “in camera” at 7:57 p.m.

Carried.

RECONVENE

370/22 – Slack/Bradley - That Council reconvene and report at 8:13 p.m.

Carried.

PENALTY AND INTEREST SWITCHES

371/22 – Bueckert/Bradley– That due to the property taxes in the amount of \$2,085.01 for the property legally known as Lot 24, Block 33, Plan 90S27172, that the penalty and interest switches be turned off subject to the following terms and conditions.

- Post-dated cheques in the amount of \$50.00 per month be given to the Town for October, November, and December 2022.
- After December 2022, post-dated cheques in the amount of \$350.00 per month be given to the Town for the months thereafter until paid in full.
- All utility invoices are to remain current.
- In the event that a monthly cheque is not received by the Town and/or honoured by the Credit Union and/or Financial Institution that the penalty and interest switches be turned back on, until the cheque(s) is honoured.
- That upon the property taxes being paid in full, that the owner enrolls in the Tax Installment Payment Plan Service (T.I.P.P.S).
- That the owner enrolls in the Utility pre-authorized payment plan.
- That this arrangement be acceptable to the Provincial Mediation Board.
- That this matter be reviewed again on or about January 16, 2023.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, OCTOBER 17, 2022
DALMENY TOWN OFFICE

CONTRACT CHANGE ORDER 4- THRUST BLOCK REMOVAL

372/22 – Slack/Desnoyers – That the Contract Change No. 4 – Change Order for the Extra Work regarding the Thrust Block Removal in the amount of \$1,500.00, plus applicable taxes be accepted by Council and that Project Manager Chad Carruthers be advised of the same. This Thrust Block Removal also involved additional 250mm pipe and two roll bar couplings to match existing.

Carried.

INTEREST AND PENALTY SWITCHES

373/22 – Desnoyers/Slack – That due to the outstanding property taxes in the amount of \$19,235.82 for the property legally known as Lot 1, Block 13, Plan 74S25335, that the penalty and interest switches be turned off subject to the following terms and conditions.

- Post-dated cheques/on line payments be provided as follows:
 - o On the 10th of each month \$1,000.00 be paid to the Town.
 - o On the 15th of each month \$250.00 be paid to the Town.
 - o On every second Friday of each month \$225.00 be paid to the Town
- All utility invoices are to remain current.
- In the event that a monthly cheque is not received by the Town and/or honoured by the Credit Union and/or Financial Institution that the penalty and interest switches be turned back on, until the cheque(s) is honoured.
- That upon the property taxes becoming current, that the owner enrolls in the Tax Installment Payment Plan Service (T.I.P.P.S).
- That the owner enrolls in the Utility pre-authorized payment plan.
- That this arrangement be acceptable to the Provincial Mediation Board.
- That this matter be reviewed again on or about January 16, 2023.

Carried.

ADJOURN

374/22 – Bradley/Bueckert – That the meeting be adjourned. Time 8:36 p.m.

Carried.

(seal)

Mayor

Chief Administrative Officer

Report Date
10/13/2022 3:46 PM

Dalmeny
Accounts for Approval
As of 10/13/2022
Batch: 2022-00052 to 2022-00054

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
17752	09/30/2022	AMSC Insurance Services Ltd NOV 2022	NOV GROUP INSURANCE	8,294.75	8,294.75
17753	09/30/2022	M.E.P.P. SEPT 2022	SEPTEMBER MEPP PMT	13,374.74	13,374.74
17754	09/30/2022	Minister of Finance SEPT 2022	SEPT TAXES COLLECTED	38,929.40	38,929.40
17755	10/17/2022	Astro Towing 568368	TOW POLICE TAHOE	199.33	199.33
17756	10/17/2022	Bell Mobility Inc. OCT 2022	AERATION BUILDING AUTODIALER	74.32	74.32
17757	10/17/2022	Bluewave Energy 799220696	ZAMBONI PROPANE	94.00	94.00
17758	10/17/2022	Braden Olynick 5	PARAMEDIC LICENSE FEE	440.00	440.00
17759	10/17/2022	Brogan Fire & Safety 0408-488393	FIRE- TURNOUT GEAR CLEAN	449.55	449.55
17760	10/17/2022	C & K Lawn & Yard Care 2028	MOW OUTDOOR RINK	168.00	168.00
17761	10/17/2022	Canadian National Railways 91652339	SIGNAL MAINTENANCE	296.50	296.50
17762	10/17/2022	Crosby Hanna & Assoc. #66(395-41)#88	ADVISORY/DEVELOPMENT PERMITS	2,677.50	2,677.50
17763	10/17/2022	Eastside Paint & Wallpaper 393888	ARENA- PAINT	1,230.99	1,230.99
17764	10/17/2022	Emco Waterworks 649223003177	WATERLINE REPAIR PARTS	242.98	242.98
17765	10/17/2022	GFL Environmental 1630/3701/3698/	TOWN FLUSH MAINT	16,603.55	16,603.55
17766	10/17/2022	hbi office plus #S082963	OFFICE/POLICE/PW OFFICE SUPPLI	769.54	769.54
17767	10/17/2022	Jacqueline Gordon 36/35	FIRE UNIFORM ALTERATIONS	205.00	205.00
17768	10/17/2022	Jenson Publishing 66856/66887	FIRE PREVENTION/OFFICE JOB AD	184.80	184.80
17769	10/17/2022	Jim Weninger 101 102	RRSP CONTRIBUTIONS ZOOM/MEETINS/MEALS	3,957.00 372.11	4,329.11
17770	10/17/2022	John Brooks Company Ltd 2481537	LIFT 1/2 BROOKS PUMP SUPPLIES	5,231.42	5,231.42
17771	10/17/2022	Karen Roberts			

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		32	ARENA BOOTH SUPPLIES	157.80	157.80
17772	10/17/2022	Kelly Janzen 60	FIRE-CONSUMABLES-OCT 12	181.82	181.82
17773	10/17/2022	Loblaws Inc. 43972/28734	ARENA BOOTH SUPPLIES	842.83	842.83
17774	10/17/2022	Loraas Disposal Services SEPT2022	SEPTEMBER GARGAGE/COMPOST	16,024.46	16,024.46
17775	10/17/2022	Lorne Schmidt 9	RENT ARENA SPRAYER	150.00	150.00
17776	10/17/2022	Minister of Finance 122232/822232	FIRE/POLICE RADIO LICENSE	1,332.00	1,332.00
17777	10/17/2022	Nor-Tec Linen Services R1-892770	POLICE/OFFICE/LIBRARY MATS	80.11	80.11
17778	10/17/2022	Northern Factory Workwear 249155/251236	PW-BRAD WORKBOOTS/PARKAS	849.10	849.10
17779	10/17/2022	Prairie Mobile Communications FASASIN22610	FIRE-RADIOS	138.20	138.20
17780	10/17/2022	Princess Auto 4238978/4251393	PW-TRACTOR/SHOP SUPPLIES	121.86	121.86
17781	10/17/2022	Pro Service Mechanical Ltd 221148-1	JJ EXHAUST FAN REPAIR	452.88	452.88
17782	10/17/2022	Quorex Construction 22-398 PROG 9	TOWN SHOP PROGRESS 9	220,612.08	220,612.08
17783	10/17/2022	RA Auto Repair LTD 40909/40908	POLICE-FORD-STROBE TAHOE STAR	1,137.81	1,137.81
17784	10/17/2022	Reed Security 1592744	SECURITY CAMERAS	529.47	529.47
17785	10/17/2022	Ricoh Canada Inc. MSI99068564	OFFICE 365	74.74	74.74
17786	10/17/2022	Sask Research Council 135/456/136/...	WATER LAB TESTING	641.04	641.04
17787	10/17/2022	Sask. Government Insurance 158	PW-TRAILER PLATES	114.68	114.68
17788	10/17/2022	Saskatoon CO-OP 828	PW/POLICE/FIRE/REC FUEL	4,643.55	4,643.55
17789	10/17/2022	SaskTel CMR 424	SASKTEL PMT	2,030.83	2,030.83
17790	10/17/2022	The Rent-It-Store 216594	PW-CUTTERS-PRUNNER SAW/POLE	466.29	466.29
17791	10/17/2022	Tyco Integrated Fire/Security 89125153/135921	ARENA-SPRINKLER INSPECT/REPAIR	5,370.18	5,370.18
				Total for AP:	349,747.21

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Certified Correct This October 13, 2022

Mayor

Administrator

Payor/Payee's List Ready for Manual Release

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Payor/Payee Name	Type	Amount
<u>Anderson, Scott</u>		1674.96
<u>Baxter, Thomas</u>		260.56
<u>Bell, Alicia</u>		260.56
<u>Boisvert, Lacy</u>		311.30
<u>Bonin, Ed</u>		1292.55
<u>Bradley, Matt</u>		321.30
<u>Bueckert, Greg</u>		321.30
<u>Desnoyers, Eric</u>		321.30
<u>Dorner, Tyler</u>		1440.79
<u>Dyck, Bradley</u>		1538.60
<u>Elder, Rick</u>		1180.39
<u>Furi, Bonnie</u>		429.34
<u>Halcro, Mathew</u>		1402.57
<u>Hollingshead, Jayson</u>		1617.26
<u>Honeker, Sheila</u>		383.65
<u>Janzen, Kelly</u>		1324.35
<u>Johnson, Jeffrey</u>		1708.03
<u>Klassen, Wade</u>		100.00
<u>Klein, Marlys</u>		862.63
<u>Kroeker, Jonathan</u>		701.28
<u>Rowe, Scott</u>		2282.10
<u>Slack, Edward</u>		321.30
<u>Splawinski, Scott</u>		1550.74
<u>Trayhorne, Laurelea</u>		949.80
<u>Van Meter, Christine</u>		1696.13
<u>Weninger, Jim</u>		2834.54
<u>Zoller, Anna-Marie</u>		321.30

27,408.63

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Payor/Payee Name	Ac	pe	Amount
Baerg, Shara			355.41
Baxter, Thomas			689.20
Bell, Alicia			507.01
Donegan, Jason			653.60
Elder, Joanne			763.27
Fire Association, Dalmeny			675.00
Hamel, Shyla			65.20
Hyland, Brian			230.66
Hyland, Nikki			850.75
Hyland, Mykenzie			135.00
Janzen, Jayce			170.20
Jobson, Zane			20.00
King, Devin			882.22
Klassen, Darlene			331.37
Klassen, Connie			731.45
Klassen, Wade			615.20
Moody, Thomas			1512.71
Nebozenko, Dakota			20.00
Olynick, Braden			489.13
Paul, Keelan			457.34
Peters, Colten			256.38
Pollock, Brandon			216.55
Rathgeber, Kyle			33.32
Scheller, Carson			170.40
Shand, Frank			61.90
Villafuerte, Carlos			144.65
Vodden, Patrick			2200.88
Woodland, Victoria			262.80

13,501.60

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11/03/2022 10:30 AM

Proposed

Dalmeny
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Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
17792	10/31/2022	AMSC Insurance Services Ltd NOVEMBER 2022	NOVEMBER GROUP INSURANCE	8,108.38	8,108.38
17793	10/31/2022	M.E.P.P. OCT 2022	OCTOBER MEPP PMT	20,706.65	20,706.65
17794	10/31/2022	Minister of Finance OCT 2022	OCTOBER SCHOOL TAXES	37,377.55	37,377.55
17795	10/31/2022	Petty Cash 209	PETTY CASH REPLENISH	383.33	383.33
17796	10/31/2022	SaskEnergy Corp. OCT 2022	OCTOBER POWER/ENERGY PMT	15,260.02	15,260.02
17797	10/31/2022	SaskTel CMR 425	SASKTEL PMT	1,056.16	1,056.16
17798	11/07/2022	Access Communications OCT 2022	ARENA CABLE	49.20	49.20
17799	11/07/2022	Accu-Sharp Tooling LTD 3432	ARENA-ZAMBONI ICE KNIFE	86.58	86.58
17800	11/07/2022	Alberta Fire Chiefs Assoc. IN22-1110	FIRE INVESTIGATOR PRINCIPLES	166.48	166.48
17801	11/07/2022	Andrew Sheret Limited 30-060141	PW -PUMP SUPPLY	156.75	156.75
17802	11/07/2022	ASL Paving Ltd. NO.071-106-P2	PUMPHOUSE ROAD/WATER MAIN	93,790.41	93,790.41
17803	11/07/2022	Bell Mobility Inc. NOV 2022	AERATION BUILDING AUTODIALER	74.32	74.32
17804	11/07/2022	Bluewave Energy 220698/220697	ZAMBONI PROPANE	199.59	199.59
17805	11/07/2022	Canadian National Railways 91657204	SIGNAL MAINTENANCE	296.50	296.50
17806	11/07/2022	Catterall & Wright 22-360 22-381 22-350 22-351	WATER PUMPHOUSE ENGINEERING MISC ENGINEERING PRAIRIE ST/ROSS COURT TOWN SHOP DEVELOPMENT	24,130.80 1,423.02 386.80 819.53	26,760.15
17807	11/07/2022	Cindy Keet 5	ARENA BOOTH SUPPLIES	285.92	285.92
17808	11/07/2022	Connie Klassen 31	FIRE PANKCAKE BFAST SUPPLIES	558.33	558.33
17809	11/07/2022	Crosby Hanna & Assoc. #89(396-31) #67	DEVELOPMENT/ADVISORY SERVICES	766.51	766.51
17810	11/07/2022	Emco Waterworks 3003253/000188	VALVE REPLACE-CURB BOX/SUPP	522.40	522.40

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17811	11/07/2022	Evergaud Fire Safety 3292	FIRE- CYLINDER TEST/REFILL	170.34	170.34
17812	11/07/2022	Information Services Corp C122-00001323	URBAN CADASTRAL ANNUAL MAINT	506.77	506.77
17813	11/07/2022	Kelly Janzen 61	POLICE-OFFICE SUPPLIES/CHILI	117.66	117.66
17814	11/07/2022	Loblaws Inc. 108/437/256	ARENA BOOTH SUPPLIES	972.02	972.02
17815	11/07/2022	McGill's Industrial Service 22-0811	HYDROVAC CURB BOX	1,319.47	1,319.47
17816	11/07/2022	Ministry of Highways 3	TOWN SHOP LEASE AGREEMENT	157.50	157.50
17817	11/07/2022	MuniCode Services Ltd. 55365	BUILDING INSPECTIONS	1,065.67	1,065.67
17818	11/07/2022	Nor-Tec Linen Services RI-893175	OFFICE/ARENA/POLICE MATS	131.17	131.17
17819	11/07/2022	Northern Factory Workwear 251395	PW-WINTER PARKA	184.80	184.80
17820	11/07/2022	Pitney Works 116	OFFICE POSTAGE	840.00	840.00
17821	11/07/2022	Prairie Meats 951765	ARENA BOOTH SUPPLIES	294.58	294.58
17822	11/07/2022	Princess Auto 4253842/4279788	PW-GLOVES/SHOP SUPPLIES	51.84	51.84
17823	11/07/2022	Quorex Construction 22-446	TOWN SHOP PROGRESS 10	126,891.58	126,891.58
17824	11/07/2022	RA Auto Repair LTD 40985	POLICE CAR TIRE REPAIR	40.00	40.00
17825	11/07/2022	Reed Security 1596683	SECURITY CAMERAS	529.47	529.47
17826	11/07/2022	Regent Signs 17347/16415	FARMERS MARKET/S&P SIGN	396.83	396.83
17827	11/07/2022	Rempel Engineering 20280	TOWN SHOP ENGINEERING	1,696.80	1,696.80
17828	11/07/2022	Rick Elder 147	REIMBURSE CUSTOM SIGN	275.00	275.00
17829	11/07/2022	Ricoh Canada Inc. 32/99/500/22/61	ARENA COMPUTER/SUPPORT	2,275.55	2,275.55
17830	11/07/2022	Robertson Stromberg 42/43/96/544/41	TAX ENFORCEMENT	1,066.25	1,066.25
17831	11/07/2022	Robinson Supply S107827014	PUMP SUPPLIES	56.51	56.51
17832	11/07/2022	Roto Rooter			

Report Date
11/03/2022 10:30 AM

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		12453/12426/497	SEWER LINE	555.00	555.00
17833	11/07/2022	Sandale Utility Products 215223001619	VALVE REPLACE SUPPLIES	69.10	69.10
17834	11/07/2022	Sask Research Council 3747/281/3471	WATER LAB TESTING	203.97	203.97
17835	11/07/2022	Sask Water SW078745	BULK WATER	51,261.63	51,261.63
17836	11/07/2022	Saskatoon Varsteel 10890874	GRADER SNOW GATE	493.00	493.00
17837	11/07/2022	Sea Hawk Specialized 5539	FIRE FOAM REFILLS	3,328.67	3,328.67
17838	11/07/2022	Southern Irrigation 460031/459895	PW-PUMP SUPPLIES	309.70	309.70
17839	11/07/2022	Stevenson Industrial 22309/22281	ARENA/CURLING ICE PLANT START	2,693.46	2,693.46
17840	11/07/2022	SVP Envoyer paiement a 6733893/6777432	12 WATER METERS/SUPPLIES	5,709.55	5,709.55
17841	11/07/2022	Swish-Kemsol J034430	ARENA JANITORIAL	170.83	170.83
17842	11/07/2022	The Bolt Supply House Ltd. 7922387-00	PW-SHOP SUPPLIES	88.42	88.42
17843	11/07/2022	Trans-Care Rescue 23386	FIRE- SCBA REFILL	346.32	346.32
17844	11/07/2022	Zak's Home Hardware 25351/25441	PW-SHOP SUPPLIES	147.90	147.90
				Total for AP:	411,022.59

Payor/Payee's List Ready for Manual Release

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Payor/Payee Name	Rec Type	Amount
<u>Anderson, Scott</u>	C	1513.37
<u>Berrecloth, Colleen</u>	C	471.78
<u>Berrecloth, Donald</u>	C	196.62
<u>Bonin, Ed</u>	C	1292.55
<u>Derksen, Crystal</u>	C	268.29
<u>Dorner, Tyler</u>	C	1682.07
<u>Dyck, Bradley</u>	C	1509.34
<u>Elder, Rick</u>	C	1242.20
<u>Furi, Bonnie</u>	C	415.22
<u>Halcro, Mathew</u>	C	1402.57
<u>Hollingshead, Jayson</u>	C	1617.26
<u>Honeker, Sheila</u>	C	249.12
<u>Janzen, Kelly</u>	C	1324.35
<u>Johnson, Jeffrey</u>	C	1749.68
<u>Johnson, Phoebe</u>	C	57.52
<u>Keet, Cindy</u>	C	195.73
<u>Klein, Marlys</u>	C	862.63
<u>Roberts, Karen</u>	C	66.09
<u>Rowe, Scott</u>	C	2282.10
<u>Splawinski, Scott</u>	C	1550.74
<u>Trayhorne, Laurelea</u>	C	949.80
<u>Van Meter, Christine</u>	C	1716.74
<u>Weninger, Jim</u>	C	2834.54

25,450.31

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Payor/Payee Name	Amount
<u>Anderson, Scott</u>	1627.22
<u>Berrecloth, Donald</u>	382.47
<u>Bonin, Ed</u>	1292.55
<u>Brabant, Addison</u>	182.70
<u>Dorner, Tyler</u>	1602.22
<u>Dyck, Bradley</u>	1811.87
<u>Elder, Rick</u>	1209.33
<u>Furi, Bonnie</u>	311.57
<u>Halcro, Mathew</u>	1509.14
<u>Hollingshead, Jayson</u>	1641.77
<u>Honeker, Sheila</u>	276.62
<u>Janzen, Kelly</u>	1472.66
<u>Janzen, Ayden</u>	40.60
<u>Johnson, Jeffrey</u>	2299.15
<u>Johnson, Marina</u>	54.13
<u>Keet, Cindy</u>	700.04
<u>Klein, Marlys</u>	970.27
<u>Meyers, Morgan</u>	186.07
<u>Roberts, Karen</u>	402.00
<u>Rowe, Scott</u>	2455.68
<u>Splawinski, Scott</u>	3231.16
<u>Trayhorne, Laurelea</u>	1074.49
<u>Van Meter, Christine</u>	1913.78
<u>Weninger, Jim</u>	2986.37

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29,633.86

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Payor/Payee Name	A	ype	Amount
<u>Baxter, Thomas</u>			260.56
<u>Bell, Alicia</u>			260.56
<u>Boisvert, Lacy</u>			311.30
<u>Bradley, Matt</u>			321.30
<u>Bueckert, Greg</u>			321.30
<u>Desnoyers, Eric</u>			321.30
<u>Klassen, Wade</u>			100.00
<u>Kroeker, Jonathan</u>			701.28
<u>Slack, Edward</u>			321.30
<u>Zoller, Anna-Marie</u>			321.30

3240.20

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October Outstanding Municipal and School Property Taxes, along with Frontage Taxes

2022 TIPPS \$77,677.14/month - 227 Properties
 2021 TIPPS \$74,768.17/month - 222 Properties
 2020 TIPPS \$65,116.94/month - 207 Properties
 2019 TIPPS \$59,874.96/month - 191 Properties
 2018 TIPPS \$54,340.73/month - 174 Properties

2022	Current	Arrears	Total
Municipal	\$ 232,905.86	\$ 70,275.89	\$ 303,181.75
School	\$ 87,107.23	\$ 17,646.61	\$ 104,753.84
Frontage	\$ 3,045.96		\$ 3,045.96
Totals	\$ 323,059.05	\$ 87,922.50	\$ 410,981.55

2021	Current	Arrears	Total
Municipal	\$ 215,101.05	\$ 126,394.89	\$ 341,495.94
School	\$ 82,767.32	\$ 21,340.74	\$ 104,108.06
Frontage	\$ 1,427.10		\$ 1,427.10
Totals	\$ 299,295.47	\$ 147,735.63	\$ 447,031.10

2020	Current	Arrears	Total
Municipal	\$ 209,678.32	\$ 145,817.81	\$ 355,496.13
School	\$ 80,188.92	\$ 27,861.63	\$ 108,050.55
Frontage	\$ 149.01		\$ 149.01
Totals	\$ 290,016.25	\$ 173,679.44	\$ 463,695.69

2019	Current	Arrears	Total
Municipal	\$ 296,055.16	\$ 133,461.33	\$ 429,516.49
School	\$ 96,244.60	\$ 33,009.18	\$ 129,253.78
Frontage	\$ 80.84		
Totals	\$ 392,380.60	\$ 166,470.51	\$ 558,851.11

2018	Current	Arrears	Total
Municipal	228,056.54	110,341.76	338,398.30
School	85,658.10	30,916.05	116,574.15
Frontage	8.07		8.07
Totals	313,722.71	141,257.81	454,980.52

2017	Current	Arrears	Total
Municipal	222,766.94	89,218.63	311,985.57
School	84,730.87	25,735.84	110,466.71
Frontage			
Totals	307,497.81	114,954.47	422,452.28

2016	Current	Arrears	Total
Municipal	209,857.64	121,962.87	331,820.51
School	85,010.89	33,584.00	118,594.89
Frontage			
Totals	294,868.53	155,546.87	450,415.40

Correspondence A⁴

*Ready for
Council
Nov 3/22*



NEW Exciting Feature!
Upgrade to Your **Existing Water Fill Station**

Provide Water Access to One-Off, Occasional & Seasonal Users
Add Credit & Debit Card Time-of-Sale Access!



System Benefits:

- Provide access to non-regular Users
- Recover merchant fee with adjusted \$/litre rate
- **24/7/365** User access
- Transaction funds go directly into bank account
- **No Office Administration** involvement required
- User's bank statement provides **transaction** details

Who can use this feature:

- Anyone with a debit or credit card

System Features:

- **Easy Tap & Pump** User Process
- Provides access to Users that don't have a keyfob

How to add this Debit/Credit Card option:

- Contact our office for details
- Place order for device & wire harness upgrade
- Complete application with E-Merchant
- Install the upgrade device & you are good to go!

Interested in adding this feature?
Just Give Us a Call!
306-979-8900 Speak to Kim @ Ext 3





***This is not the time
to wonder if you
have valued your
facility correctly!***

MAKING SURE YOU'RE FULLY INSURED

You purchase insurance to ensure you can protect your investment and keep using your assets—especially if they also help you generate revenue. With that in mind, it's vital to insure the **full value** of your properties and other assets to manage risk and protect your bottom line.

The costs to repair and replace properties have gone up in recent years, due to more expensive building materials, labour shortages, and supply chain issues. Overall, we are seeing inflation trends for construction costs at approximately 15 percent in Saskatchewan, but some material costs have risen even more; since October 2021, the cost of plywood has increased 88 percent year over year and the price of copper wire has increased by 156 percent!

If you, like a number of Saskatchewan municipalities, have underreported values and outdated replacement cost appraisals, you run the risk of not having enough coverage to repair or replace lost properties—which means you would need to find more funds to finish the job. Each municipality is responsible for determining and properly reporting the total insurable value for your properties. This sets the coverage limit and how much the insurer will pay.

Insurers are taking a closer look at values. They are asking for current appraisals; they are asking for a minimum inflation amount to be applied to property from seven to 10 percent and mobile equipment values are up as much as 30 percent.

We recommend proactively (i.e., before anything goes wrong) updating your appraisals and property values for two important reasons:

1. It protects your municipality by avoiding underinsurance.
2. It looks good to insurers, making it easier and less expensive for SUMAssure to keep all our members covered.

Coverage Options

As a SUMAssure member, you have three options when determining your values and coverage:

Replacement Cost

This is the cost of replacing property with new property of the same kind and use using materials of like kind and quality without any deduction for depreciation. Basically, it means when repairs or replacement are complete, you will have the same kind of property that you can use in the same way, without having to top up the insured amount.

Actual Cash Value

In general, this is the replacement value of the property, **less depreciation**. Depreciation is determined by several factors, including physical condition of the property, its resale value, and its normal life expectancy, just before the loss. Due to depreciation, this typically does not cover the full cost of a repair or replacement in the event of a claim.

Wreckage Value

For this option, after an insured loss you would receive the market value of the building materials. In this case, coverage is not meant for repairing or replacing the property; payment would most likely be used to pay for clearing away and disposing of debris.

To choose the best coverage, ask yourself this question: **What would we want to do if this property was damaged or destroyed?** If you must replace or repair the property, then choose replacement cost. If you don't need the property anymore, then either actual cash value or wreckage value might be a better option, keeping in mind that actual cash value and wreckage value are applied to all losses—including partial losses.

More Than Just Buildings

Making sure you're properly insured goes beyond buildings. Be sure you know the current values of all your assets.

Contents: From photocopiers and chairs to décor and supplies, don't forget to document the value of what is inside your properties. As with buildings, be sure to update values for inflation, especially for equipment. For specialized/unique equipment and items such as fine arts or antiques, professional appraisal is a good idea. Stock values can be verified by invoices and periodic inventories or to some degree by analyzing key business ratios.

Mobile Equipment: Make sure you can continue providing vital services by properly insuring your equipment at either replacement cost (in the case of fire equipment) or market value or retail value (cost to replace damaged equipment with used equipment of same type and year).

Business Interruption: Losses can apply to more than just physical items, so complete business interruption worksheets for all locations on an annual basis. If you are experiencing rapid growth or are moving into a new venture, update the worksheets more frequently.

Inflation: Keep building and contents values current, once verified, by applying an annual inflation factor. Many appraisal companies will offer this service as part of the appraisal process.

Bylaws and Code Requirements: When determining building values, it is important to take into consideration any building ordinances or bylaws. Most communities have building or zoning laws that govern the types of construction or occupancy permitted, and many older buildings would not meet these standards under current building codes. If these buildings are damaged beyond a specified point, the law will require either repair or demolition and replacement to conform to current laws or ordinances, thereby increasing cost to rebuild and possibly invoking the coinsurance clause.

Determining Building Values

The best way to get an accurate number for your building value is to have an appraisal done by a professional appraiser. In August 2022, SUMA held a webinar called [Property and Equipment Vales: What's up with our numbers?](#) that may help you understand valuations and how to best protect your assets.

To get a back-of-the-napkin calculation of your building values, you can start with the [guidelines recently issued by the Altus Group for new construction prices of various types of buildings](#). **Note:** These guidelines do not consider factors such as below-grade construction and taxes, nor do they take into account the current cost of inflation in Saskatchewan. Below are a few common municipal buildings and the *minimum* cost per square foot for each according to the guide.

Municipal office:	\$335-\$375/square foot
Fire station:	\$450-\$580/square foot
Municipal maintenance shop:	\$255-\$345/square foot
Ice arena:	\$275-\$350/square foot
Multi-use facility:	\$350-\$450/square foot
Aquatic facility:	\$375-\$500/square foot



If you have questions or need help with this or other risk-mitigation strategies, please contact your SUMAssure representative.



DALMENY FIRE DEPARTMENT

Alicia Bell, EMO Coordinator
Wade Klassen, Asst EMO Coordinator



September 29, 2022

Good evening.

Once again, a busy 3 months!

Have been enjoying more face-to-face meetings with stakeholders. Met with the Corman Park EMO Coordinator prior to an onsite exercise ran at the Langham Nutrien Anhydrous site. Spoke to him about keeping in touch on more training exercises in the future, updating contact information, and going over everyone's roles during an emergency situation in their RM.

Attended a training exercise at the Langham Nutrien Anhydrous site on September 24. It involved stakeholders such as Nutrien on-site staff, their national staff via phone, Dalmeny Fire Rescue, Langham Fire, and police. It was extremely beneficial to have such an event take place as to put faces to names, take a walk around the job site, and learn how to all work together in what would be a stressful and dangerous situation if there was to ever be an anhydrous leak. These types of events are great to pick out the strengths, and correct any weaker areas or holes in plans or operations.

We have been starting to plan a winter list of work that has to be done on the Mobile Command Centre. With it being able to be stored indoors, this allows us to do the superficial exterior work, and work on updating the inside of the unit.

Spoke to Langham Town Council in regards to their EMO Coordinator. Chief Elder and EMO Coordinator Bell went to show support to Langham in their decision. They have chosen to hire a local individual, and we look forward to working together in local emergencies.

We purchased a new laptop. The previous laptop was outdated, and was unable to turn on for days on end. It was purchased in 2013, so we were able to get a great deal on a smaller portable laptop that will meet all our needs, and is reliable for us to complete our paperwork and complete ICS documents during an emergency.

EMO Coordinator Bell assisted Chief Elder, and some members in the Fire Prevention Week here at Prairie View Elementary, and the Dalmeny Day Care. It was great to reach out to the community and be involved again as this was our first time back since October 2019.

Our Dalmeny Fire Rescue Facebook page is coming along quite nicely. It is important to keep the engagement up as it allows our messages to be spread to the community.

Hours for Q 2022:

July: 17

August: 21

September: 24

Prepared by:

Alicia Bell, EMO Coordinator



DALMENY FIRE DEPARTMENT

R. L. (Rick) Elder, Fire Chief



2022 Q3 Fire Chief's Report

2022 Expended Hours (Year to Date)

	DFR YTD	Elder YTD
Administration	741	725
EMO	8	0
Burning Complaint	2	1
False Alarm	26	3
Fire	659	77
Inspections	37	30
Maintenance	58	17
Medical Incidents	441	67
Medical Training	128	12
Public Relations/Education	86	18
Regular Training	1404	96
Special Training	86	10
Training per Diem	256	24
	3932	1080

2022 Incident Breakdown

	YTD	Q3
Burning Complaint	1	1
Cancelled Calls	6	1
Dangerous Goods	1	1
False Alarms	7	0
Fires	22	10
Inspections	22	8
Medicals	87	33
Public Ed/relations	9	1
Rescue	14	2
	169	57



DALMENY FIRE DEPARTMENT

R. L. (Rick) Elder, Fire Chief



Training



Dangerous Goods Response – Operations

DFR trains to maintain proficiency in Dangerous Goods Operations response level. A critical component of dangerous goods response is the ability to perform personnel decontamination. Crews were tasked with set-up and operation of a decon line.

Structure Fire Suppression Tactics

Suppression crews utilized our training props to hone skills for advancing hose lines into a structure. Emphasis on door control techniques (controlling the flow path of fresh air to a ventilation-controlled fire). Scenarios include suppression, search and rescue evolutions.



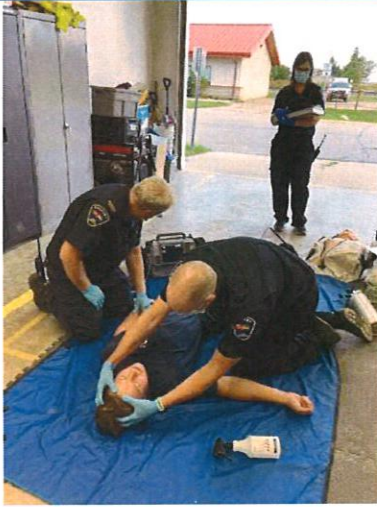
Water Supply Operations

Core fire suppression competencies include rural water supplies. Evolutions consisted of multiple portable tanks and utilizing low level jet syphon strainers/hard suction hose combinations to transfer water from each tank to maintain fire flow.



DALMENY FIRE DEPARTMENT

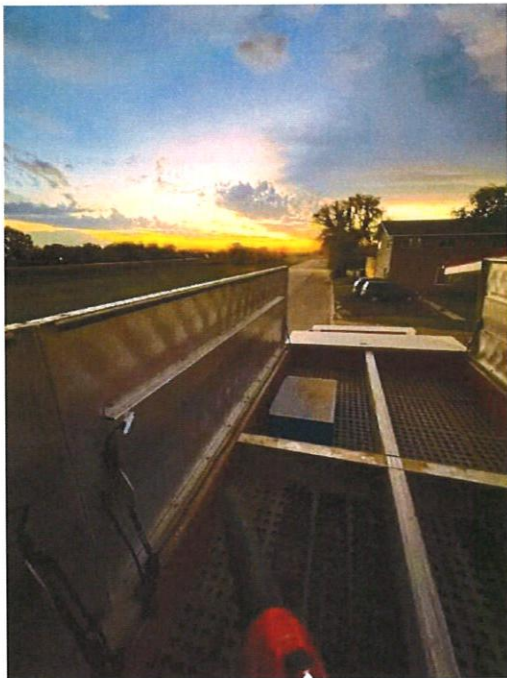
R. L. (Rick) Elder, Fire Chief



Medical Training

Medical training often consists of scenario simulations of medical emergencies.

Maintenance



Rescue 24

The apparatus was placed out of commission for a portion of a day. The heater/defrost fan replaced and the apparatus was serviced.

Tender 25 (Pumper/Tender)

This apparatus was subjected to some damage following the shifting of the water tank. The manufacturer provided full warranty (parts, labor, and travel expenses). Crews readied the apparatus by removing all supply hose from the hose bed prior to the factory visit)



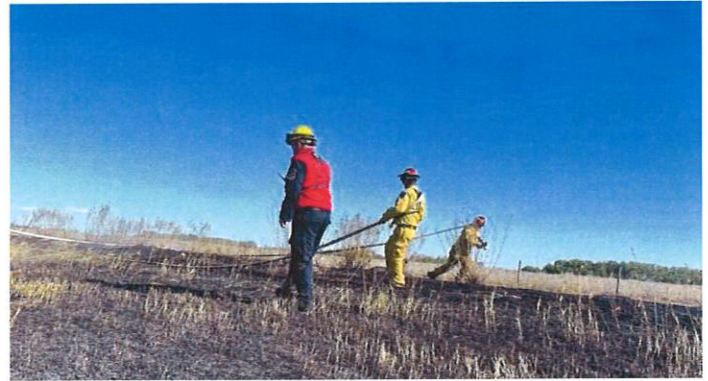
DALMENY FIRE DEPARTMENT

R. L. (Rick) Elder, Fire Chief



Operations

Crews attended several fires during this reporting period including structural and wildland. DFR provided mutual aid support to our partner agencies.



Inspections

The inspection program is progressing well. Current DFR officers, as well as, prospective officers have accompanied FC Elder while conducting an inspection. DFR has implemented an officer training program, in as such, each participant is required to conduct an inspection (per NFPA 1021 Job Performance Requirements).

Saskatchewan Public Safety Agency's Provincial Fire Service Minimum Standards Guide

The SPSA has produced a document detailing the minimum service requirements in several categories: Wildland Fire Suppression only, Defensive Operations only, Offensive Operations, and Full-Service Operations. This model is similar to those employed in other Provinces (for example, British Columbia). In each service level, there are defined criteria that must be reviewed (through an internal audit process) by all departments and declare the intended service level to SPSA by October 2023. Currently, this declaration is not mandatory. However, should this process be an accepted standard of practice, it may be what the Department's performance and capabilities are measured in the event of incident or liabilities.

The Department intends to formalize the audit process to initiate SPSA's request and present it to Council for discussion and direction. For discussion:

- Wildland Fire Suppression Only: restricted to grass/brush fire suppression
- Defensive Fire Suppression Only: restricted to the non-IDLH atmosphere (Immediate Danger to Life and Health). Fire to be fought from the exterior only can engage in interior suppression or rescue operations.
- Offensive Operations describes the ability, skills, and knowledge for interior firefighting/rescue



DALMENY FIRE DEPARTMENT

R. L. (Rick) Elder, Fire Chief



-
- Full Operations Service Level: Defines the abilities, skills, knowledge, and staffing level
 - Motor Vehicle Accidents is a stand-alone category and not included by SPSA in the minimum service level declaration.

The Department recommends for Council's consideration that the declared service level for the Town of Dalmeny be offensive. The fire department has compiled a considerable amount of documentation. However, there are pieces requiring further action by Council:

- Approval of update Fire Prevention Bylaw
- Approval of updated Fire Service Bylaw
- Approval of Mutual Aid Agreement between our Neighboring Communities (Osler, Warman, Martensville, Dalmeny, and Langham).

Declaration of Offensive Service Level

Compliance YES Or Pending Or Not Participating + Optional Grassfire Est Compliance Date: _____

Fire Chief
Signature _____

November 07, 2022

Date:

Administrator
Signature _____

November 07, 2022

Date:

Compliance Plan to Achieve Pending Offensive Service Level

Line #	Description of Upgrade	Estimated Budget	Estimated Compliance Date

CAO REPORT

November 7, 2022

1. Water Pumphouse Solar Panels:

The Solar Panels on the Water Pumphouse have generated on a monthly basis the following kilowatts, for a total of 7,602.42:

- June	122.68
- July	851.39
- August	2,417.29
- September	2,312.76
- October	<u>1,898.30</u>
Total	7,602.42

The estimated savings from June to October is \$1,098.02 (7,602.42 X \$0.14443). The Town has also received \$18.00 for power which went back to the power grid. There were some minor issues with the reporting system and therefore not all kilowatt hours were recorded for the months of June and July.

2. Government Relations – ICIP Claim #013:

On October 11, 2022 Claim #013 was completed and emailed to Government Relations. Claim #13 should be received by the Town in the coming weeks. All other grant funding has been received.

3. Ethics Violation Complaint:

According to Investigator, Murray Douglas of Murray W. Douglas Legal Services Prof. Corp., the Ethics Violation Complaint has been withdrawn at the request of the complainant. I would appreciate Council passing a resolution accepting this withdrawal, if Council is of that opinion.

4. Utility Invoices for the Period Ending October 31, 2022:

Utility Invoices for the months of September and October, 2022 have been prepared in the amount of \$233,928.23, as follows:

- Water Charges - \$114,602.78
- Sanitary Sewer Charges - \$89,357.48
- Waste, Recycling and Compost Charges - \$29,967.97

In addition to the above-mentioned amount, as of October 31, 2022, the revenue from the Regional Water Service is \$29,505.24.

5. RCUT Intersection Open House:

Manager Urban/Rural Roads Jon Medori of Associated Engineering (Sask) Ltd. is having a Public Meeting in Dalmeny on Thursday, November 24, 2022 at the Senior Citizen Centre regarding the Highway 16 and the Dalmeny Access Road/Grid 684 Restricted Crossing U-Turn (RCUT) upgrade.

6. SaskPower – Conflict With Trees and Power Lines:

At the rear of 301 Cedar Avenue SaskPower has a number of power pole/lines which are conflicting with the trees in the same area. Residents along the west side of First Street have been in discussions with SaskPower on numerous occasions, however SaskPower has not addressed the situation. When the wind blows, the power lines contact the trees and sparks from the power line are very evident.

7. Potash Tax Sharing Distribution:

The Town of Dalmeny was to receive \$44,210.35 from the Potash Tax Sharing Distribution, however, due to our decrease in population, assessment increases and mill rate decreases, we decreased by 6.83 percent. On average the fund decreased by 3.17 percent. For 2022, the Potash Tax Sharing Distribution amount for the Town of Dalmeny will be \$41,188.87.