REGULAR MEETING OF DALMENY TOWN COUNCIL MONDAY, NOVEMBER 21, 2022, 7:00 P.M. DALMENY TOWN OFFICE - TOWN COUNCIL CHAMBERS

AGENDA:

CALL TO ORDER - 7:00 p.m.

ADOPTION OF AGENDA – additions/deletions

MINUTES OF THE PREVIOUS MEETING

a. November 7, 2022 Regular Council Meeting

BUSINESS ARISING FROM THE MINUTES:

ACCOUNTS FOR APPROVAL

- a. Approval of Current Accounts
- b. Approval of Payroll

FINANCIALS

CORRESPONDENCE

DELEGATIONS

REPORTS

a. Chief Administrative Officer's Report

NEW BUSINESS

a. Proposed Subdivision - Parcel A, Plan 101678766 - Nolan King

BYLAWS

QUESTIONS FROM THE PUBLIC

ROUND TABLE DISCUSSION/IN CAMERA

ADJOURN

Next Regular Meeting: December 5, 2022

2022 Regular Council Meetings:

November 7,21; December 5,19

Committee of Whole Meetings: 6:30 p.m. prior to Regular Council Meetings; and

7:00 p.m. on alternate Mondays from council meetings, when required:

Next Dalmeny Police Commission Meeting: November 21, 2022 commencing at 5:00 p.m.

2022 Dalmeny Police Service Meeting Schedule:

November 21; December 19

PRESENT: Mayor Jon Kroeker, Councillors Ed Slack, Anna-Marie Zoller, Greg Bueckert, and Matt Bradley. Also present was CAO Jim Weninger.

ABSENT: Councillors Lacy Boisvert and Eric Desnoyers.

CALL TO ORDER

Mayor Jon Kroeker called the Regular Council Meeting to order at 7:00 p.m., a quorum being present.

ADOPTION OF AGENDA

375/22 – Zoller/Bueckert – That the agenda for the Regular meeting of Council of the Town of Dalmeny for November 7, 2022 be adopted as presented.

Carried.

MINUTES

376/22 – Bradley/Zoller – That the Minutes of the October 17, 2022 Regular Council meeting be approved as circulated.

Carried.

ACCOUNTS PAYABLE

377/22 – Bueckert/Slack – That the accounts as detailed on the attached cheque listing and amounting to \$411,022.59 for the period ending November 3, 2022 and representing cheque numbers 17792 to 17844 be approved by Council.

Carried.

PAYROLL

378/22 – Bradley/Slack – That the payroll listings in the amounts of \$25,450.31 and \$29,633.86 for the pay periods ending October 17, 2022 and October 31, 2022 respectively be approved by Council.

Carried.

PER DIEM

379/22 – **Bueckert/Zoller** – That the per diem listing in the amount of \$3,240.20 for the pay period ending November 30, 2022 be approved by Council.

OUTSTANDING TAX COMPARISONS

380/22 – Zoller/Bradley – That the listing of outstanding municipal and school property tax comparisons, along with frontage taxes for the month of October be accepted by Council.

Carried.

CORRESPONDENCE

381/22 – Slack/Zoller – That the following correspondence be filed:

- A. Conx Wireless
- B. SUMAssure Risk Management Bulletin

Carried.

Fire Chief Rick Elder arrived at the meeting at 7:22 p.m.

EMO REPORT

382/22 – Bueckert/Slack – That the EMO Coordinator's Quarterly Report for the period ending September 30, 2022 as prepared by EMO Coordinator Alicia Bell and presented by Fire Chief Rick Elder be accepted by Council.

Carried.

FIRE CHIEFS REPORT

383/22 - Slack/Zoller - That the Fire Chief's Quarterly Report for the period ending September 30, 2022 as presented by Fire Chief Rick Elder be accepted by Council.

Carried.

DECLARATION OF OFFENSIVE FIRE SERVICE LEVEL

384/22 – Bradley/Slack – That the Declaration of Offensive Fire Service Level as presented by Fire Chief Rick Elder be approved by Council and that Fire Chief Rick Elder be advised of the same.

Carried.

Fire Chief Rick Elder left the meeting at 7:41 p.m. and did not return.

CAO REPORT

385/22 – Bueckert/Bradley – That the Chief Administrative Officer's Report as presented by the Chief Administrative Officer Jim Weninger for November 7, 2022 be accepted by Council.

Mayor Jon Kroeker and Councillor Matt Bradley left the meeting due to a conflict of interest at 7:52 p.m.

In the absence of Mayor Jon Kroeker, Deputy Mayor Ed Slack presided over the meeting.

ETHICS VIOLATION COMPLAINT

386/22 – Zoller/Bueckert – That Council accept the withdrawal of the Code of Ethics Complaint that was received by the Town and that this matter be terminated.

Carried.

Mayor Jon Kroeker returned to the meeting at 7:54 p.m. and presided over the meeting.

Deputy Mayor Ed Slack vacated the chair and resumed his position as Councillor.

Councillor Matt Bradley returned to the meeting at 7:54 p.m.

IN-CAMERA

387/22 – Slack/Zoller – That Council move into the Committee of the Whole and that the session be "in camera" at 7:56 p.m.

Carried.

RECONVENE

388/22 – Zoller/Slack - That Council reconvene and report at 8:46 p.m.

Carried.

BOBCAT SKID STEER PURCHASE

389/22 – Bradley/Slack— That Council approve the expenditure of \$63,913.00, plus applicable taxes for a 2023 S76 T4 Bobcat Skid Steer Loader c/w 74" Heavy Duty Bucket, P28 Performance Package M0369-P06-P68 and High Flow Attachment and that Government Account Manager Jaron Klootwyk of Earthworks Equipment Corporation be advised of the same. This amount would come from the Vehicle Replacement Reserve.

ARENA CONCESSION BOOTH WORKERS

390/22 – Bueckert/Bradley – That the following individuals be hired for the 2022-2023 Arena Concession Booth Season, subject to the following terms and conditions:

Cindy Keet – Concession Booth Manager Karen Roberts – Assistant Concession Booth Manager Marina Johnson – Concession Helper Olivia Robinson – Concession Helper Addison Brabant – Concession Helper Morgan Meyers – Concession Helper Olivia Ruedger – Concession Helper Morgan Wiebe – Concession Helper Ayden Janzen – Concession Helper

- ♦ Completion of an Employment Agreement;
- Completion of Employment Guide;
- ♦ Food Safety Certificate
- ♦ Bondable; and
- ♦ Acceptable Criminal Record Check

Carried.

CAO HOLIDAYS

391/22 - Slack/Zoller - That the Chief Administrative Officer Jim Weninger be granted permission to take holidays from Tuesday, November 8, 2022 to Sunday, November 20, 2022 inclusive.

Carried.

ADJOURN

392/22 - Bradley/Slack - That the meeting be adjourned. Time 9:02 p.m.

	Mayor	
(seal)		
	Chief Administrative Officer	

Report Date 11/03/2022 10:30 AM

Dalmeny Accounts for Approval As of 11/03/2022

Batch: 2022-00056 to 2022-00058

Payment # D	ate	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - A	P-GENERA	L OPER			
Computer Cheques:					
17792 10	0/31/2022	AMSC Insurance Se NOVEMBER 2022	ervices Ltd NOVEMBER GROUP INSURANCE	8,108.38	8,108.38
17793 10	0/31/2022	M.E.P.P. OCT 2022	OCTOBER MEPP PMT	20,706.65	20,706.65
17794 10	0/31/2022	Minister of Finance OCT 2022	OCTOBER SCHOOL TAXES	37,377.55	37,377.55
17795 10	0/31/2022	Petty Cash 209	PETTY CASH REPLENISH	383.33	383.33
17796 1	0/31/2022	SaskEnergy Corp. OCT 2022	OCTOBER POWER/ENERGY PMT	15,260.02	15,260.02
17797 1	0/31/2022	SaskTel CMR 425	SASKTEL PMT	1,056.16	1,056.16
17798 1	1/07/2022	Access Communic	ations ARENA CABLE	49.20	49.20
17799 1	1/07/2022	Accu-Sharp Tooling	g LTD ARENA-ZAMBONI ICE KNIFE	86.58	86.58
17800 1	1/07/2022	Alberta Fire Chiefs IN22-1110	Assoc. FIRE INVESTIGATOR PRINCIPLES	166.48	166.48
17801 1	1/07/2022	Andrew Sheret Lim 30-060141	ited PW -PUMP SUPPLY	156.75	156.75
17802 1	1/07/2022	ASL Paving Ltd. NO.071-106-P2	PUMPHOUSE ROAD/WATER MAIN	93,790.41	93,790.41
17803 1	1/07/2022	Bell Mobility Inc. NOV 2022	AERATION BUILDING AUTODIALER	74.32	74.32
17804 1	1/07/2022	Bluewave Energy 220698/220697	ZAMBONI PROPANE	199.59	199.59
17805 1	11/07/2022	Canadian National 91657204	Railways SIGNAL MAINTENANCE	296.50	296.50
17806 1	11/07/2022	Catterall & Wright 22-360 22-381 22-350 22-351	WATER PUMPHOUSE ENGINEERING MISC ENGINEERING PRAIRIE ST/ROSS COURT TOWN SHOP DEVELOPMENT	24,130.80 1,423.02 386.80 819.53	26,760.15
17807 1	11/07/2022	Cindy Keet 5	ARENA BOOTH SUPPLIES	285.92	285.92
17808 1	11/07/2022	Connie Klassen 31	FIRE PANKCAKE BFAST SUPPLIES	558.33	558.33
17809 1	11/07/2022	Crosby Hanna & As #89(396-31) #67	ssoc. DEVELOPMENT/ADVISORY SERVICES	766.51	766.51
17810 1	11/07/2022	Emco Waterworks 3003253/000188	VALVE REPLACE-CURB BOX/SUPP	522.40	522.40

Report Date 11/03/2022 10:30 AM

Dalmeny Accounts for Approval As of 11/03/2022

Batch: 2022-00056 to 2022-00058

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
17811	11/07/2022	Evergaurd Fire Saf	ety FIRE- CYLINDER TEST/REFILL	170.34	170.34
17812	11/07/2022	Information Service C122-00001323	es Corp URBAN CADASTRAL ANNUAL MAINT	506.77	506.77
17813	11/07/2022	Kelly Janzen 61	POLICE-OFFICE SUPPLIES/CHILI	117.66	117.66
17814	11/07/2022	Loblaws Inc. 108/437/256	ARENA BOOTH SUPPLIES	972.02	972.02
17815	11/07/2022	McGill's Industrial 22-0811	Service HYDROVAC CURB BOX	1,319.47	1,319.47
17816	11/07/2022	Ministry of Highwa	ys TOWN SHOP LEASE AGREEMENT	157.50	157.50
17817	11/07/2022	MuniCode Services 55365	s Ltd. BUILDING INSPECTIONS	1,065.67	1,065.67
17818	11/07/2022	Nor-Tec Linen Ser RI-893175	vices OFFICE/ARENA/POLICE MATS	131.17	131.17
17819	11/07/2022	Northern Factory V 251395	Vorkwear PW-WINTER PARKA	184.80	184.80
17820	11/07/2022	Pitney Works 116	OFFICE POSTAGE	840.00	840.00
17821	11/07/2022	Prairie Meats 951765	ARENA BOOTH SUPPLIES	294.58	294.58
17822	11/07/2022	Princess Auto 4253842/4279788	PW-GLOVES/SHOP SUPPLIES	51.84	51.84
17823	11/07/2022	Quorex Constructi 22-446	on TOWN SHOP PROGRESS 10	126,891.58	126,891.58
17824	11/07/2022	RA Auto Repair LT 40985	D POLICE CAR TIRE REPAIR	40.00	40.00
17825	11/07/2022	Reed Security 1596683	SECURITY CAMERAS	529.47	529.47
17826	11/07/2022	Regent Signs 17347/16415	FARMERS MARKET/S&P SIGN	396.83	396.83
17827	11/07/2022	Rempel Engineerii 20280	ng TOWN SHOP ENGINEERING	1,696.80	1,696.80
17828	11/07/2022	Rick Elder 147	REIMBURSE CUSTOM SIGN	275.00	275.00
17829	11/07/2022	Ricoh Canada Inc. 32/99/500/22/61	ARENA COMPUTER/SUPPORT	2,275.55	2,275.55
17830	11/07/2022	Robertson Stromb 42/43/96/544/41	erg TAX ENFORCEMENT	1,066.25	1,066.25
17831	11/07/2022	Robinson Supply S107827014	PUMP SUPPLIES	56.51	56.51
17832	11/07/2022	Roto Rooter			

Report Date 11/03/2022 10:30 AM

Dalmeny Accounts for Approval As of 11/03/2022

Batch: 2022-00056 to 2022-00058

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		12453/12426/497	SEWER LINE	555.00	555.00
17833	11/07/2022	Sandale Utility Pro 215223001619	oducts VALVE REPLACE SUPPLIES	69.10	69.10
17834	11/07/2022	Sask Research Co 3747/281/3471	ouncil WATER LAB TESTING	203.97	203.97
17835	11/07/2022	Sask Water SW078745	BULK WATER	51,261.63	51,261.63
17836	11/07/2022	Saskatoon Varstee 10890874	el GRADER SNOW GATE	493.00	493.00
17837	11/07/2022	Sea Hawk Speciali 5539	ized FIRE FOAM REFILLS	3,328.67	3,328.67
17838	11/07/2022	Southern Irrigation 460031/459895	n PW-PUMP SUPPLIES	309.70	309.70
17839	11/07/2022	Stevenson Industr	ial ARENA/CURLING ICE PLANT START	2,693,46	2,693.46
17840	11/07/2022	SVP Envoyer paier 6733893/6777432	ment a 12 WATER METERS/SUPPLIES	5,709.55	5,709.55
17841	11/07/2022	Swish-Kemsol J034430	ARENA JANITORIAL	170.83	170.83
17842	11/07/2022	The Bolt Supply H		88.42	88.42
17843	11/07/2022	Trans-Care Rescu		346.32	346.32
17844	11/07/2022	Zak's Home Hardw 25351/25441		147.90	147.90
		2000 1/2077 1	THE OTHER DOTTELLE	Total for AP:	411,022.59

Certified	Correct	This	November	3.	2022	

Mayor	Administrator

Currency: CAD

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Payor/Payee Name

Baxter, Thomas

Bell, Alicia

Boisvert, Lacy

Bradley, Matt

Bueckert, Greg

Desnoyers, Eric

Klassen, Wade

Kroeker, Jonathan

Slack, Edward

Zoller, Anna-Marie

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Back to Manual Release

Amount ype 260.56 260.56 311.30 321.30 321.30 321.30 100.00 701.28 321.30 321.30

3240,20

Page 1 of 1	Back to Manua	l Release
Payor/Payee Name	Rec Type	Amount
Anderson, Scott	С	1513.37
Berrecloth, Colleen	С	471.78
Berrecloth, Donald	С	196.62
Bonin, Ed	C	1292.55
Derksen, Crystal	C	268.29
Dorner, Tyler	C.	1682.07
Dyck, Bradley	Cª	1509.34
Elder, Rick	,C	1242.20
<u>Furi, Bonnie</u>	С	415.22
Halcro, Mathew	С	1402.57
Hollingshead, Jayson	C	1617.26
Honeker, Sheila	С	249.12
Janzen, Kelly	С	1324.35
Johnson, Jeffrey	С	1749.68
Johnson, Phoebe	C	57.52
Keet, Cindy	С	195.73
Klein, Marlys	С	862.63
Roberts, Karen	С	66.09
Rowe, Scott	С	2282.10
<u>Splawinski, Scott</u>	С	1550.74
Trayhorne, Laurelea	С	949.80
Van Meter, Christine	С	1716.74
Weninger, Jim	С	2834.54
		25,450,31

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Page 1 of 1 **Back to Manual Release** Amount Payor/Payee Name A 1627.22 Anderson, Scott 382.47 Berrecloth, Donald 1292.55 Bonin, Ed Brabant, Addison 182.70 1602.22 Dorner, Tyler Dyck, Bradley 1811.87 1209.33 Elder, Rick 311.57 Furi, Bonnie 1509.14 Halcro, Mathew 1641.77 Hollingshead, Jayson Honeker, Sheila 276.62 Janzen, Kelly 1472.66 Janzen, Ayden 40.60 Johnson, Jeffrey 2299.15 Johnson, Marina 54.13 700.04 Keet, Cindy Klein, Marlys 970.27 186.07 Meyers, Morgan Roberts, Karen 402.00 Rowe, Scott 2455.68 Splawinski, Scott 3231.16 Trayhorne, Laurelea 1074.49 Van Meter, Christine 1913.78 2986.37 Weninger, Jim

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29,633.86

Dalmeny

Report Date 11/16/2022 4:05 PM Proposed - Accounts for Approval
As of 11/16/2022
Batch: 2022-00060

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP	- AP-GENERA	AL OPER			
Computer Cheque	es:				
17845		Accu-Sharp Toolin	ng LTD ARENA-ZAMBONI ICE KNIFE	515.04	515.04
17846	11/21/2022	Aquifer Distributio S100232655.001	n Ltd WATER PLANT- CHLORINE	566.77	566.77
17847	11/21/2022	ATS Traffic 1231-50009881	STREET SIGNS	393.07	393.07
17848	11/21/2022	Bluewave Energy 220699/220700	ZAMBONI PROPANE	177.53	177.53
17849	11/21/2022		es Inc. WATERPLANT-TURB/COLORIMETER	384.12	384.12
17850	11/21/2022	Erickson Contract NO.071-058-P16	ing WATER PUMPHOUSE-PROG 16	45,910.76	45,910.76
17851	11/21/2022	Inland Heidelberg 6741634/43415	Cement Group SALTED SAND	1,350.42	1,350.42
17852	11/21/2022	Janzen Steel Build 4160	lings Ltd. PW-GRAVEL	954.60	954.60
17853	11/21/2022	Jenson Publishing 3000067410	LEST WE FORGET AD	115.50	115.50
17854	11/21/2022	Joanne Elder 51	HALLOWEEN CANDY	154.03	154.03
17855	11/21/2022	JR & Co Roofing C	Contractors In JJ SIDING/ARENA ICE GUARDS	6,650.01	6,650.01
17856	11/21/2022	Linde Canada Inc. 32050690	PW-SHOP SUPPLIES	673.83	673.83
17857	11/21/2022	Loblaws Inc. 1124441/22190	ARENA BOOTH SUPPLIES	1,426.76	1,426.76
17858	11/21/2022	Loraas Disposal S OCTOBER 2022	ervices OCTOBER GARBAGE/COMPOST	15,846.87	15,846.87
17859	11/21/2022	Marlys Klein 21	GROUP BENEFIT REFUND	107.64	107.64
17860	11/21/2022	Mobile Fleet Servi INV-51835	ces MACK TRUCK INSPECTION/REPAIR	1,363.36	1,363.36
17861	11/21/2022	MuniCode Service 55557/684/089	es Ltd. BUILDING INSPECTIONS	2,440.33	2,440.33
17862	11/21/2022		s Legal Serv. OFFICE LEGAL FEES	5,358.53	5,358.53
17863	11/21/2022		WATER LINE BREAK SUPPLIES	110.63	110.63
17864	11/21/2022		OFFICE POSTAGE	210.00	210.00

Report Date 11/16/2022 4:05 PM

Dalmeny **Accounts for Approval** As of 11/16/2022

Batch: 2022-00060

Vendor Name Payment # Date Invoice Amount Payment Amount Invoice # Reference 11/21/2022 Prairie Meats 17865 954288/952638 ARENA BOOTH SUPPLIES 736.04 736.04 11/21/2022 Princess Auto 17866 88.06 88.06 4324219 **PW-SHOP SUPPLIES** 17867 11/21/2022 Redhead Equipment Ltd. P61751/P61755 **GRADER EDGE** 976.88 976.88 11/21/2022 Robertson Implements 17868 76.02 76.02 P27776/P27295 FIRE -FUEL 17869 11/21/2022 Sask Research Council 1233970/1234008 58.28 58.28 WATER LAB TESTING 11/21/2022 Sask Water 17870 41,953.50 41,953.50 SW079143 **BULK WATER** 11/21/2022 Sask. Government Insurance 17871 159 **PW-TRAILER PLATES** 114.68 114.68 11/21/2022 Saskatoon CO-OP 17872 784 PW/POLICE/FIRE/REC FUEL 4,025.15 4,025.15 11/21/2022 SaskTel CMR 17873 1,596.79 1,596.79 426 SASKTEL PMT 11/21/2022 Sea Hawk Specialized 17874 FIRE STREAMLIGHT LIGHT 155.40 155.40 5603 11/21/2022 Success Office Systems 17875 INV363763 OFFICE-COPIER USEAGE 438.75 438.75 11/21/2022 The Rent-It-Store 17876 46.02 227257 PW-CUTTERS-CARB KIT 46.02 11/21/2022 Trans-Care Rescue 17877 FIRE-T22 AC HOTSTICK/BARRICADE 23639 705.61 705.61 11/21/2022 Van Houtte Coffee Services 17878 52871635-2023 **ARENA BOOTH** 525.56 525.56 17879 11/21/2022 WarAnn Enterprises Ltd CHRISTMAS CARNIVAL BALLONS 441.00 441.00 2478

Total for AP:

136,647.54

Page 1 of 1	te	Manual	Release
Payor/Payee Name	A	Туре	Amount
Anderson, Scott		С	1796.94
Berrecloth, Donald		C	540.81
Bonin, Ed	ĺ	С	1292.55
Brabant, Addison		С	201.99
Dorner, Tyler		С	1921.68
<u>Dyck, Bradley</u>		С	1509.34
Elder, Rick		С	1314.15
Furi, Bonnie		С	349.64
Halcro, Mathew		С	1402.57
Hollingshead, Jayson		С	1617.26
Honeker, Sheila		С	306.41
Janzen, Kelly		С	1324.35
Janzen, Ayden		0	161.21
Johnson, Jeffrey		С	1908.74
Johnson, Phoebe		С	60.90
Keet, Cindy		С	771.07
Klein, Marlys		С	862.63
Meyers, Morgan		C	187.43
Roberts, Karen		C	333.51
Robinson, Olivia		þ	54.13
Rowe, Scott			2282.10
Ruedger, Olivia		5	246.98
<u>Splawinski, Scott</u>		;	1592.43
Trayhorne, Laurelea		;	949.80
Van Meter, Christine		;	1902.02
Weninger, Jim		}	2834.54
Wiebe, Morgan		}	159.01

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27,884.19

CAO REPORT November 21, 2022

1. Public Works Shop/Fire Storage Area:

Barring any unforeseen concerns, the Town should take occupancy of the Public Works Shop/Fire Storage Area during the week of November 20, 2022.

2. Government Relations - ICIP Claim #014:

On November 7, 2022 Claim #014 was completed and emailed to Government Relations in the amount of \$25,856.55. Claim #13 should be received by the Town in the coming weeks in the amount of \$82,530.96.

3. RCUT Intersection Open House:

Again, just as a reminder, Manager Urban/Rural Roads Jon Medori of Associated Engineering (Sask) Ltd. is having a Public Meeting in Dalmeny on Thursday, November 24, 2022 at the Senior Citizen Centre regarding the Highway 16 and the Dalmeny Access Road/Grid 684 Restricted Crossing U-Turn (RCUT) upgrade.

Jim Weninger, Chief Administrative Officer



Date: July 07, 2022

Company: Town OF Dalmeny

Attention: Jim Weninger

From: Nolan King

RE: Proposal to Subdivide

To Jim Weninger,

Please Find enclosed a sample plan and overhead to subdivide the property located at 105 6 Street South Dalmeny. The land is Currently zoned FUD. Legal Land description is Parcel A, Plan 101678766

Please review and let me know what the Required Fees that would be associated with the subdivision would be.

Should you have any questions, please feel free to call.

Regards,

Nolan King Owner nolan@regentsigns.com 1-844-707-7368

