

**REGULAR MEETING OF DALMENY TOWN COUNCIL
MONDAY, OCTOBER 17, 2022, 7:00 P.M.
DALMENY TOWN OFFICE – TOWN COUNCIL CHAMBERS**

AGENDA:

CALL TO ORDER – 7:00 p.m.

ADOPTION OF AGENDA – additions/deletions

MINUTES OF THE PREVIOUS MEETING

- a. September 26, 2022 Regular Council Meeting

BUSINESS ARISING FROM THE MINUTES:

- a. Advertisement for Office Assistant Casual/Part-Time Position

ACCOUNTS FOR APPROVAL

- a. Approval of Current Accounts
- b. Approval of Payroll and Per Diems
- c. Fire Rescue Department

FINANCIALS

- a. Bank Reconciliation and Financial Statement for the Period Ending September 30, 2022
- b. Tax Comparisons for the Month of September

CORRESPONDENCE

- a.

DELEGATIONS

- a.

REPORTS

- a. Librarian's Report
- b. Public Works Manager's Report
- c. Recreation Manager's Report
- d. Chief Administrative Officer's Report

NEW BUSINESS

- a. Ministry of Environment – Fish, Wildlife and Lands Branch
- b. Minutes of the June 8, 2022 Occupational Health Committee Meeting
- c. Waterworks Quality Assurance/Quality Control Policy

BYLAWS

- a.

QUESTIONS FROM THE PUBLIC

ROUND TABLE DISCUSSION/IN CAMERA

ADJOURN

Next Regular Meeting: November 7, 2022

2022 Regular Council Meetings: October 17; November 7, 21; December 5, 19

Committee of Whole Meetings: 6:30 p.m. prior to Regular Council Meetings; and
7:00 p.m. on alternate Mondays from council meetings, when required:

Next Dalmeny Police Commission Meeting: October 17, 2022 commencing at 5:00 p.m.

2022 Dalmeny Police Service Meeting Schedule: October 17; November 21; December 19

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, SEPTEMBER 26, 2022
DALMENY TOWN OFFICE

PRESENT: Mayor Jon Kroeker, Councillors Ed Slack, Greg Bueckert, Anna-Marie Zoller, and Matt Bradley.
Also present was CAO Jim Weninger.

ABSENT: None.

CALL TO ORDER

Mayor Jon Kroeker called the Regular Council Meeting to order at 7:00 p.m., a quorum being present.

ADOPTION OF AGENDA

333/22 – Slack/Bueckert – That the agenda for the Regular meeting of Council of the Town of Dalmeny for September 26, 2022 be adopted as presented.

Carried.

MINUTES

334/22 – Bradley/Zoller – That the Minutes of the September 12, 2022 Regular Council meeting be approved as circulated.

Carried.

Councillor Lacy Boisvert arrived at the meeting at 7:03 p.m.

Prairie Spirit School Division Trustee Christa-Ann Willems arrived at the meeting at 7:05 p.m.

ACCOUNTS PAYABLE

335/22 – Boisvert/Bueckert – That the accounts as detailed on the attached cheque listing and amounting to \$316,830.54 for the period ending September 23, 2022 and representing cheque numbers 17719 to 17751 be approved by Council.

Carried.

PAYROLL

336/22 – Bradley/Slack – That the payroll listing in the amount of \$26,598.63 for the pay period ending September 19, 2022 be approved by Council.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, SEPTEMBER 26, 2022
DALMENY TOWN OFFICE

CORRESPONDENCE

337/22 – Boisvert/Bueckert – That the following correspondence be filed:

- A. Access Communication – Alignment Plan – Wakefield Avenue
- B. SaskPower – Replacement of Two (2) Power Poles
- C. Tax Installment Payment Plan Service (T.I.P.P.S.) Application Form
- D. Tax Installment Payment Plan Service (T.I.P.P.S.) Adjustment Letter

Carried.

CAO REPORT

338/22 – Bradley/Slack – That the Chief Administrative Officer's Report as presented by the Chief Administrative Officer Jim Weninger for September 26, 2022 be accepted by Council.

Carried.

CENTENNIAL PARK TREES

339/22 – Bueckert/Boisvert – That the trees along the east side of Centennial Park be removed and that new trees be planted in their place.

Carried.

DELEGATION

Prairie Spirit School Division Trustee Christa-Ann Willems attended the meeting to discuss the Divisions Strategic Plan, Enrolment in the High School and Prairie View Elementary School, and plans for a mock Parliament at the High School.

Councillor Eric Desnoyers arrived at the meeting at 7:30 p.m.

Prairie Spirit School Division Trustee Christa-Ann Willems left the meeting at 7:32 p.m. and did not return.

BYLAW 13-2022- CODE OF ETHICS

340/22 – Bradley/Slack – That Bylaw 13-2022, a Bylaw to Establish a Code of Ethics for the Town of Dalmeny Council Members be introduced and read a first time.

Carried.

The CAO read Bylaw 13-2022 for the first time.

341/22 – Boisvert/Bradley – That Bylaw 13-2022 be read a second time.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, SEPTEMBER 26, 2022
DALMENY TOWN OFFICE

The CAO read Bylaw 13-2022 a second time.

342/22 – Zoller/Bueckert – That Bylaw 13-2022 be given third reading at this meeting.

Carried Unanimously.

343/22 – Boisvert/Desnoyers – That Bylaw 13-2022 be read a third time and adopted.

Carried.

The CAO read Bylaw 13-2022 a third time, and the Mayor and CAO signed and sealed the bylaw.

BYLAW 14-2022- END USER AGREEMENT

344/22 – Zoller/Bradley – That Bylaw 14-2022, a Bylaw to Provide for the Town of Dalmeny to Enter into an End-User Agreement for Saskatchewan Government Geographic Data with Information Services Corporation be introduced and read a first time.

Carried.

The CAO read Bylaw 14-2022 for the first time.

345/22 – Boisvert/Zoller – That Bylaw 14-2022 be read a second time.

Carried.

The CAO read Bylaw 14-2022 a second time.

346/22 – Slack/Bradley – That Bylaw 14-2022 be given third reading at this meeting.

Carried Unanimously.

347/22 – Zoller/Bueckert – That Bylaw 14-2022 be read a third time and adopted.

Carried.

The CAO read Bylaw 14-2022 a third time, and the Mayor and CAO signed and sealed the bylaw.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, SEPTEMBER 26, 2022
DALMENY TOWN OFFICE

Karl Cantrelle Jr. from Southern Roots Restaurant arrived at the meeting at 7:50 p.m.

DELEGATION

Karl Cantrelle Jr. the co-owner of the Southern Roots Restaurant attended the meeting to discuss with Council his plans for the restaurant and how it is becoming a destination spot.

Karl Cantrelle Jr. from Southern Roots Restaurant left the meeting at 8:24 p.m. and did not return.

IN-CAMERA

348/22 – Slack/Bueckert – That Council move into the Committee of the Whole and that the session be “in camera” at 8:25 p.m.

Carried.

RECONVENE

349/22 – Desnoyers/Bueckert - That Council reconvene and report at 9:02 p.m.

Carried.

Mayor Jon Kroeker left the meeting at 9:03 p.m.

Councillor Matt Bradley left the meeting at 9:03 p.m.

In the absence of Mayor Jon Kroeker, Deputy Mayor Ed Slack presided over the meeting.

MURRAY DOUGLAS LEGAL SERVICES

350/22 – Boisvert/Bueckert – That Council appoint Murray Douglas of Murray W. Douglas Legal Services Prof. Corp. as the Investigator pursuant to Bylaw 13-2022.

Carried.

Mayor Jon Kroeker returned to the meeting at 9:05 p.m.

Councillor Matt Bradley returned to the meeting at 9:05 p.m.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, SEPTEMBER 26, 2022
DALMENY TOWN OFFICE

ARENA SEASONAL EMPLOYMENT

351/22 – Slack/Bradley – That Donald Berrecloth and Cody Cowley be hired as Arena Operator Assistant's for the 2022-2023 Arena Season, subject to the following terms and conditions:

- Completion of an Employment Agreement;
- Town of Dalmeny Employment Guide, along with Respectful Work Place Policy, Information Technology and Social Media Policy and Substance Use, Abuse and Impairment Policy;
- Immunizations against Tetanus and Hepatitis A & B;
- Bondable; and
- Acceptable Criminal Record Check.

Carried.

ADJOURN

352/22 – Slack/Boisvert – That the meeting be adjourned. Time 9:15 p.m.

Carried.

(seal)

Mayor

Chief Administrative Officer

Report Date
09/23/2022 10:42 AM

Dalmeny
Accounts for Approval
As of 09/23/2022
Batch: 2022-00050

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
17719	09/26/2022	ASL Paving Ltd. 12201-11419	PW-HOT MIX	363.50	363.50
17720	09/26/2022	B&E ELECTRONICS LTD SAS763914	FIRE-U21 REPAIRS	12.58	12.58
17721	09/26/2022	Catterall & Wright 22-266	WATERPUMPHOUSE ENGINEERING	4,167.45	4,167.45
17722	09/26/2022	Clark's Supply & Service 10821/10885/079	S&P-AUGER/ARENA LIFT RENTAL	1,178.82	1,178.82
17723	09/26/2022	Con-Tech General Contactors 22435	SPRAY & PLAY HOLDBACK RELEASE	64,428.41	64,428.41
17724	09/26/2022	CP Distributors Ltd. SI-492695	JJ BATHROOM STALL REPAIR	441.78	441.78
17725	09/26/2022	Dean Vodden 2	FIRE-WATER	39.20	39.20
17726	09/26/2022	Earthworks Equipment Corp S02097	BOBCAT DRIVE BELT	213.54	213.54
17727	09/26/2022	Jacqueline Gordon 32	FIRE-UNIFORM CRESTS	80.00	80.00
17728	09/26/2022	Kelly Janzen 59	PAINT/SUPPLIES OUTDOOR RINK	202.19	202.19
17729	09/26/2022	Loblaws Inc. 672543972/28734	ARENA BOOTH SUPPLIES	842.83	842.83
17730	09/26/2022	Matrix Video Communications BRMVC03979402	COUNCIL CHAMB-50% VIDEO/AUDIO	3,733.28	3,733.28
17731	09/26/2022	Mobile Fleet Services INV-51641	GRADER REPAIR	6,169.77	6,169.77
17732	09/26/2022	MuniCode Services Ltd. 152/39/37/62/61	BUILDING INSPECTIONS	1,643.30	1,643.30
17733	09/26/2022	Munisoft 2022-23-02608	OFFICE COMPUTER SUPPLIES	1,501.41	1,501.41
17734	09/26/2022	Pacific Tier Solutions INV-0230	ARENA -BOOK KING-TRAIN/ANNUAL	5,312.84	5,312.84
17735	09/26/2022	Peter Ingram 16	STAFF/COUNCIL CHRISTMAS FOOD	339.00	339.00
17736	09/26/2022	Pitney Works 115	OFFICE POSTAGE	210.00	210.00
17737	09/26/2022	Princess Auto 4200081	PW-CART FOR NEW SHOP	253.00	253.00
17738	09/26/2022	Quorex Construction 22-359-B	TOWN SHOP PROGRESS 8	149,272.91	149,272.91

Report Date
09/23/2022 10:42 AM

Dalmeny
Accounts for Approval
As of 09/23/2022
Batch: 2022-00050

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
17739	09/26/2022	Ricoh Canada Inc. 9564/6077/65847	OFFICE365/VEEAM/SUPPORT	2,234.65	2,234.65
17740	09/26/2022	Sask Research Council 1231977/600/791	WATER LAB TESTING	87.42	87.42
17741	09/26/2022	Sask Water SW078347	BULK WATER	58,270.46	58,270.46
17742	09/26/2022	Saskatoon Fire Protection 84488	HANDI VAN FIRE EXTINGUISHER	12.27	12.27
17743	09/26/2022	SaskEnergy Corp. SEPT 2022	SASKPOWER/ENERGY PMT	10,742.91	10,742.91
17744	09/26/2022	SaskTel CMR 423	SASKTEL PMT	1,589.50	1,589.50
17745	09/26/2022	Share Canada 25908	PW-HYDRANT ANTI FREEZE	2,112.74	2,112.74
17746	09/26/2022	Success Office Systems INV359619	OFFICE-COPIER USEAGE	15.75	15.75
17747	09/26/2022	Surge Ahead Electrical 551	ARENA LIGHTS	550.60	550.60
17748	09/26/2022	SVP Envoyer paiement a 6759281	WATER METER SUPPLIES	101.27	101.27
17749	09/26/2022	Swish-Kemsol J034078	ARENA JANITORIAL	103.84	103.84
17750	09/26/2022	Trans-Care Rescue 23221/23220	FIRE-HELMET/AIR REFILLS	575.32	575.32
17751	09/26/2022	Zak's Home Hardware 24624/1	AIR COMPRESSOR SUPPLIES	28.00	28.00
				Total for AP:	316,830.54

Certified Correct This September 23, 2022

Mayor

Administrator

Payor/Payee's List Ready for Manual Release

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Payor/Payee Name	Account Number	Inst. ID	Route	Transit	Due Date	Trans Type	Rec Type	Amount
<u>Anderson, Scott</u>								1590.67
<u>Berrecloth, Colleen</u>								471.78
<u>BONIN, EDMOND</u>								1707.59
<u>Derksen, Crystal</u>								268.29
<u>Dorner, Tyler</u>								1741.50
<u>Dyck, Bradley</u>								1624.82
<u>Elder, Rick</u>								1252.94
<u>Furi, Bonnie</u>								402.85
<u>Halcro, Mathew</u>								1402.57
<u>Hollingshead, Jayson</u>								1617.26
<u>Honeker, Sheila</u>								236.58
<u>Janzen, Kelly</u>								1324.35
<u>Janzen, Ayden</u>								64.28
<u>Johnson, Jeffrey</u>								1708.03
<u>Johnson, Marina</u>								64.28
<u>Johnson, Phoebe</u>								37.21
<u>Keet, Cindy</u>								484.45
<u>Klein, Marllys</u>								862.63
<u>Roberts, Karen</u>								352.19
<u>Robinson, Olivia</u>								71.05
<u>Rowe, Scott</u>								2282.10
<u>Splawinski, Scott</u>								1550.74
<u>Trayhorne, Laurelea</u>								949.80
<u>Van Meter, Christine</u>								1696.13
<u>Weninger, Jim</u>								2834.54

26,598.63

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TOWN OF
DALMENY

Dalmeny
FEEL THE WARMTH



*Resumes
closing 10/13/22
Ready for
Council
Oct 13/22*

OFFICE ASSISTANT

Casual / Part-Time Position

This is a casual / part-time receptionist position for 1 day per week (Tuesdays, but negotiable), with increased time for coverage of staff holidays or special events. Increased time will also be given around tax time, which happens once per year, during utility billing, which happens six times per year and at year-end.

Duties will include answering of phones, counter receipting, deposits, utility billing, building permits, filing, scanning, web site updates, and other office duties as assigned.

The successful applicant must have an enhanced knowledge of financial transactions, Microsoft office suite, computer ability, bondable, acceptable criminal record check, previous office experience and be able to work independently.

The successful applicant will also be required to enroll within 1 year and successfully complete the Local Government Authority (LGA) Urban Course within 3 years.

Resumes shall be submitted by Wednesday, October 19, 2022 either by email to townoffice@dalmeny.ca, by mail to Town of Dalmeny, Box 400, Dalmeny, SK S0K 1 E0, or in person to 301 Railway Avenue in Dalmeny

We thank all applicants who apply. Only those applicants chosen for an interview will be contacted.

Jim Weninger, Chief Administrative Officer

Report Date
10/13/2022 3:46 PM

Dalmeny
Proposed- Accounts for Approval
As of 10/13/2022
Batch: 2022-00052 to 2022-00054

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
17752	09/30/2022	AMSC Insurance Services Ltd NOV 2022	NOV GROUP INSURANCE	8,294.75	8,294.75
17753	09/30/2022	M.E.P.P. SEPT 2022	SEPTEMBER MEPP PMT	13,374.74	13,374.74
17754	09/30/2022	Minister of Finance SEPT 2022	SEPT TAXES COLLECTED	38,929.40	38,929.40
17755	10/17/2022	Astro Towing 568368	TOW POLICE TAHOE	199.33	199.33
17756	10/17/2022	Bell Mobility Inc. OCT 2022	AERATION BUILDING AUTODIALER	74.32	74.32
17757	10/17/2022	Bluewave Energy 799220696	ZAMBONI PROPANE	94.00	94.00
17758	10/17/2022	Braden Olynick 5	PARAMEDIC LICENSE FEE	440.00	440.00
17759	10/17/2022	Brogan Fire & Safety 0408-488393	FIRE- TURNOUT GEAR CLEAN	449.55	449.55
17760	10/17/2022	C & K Lawn & Yard Care 2028	MOW OUTDOOR RINK	168.00	168.00
17761	10/17/2022	Canadian National Railways 91652339	SIGNAL MAINTENANCE	296.50	296.50
17762	10/17/2022	Crosby Hanna & Assoc. #66(395-41)#88	ADVISORY/DEVELOPMENT PERMITS	2,677.50	2,677.50
17763	10/17/2022	Eastside Paint & Wallpaper 393888	ARENA- PAINT	1,230.99	1,230.99
17764	10/17/2022	Emco Waterworks 649223003177	WATERLINE REPAIR PARTS	242.98	242.98
17765	10/17/2022	GFL Environmental 1630/3701/3698/	TOWN FLUSH MAINT	16,603.55	16,603.55
17766	10/17/2022	hbi office plus #S082963	OFFICE/POLICE/PW OFFICE SUPPLI	769.54	769.54
17767	10/17/2022	Jacqueline Gordon 36/35	FIRE UNIFORM ALTERATIONS	205.00	205.00
17768	10/17/2022	Jenson Publishing 66856/66887	FIRE PREVENTION/OFFICE JOB AD	184.80	184.80
17769	10/17/2022	Jim Weninger 101 102	RRSP CONTRIBUTIONS ZOOM/MEETINS/MEALS	3,957.00 372.11	4,329.11
17770	10/17/2022	John Brooks Company Ltd 2481537	LIFT 1/2 BROOKS PUMP SUPPLIES	5,231.42	5,231.42
17771	10/17/2022	Karen Roberts			

Report Date
10/13/2022 3:46 PM

Dalmeny
Proposed Accounts for Approval
As of 10/13/2022
Batch: 2022-00052 to 2022-00054

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		32	ARENA BOOTH SUPPLIES	157.80	157.80
17772	10/17/2022	Kelly Janzen 60	FIRE-CONSUMABLES-OCT 12	181.82	181.82
17773	10/17/2022	Loblaws Inc. 43972/28734	ARENA BOOTH SUPPLIES	842.83	842.83
17774	10/17/2022	Loraas Disposal Services SEPT2022	SEPTEMBER GARGAGE/COMPOST	16,024.46	16,024.46
17775	10/17/2022	Lorne Schmidt 9	RENT ARENA SPRAYER	150.00	150.00
17776	10/17/2022	Minister of Finance 122232/822232	FIRE/POLICE RADIO LICENSE	1,332.00	1,332.00
17777	10/17/2022	Nor-Tec Linen Services R1-892770	POLICE/OFFICE/LIBRARY MATS	80.11	80.11
17778	10/17/2022	Northern Factory Workwear 249155/251236	PW-BRAD WORKBOOTS/PARKAS	849.10	849.10
17779	10/17/2022	Prairie Mobile Communications FASASIN22610	FIRE-RADIOS	138.20	138.20
17780	10/17/2022	Princess Auto 4238978/4251393	PW-TRACTOR/SHOP SUPPLIES	121.86	121.86
17781	10/17/2022	Pro Service Mechanical Ltd 221148-1	JJ EXHAUST FAN REPAIR	452.88	452.88
17782	10/17/2022	Quorex Construction 22-398 PROG 9	TOWN SHOP PROGRESS 9	220,612.08	220,612.08
17783	10/17/2022	RA Auto Repair LTD 40909/40908	POLICE-FORD-STROBE TAHOE STAR	1,137.81	1,137.81
17784	10/17/2022	Reed Security 1592744	SECURITY CAMERAS	529.47	529.47
17785	10/17/2022	Ricoh Canada Inc. MSI99068564	OFFICE 365	74.74	74.74
17786	10/17/2022	Sask Research Council 135/456/136/...	WATER LAB TESTING	641.04	641.04
17787	10/17/2022	Sask. Government Insurance 158	PW-TRAILER PLATES	114.68	114.68
17788	10/17/2022	Saskatoon CO-OP 828	PW/POLICE/FIRE/REC FUEL	4,643.55	4,643.55
17789	10/17/2022	SaskTel CMR 424	SASKTEL PMT	2,030.83	2,030.83
17790	10/17/2022	The Rent-It-Store 216594	PW-CUTTERS-PRUNNER SAW/POLE	466.29	466.29
17791	10/17/2022	Tyco Integrated Fire/Security 89125153/135921	ARENA-SPRINKLER INSPECT/REPAIR	5,370.18	5,370.18
				Total for AP:	349,747.21

Payor/Payee's List Ready for Manual Release

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Payor/Payee Name	Type	Amount
Anderson, Scott		1674.96
Baxter, Thomas		260.56
Bell, Alicia		260.56
Boisvert, Lacy		311.30
Bonin, Ed		1292.55
Bradley, Matt		321.30
Bueckert, Greg		321.30
Desnoyers, Eric		321.30
Dorner, Tyler		1440.79
Dyck, Bradley		1538.60
Elder, Rick		1180.39
Furi, Bonnie		429.34
Halcro, Mathew		1402.57
Hollingshead, Jayson		1617.26
Honeker, Sheila		383.65
Janzen, Kelly		1324.35
Johnson, Jeffrey		1708.03
Klassen, Wade		100.00
Klein, Marlys		862.63
Kroeker, Jonathan		701.28
Rowe, Scott		2282.10
Slack, Edward		321.30
Splawinski, Scott		1550.74
Trayhorne, Laurelea		949.80
Van Meter, Christine		1696.13
Weninger, Jim		2834.54
Zoller, Anna-Marie		321.30

27,408.63

Payor/Payee's List Ready for Manual Release

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Payor/Payee Name	Ac	Amount
Baerg, Shara		355.41
Baxter, Thomas		689.20
Bell, Alicia		507.01
Donegan, Jason		653.60
Elder, Joanne		763.27
Fire Association, Dalmeny		675.00
Hamel, Shyla		65.20
Hyland, Brian		230.66
Hyland, Nikki		850.75
Hyland, Mykenzie		135.00
Janzen, Jayce		170.20
Jobson, Zane		20.00
King, Devin		882.22
Klassen, Darlene		331.37
Klassen, Connie		731.45
Klassen, Wade		615.20
Moody, Thomas		1512.71
Nebozenko, Dakota		20.00
Olynick, Braden		489.13
Paul, Keelan		457.34
Peters, Colten		256.38
Pollock, Brandon		216.55
Rathgeber, Kyle		33.32
Scheller, Carson		170.40
Shand, Frank		61.90
Villafuerte, Carlos		144.65
Vodden, Patrick		2200.88
Woodland, Victoria		262.80

13,501.60

Bank Reconciliation For the Month of September, 2022

Bank Reconciliation - General Account

Bank Balance Beginning of Month (As per our Records)				\$529,961.83
Add:	Deposits			\$476,227.53
	JE's	88	\$200,000.00	\$373,080.71
		94	\$3,057.55	
	Reversed Chq		\$170,023.16	<u>\$1,379,270.07</u>
			\$373,080.71	
Less:	Total Payments as per Cash Book - includes School Cheque			\$706,982.21
	Total Payroll			\$52,328.46
		85	\$ 2,142.15	
		86	\$ 794.84	
		87	\$ 50.22	
		89	\$ 65.78	
		91	\$ 470.66	
		93	\$ 494.03	
	Mastercard Pmt	\$	4,933.07	\$30,767.54
	Revenue Canada Pmt	\$	21,816.79	
	Total-	\$	30,767.54	
	Sub-Total			<u>\$790,078.21</u>
	Adjustment			<u></u>
Balance End of Month				<u>\$589,191.86</u>
Bank Statement Balance End of Month				\$983,342.50
Add:	Outstanding Deposits (In Transit)			\$57,062.23
	Adjustments			\$40.94
	Sub-Total			<u>\$1,040,445.67</u>
Less:	Outstanding Cheques (Per List)			\$ 451,253.81
	Revenue Canada Pmt			
	Sub-Total			<u>\$451,253.81</u>
Balance End of Month Reconciled				<u>\$589,191.86</u>

Report Date
2022-10-12 3:54 PM

Urban Files
Operating Revenues & Expenditures by Comp. Elem.
As of September 30, 2022

Page 1

	Year to Date	Annual Budget	Budget Remaining	Current Month
OPERATING REVENUES				
Taxation				
General Municipal Tax Levy				
410-110-100 - General Municipal Levy	1,841,935.83	1,841,935.00	0.83	
410-120-100 - Abatements and Adjustments	1.46		1.46	
Net Municipal Taxes	1,841,937.29	1,841,935.00	2.29	0.00
410-200-100 - Potash Tax Share		44,210.00	(44,210.00)	
410-400-210 - Penalty on Mun Taxes Arrears - Property	11,202.49	21,000.00	(9,797.51)	2,106.44
410-500-100 - Local Impr Levy - Reconstruction	9,341.20	9,341.00	0.20	
450-110-100 - Unconditional - (Revenue Sharing)	188,825.50	377,668.00	(188,842.50)	47,206.37
450-500-100 - GIL - Federal-Can. Post	2,459.31	2,374.00	85.31	
450-650-100 - GIL - Prov - Sask Tel		4,022.00	(4,022.00)	
450-800-100 - GIL - Other - SPC Surcharge	45,108.81	68,000.00	(22,891.19)	5,070.42
450-800-200 - GIL -Other -SaskEnergy Surcharge	24,309.41	32,000.00	(7,690.59)	1,212.24
480-170-100 - Housing Authority Surplus		600.00	(600.00)	
Total Taxation:	2,123,184.01	2,401,150.00	(277,965.99)	55,595.47
Fees & Charges				
420-200-500 - F&C - HANDI-VAN Fees	364.99	600.00	(235.01)	241.24
420-300-100 - F&C - Rentals - Land Lease		2,700.00	(2,700.00)	
420-400-110 - F&C - Policing Fees - Fines	7,844.92	8,500.00	(655.08)	1,269.16
420-400-300 - F&C - Fire Fees	57,821.26	52,000.00	5,821.26	16,419.20
420-400-400 - F&C - Fire Training	541.80		541.80	
420-500-100 - F&C - Arena Donations/Sponsorship	500.00		500.00	500.00
420-500-151 - ICE RENTAL REVENUE. - Local	38,438.92	70,000.00	(31,561.08)	
420-500-152 - ARENA-KITCHEN REVENUE	32,645.04	60,000.00	(27,354.96)	1,431.25
420-500-153 - ARENA - Off-Season Rental Fees	2,473.80	2,361.00	112.80	761.90
420-500-154 - ARENA - Sign Advertising	9,494.10	12,500.00	(3,005.90)	250.00
420-500-155 - ICE RENTAL REVENUE - Non-Local	27,083.66	60,000.00	(32,916.34)	
420-500-156 - ARENA -Ball Hockey	4,725.00	3,800.00	925.00	
420-500-700 - F&C - Track - High School	1,500.00	1,500.00		
420-500-900 - R&C - Rec Fees - Parks/Playgrounds-CENT	2,174.50	500.00	1,674.50	75.00
420-520-600 - P & R - Programs - Garage Sale	145.00	100.00	45.00	
420-520-700 - R&C - Rec -Dalmeny Days Fees	9,853.43	6,000.00	3,853.43	
420-500-200 - F&C - Rec. Fees - Curling Rink		2,500.00	(2,500.00)	
420-530-100 - LIBRARY - Fees/-Donations	751.36	500.00	251.36	
420-530-200 - R&C - JJ LOEWEN Hall Fees	11,304.00	4,500.00	6,804.00	3,500.25
420-700-200 - F&C - Licenses - Business	6,250.00	7,500.00	(1,250.00)	200.00
420-700-210 - F&C - Licenses - Dogs	1,071.00	1,225.00	(154.00)	90.00
420-710-100 - F&C -Building Permits	4,535.00	17,000.00	(12,465.00)	300.00
420-710-200 - F&C-Development Permits	800.00	1,500.00	(700.00)	100.00
420-710-300 - F&C - Overweight Vehicle Permits	3,075.00		3,075.00	675.00
420-800-100 - F&C - Tax Certificate	380.00	500.00	(120.00)	25.00
420-800-160 - F&C-Building Info. Abstracts	900.00	650.00	250.00	100.00
420-800-200 - F&C - General Office Services Provided	30.00	250.00	(220.00)	
420-850-110 - F&C - Sewer Line Cleaning	259.28		259.28	
420-850-120 - F&C - Waste Collection Fees	118,450.95	178,000.00	(59,549.05)	28.00
420-850-130 - F&C - Sale of Scrap Metal	1,565.10	2,000.00	(434.90)	

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Total Fees & Charges:	344,978.11	496,686.00	(151,707.89)	25,966.00
Utilities				
440-110-100 - Water - Water Sales	470,354.50	610,000.00	(139,645.50)	114.97
440-120-200 - Water - Custom Work	277.50		277.50	277.50
440-130-100 - Water - BULK Sales	25,913.59	43,000.00	(17,086.41)	6,188.24
440-140-100 - Water-Turn off/Connection fee	770.00	750.00	20.00	35.00
440-160-400 - Water - Arrears Charges	7,558.40	9,500.00	(1,941.60)	890.49
440-220-100 - Sewer - Flat Rate Rev	359,008.35	512,000.00	(152,991.65)	(3.68)
440-240-100 - Sewer - Connection Fees	100.00	200.00	(100.00)	
Total Utilities:	863,982.34	1,175,450.00	(311,467.66)	7,502.52
Grants				
Grants				
450-140-100 - Unconditional - GAS TAX REBATE	56,423.40	109,138.00	(52,714.60)	56,423.40
450-210-110 - Conditional-Federal-RSIP Rail Safety Grt	1,178.32	1,178.00	0.32	
450-230-100 - Conditional - Federal - Student Emp	1,655.00	1,654.00	1.00	1,655.00
450-300-030 - Cond. Prov-ICIP Grant-Water Pumphouse Re	429,332.00		429,332.00	
450-315-200 - Conditional - Prov - SPRA- DDCC	5,000.00	5,000.00		
450-340-100 - Conditional - Prov - Transit Disabled	737.00	452.00	285.00	
450-350-110 - Conditional - Prov SGI Traffic Safety Gr	12,456.00	13,840.00	(1,384.00)	
450-350-115 - Cond - MHI - Hwy 305 Culvert Maintenance	500.00		500.00	
450-355-100 - Cond-Other-SUMA Recycling Prog Grant	12,917.74	25,835.00	(12,917.26)	6,458.87
450-360-100 - Cond-Prov-Sask Parks & Rec-Dalmeny Days		500.00	(500.00)	
450-400-050 - Conditional - Local - LIBRARY-Wheatland	3,116.25	6,232.00	(3,115.75)	
480-130-100 - Comm. Grant/Corman Park	19,997.00	21,286.00	(1,289.00)	
450-440-205 - Conditional- local RM Fire Truck Grant		80,000.00	(80,000.00)	
Total Grants:	543,312.71	265,115.00	278,197.71	64,537.27
Total Grants:	543,312.71	265,115.00	278,197.71	64,537.27
Other Revenue				
480-140-100 - DONATIONS - DDCC	100.00		100.00	
480-150-100 - Donations - Misc.		750.00	(750.00)	
480-165-100 - Donations - Spray Park	15,000.00	10,000.00	5,000.00	
480-900-900 - MISC. HOLDING ACCOUNT	2.10		2.10	
Total Other Revenue:	15,102.10	10,750.00	4,352.10	0.00
Capital Asset Sales-Gain (Loss)				
460-120-100 - CA - Trade-in of Equipment	350.00		350.00	
Total Capital Asset Sales-Gain (Loss):	350.00	0.00	350.00	0.00
Investment Income & Commissions				
470-100-100 - Interest Revenue	25,463.66	24,000.00	1,463.66	4,483.98

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470-120-100 - Dividends Revenue	1,704.11	750.00	954.11	
Total Investment Income & Commissions:	27,167.77	24,750.00	2,417.77	4,483.98
TOTAL OPERATING REVENUES:	3,918,077.04	4,373,901.00	(455,823.96)	158,085.24

OPERATING EXPENDITURES

General Government Services

Wages/Salaries/Benefits

510-110-230 - GG - Salaries - Admin.-Jim	83,537.11	91,451.00	7,913.89	8,793.38
510-110-300 - GG-Salarie-Assit-Marlys	25,496.10	20,932.00	(4,564.10)	2,683.80
510-110-340 - GG-Salaries-Sec-Laurelea	20,651.01	19,029.00	(1,622.01)	2,629.62
510-110-350 - GG Salaries - Kelly	42,490.27	34,886.00	(7,604.27)	4,472.66
510-110-360 - GG Salary- Casual -New		4,800.00	4,800.00	
510-130-230 - GG - Benefits - Jim	15,799.75	17,535.00	1,735.25	383.66
510-130-231 - GG- Jim Phone Allowance	720.00	960.00	240.00	80.00
510-130-234 - GG - Worker Compensation Fees-ALL	15,832.32		(15,832.32)	
510-130-330 - GG - Benefits - Marlys	6,569.81	6,070.00	(499.81)	653.82
510-130-340 - GG - Benefits - Laurelea	7,280.09	5,749.00	(1,531.09)	678.75
510-130-350 - GG - Benefits -Kelly	10,541.37	8,644.00	(1,897.37)	1,037.68
510-140-330 - GG - Benefits - Casual New		1,354.00	1,354.00	
Total Wages/Salaries/Benefits:	228,917.83	211,410.00	(17,507.83)	21,413.37

Council Remuneration

510-110-110 - GG - Council - Per Diem - All	24,300.72	32,410.00	8,109.28	2,700.08
510-120-110 - GG - Council - Payroll Benefits	886.28	5,500.00	4,613.72	122.83
510-210-120 - GG - Council -TRAVEL Meetings	5,821.78	7,500.00	1,678.22	
Total Council Remuneration:	31,008.78	45,410.00	14,401.22	2,822.91

Contract Assessment

510-200-150 - GG - Cont. - Assessment - SAMA	17,693.00	17,693.00		
510-200-160 - GG-Assessment Costs	382.02	272.00	(110.02)	
510-260-100 - GG - Cont. - Tax Enforcement/Collection	126.01		(126.01)	177.24
Total Contract Assessment:	18,201.03	17,965.00	(236.03)	177.24

Other Contract Services

510-200-110 - GG - Cont. - Legal	2,147.17	8,000.00	5,852.83	1,856.06
510-200-130 - GG - Cont. - Audit/Accounting	12,561.00	12,000.00	(561.00)	
510-200-140 - GG - Cont. - Appraisal Contract	6,650.00	7,200.00	550.00	
510-200-170 - GG - Advertising	2,003.36	2,000.00	(3.36)	227.70
510-200-180 - GS-Cont.Maint.-Website	4,234.70	8,930.00	4,695.30	
510-220-100 - GG - Cont-Office Caretaking -Crystal	2,705.40	3,607.00	901.60	300.60
510-210-160 - GG - OFFICE-Travel, Meals	2,113.38	3,000.00	886.62	
510-210-170 - GG -Office - Training/Education	820.00	2,400.00	1,580.00	
510-230-100 - GG - Cont. - Insurance - General & Bond	9,955.82	10,843.00	887.18	
510-240-100 - GG - Cont. - Memberships & Subscriptions	8,954.56	9,350.00	395.44	21.20
510-280-100 - GG - Cont. - Service Agreements	10,377.33	14,050.00	3,672.67	1,460.26

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510-130-235 - GG-Benefits -Office Clean-Crystal	307.92	451.00	143.08	34.21
510-270-100 - GG - Cont. - Maint-office-new	5,597.67	9,500.00	3,902.33	2,056.40
Total Other Contract Services:	68,428.31	91,331.00	22,902.69	5,956.43
Utilities				
510-300-110 - GG - Utility - Heat	1,423.29	1,120.00	(303.29)	43.58
510-300-120 - GG - Utility - Power	3,941.15	2,650.00	(1,291.15)	470.41
510-300-140 - GG - Utility - Telephone	5,244.37	6,925.00	1,680.63	583.97
Total Utilities:	10,608.81	10,695.00	86.19	1,097.96
Materials/Supplies				
510-410-140 - GG - Office Supplies/Stationery	4,110.95	5,000.00	889.05	71.30
510-410-145 - GG - Cleaning Supplies - Office	872.72	1,100.00	227.28	637.38
510-410-160 - GG - Christmas Celebrations/other	1,341.70	3,400.00	2,058.30	339.00
510-410-170 - GG- Special Events	255.00	1,000.00	745.00	
510-400-110 - GG - Postage	4,367.99	5,000.00	632.01	600.00
510-490-100 - GG - Maint. - Repairs/Maint-	197.77	2,000.00	1,802.23	
510-490-120 - GG - Maint. - CAN. LIN/Repairs	325.20	440.00	114.80	37.04
Total Materials/Supplies:	11,471.33	17,940.00	6,468.67	1,684.72
Capital Outlay from Operations				
510-600-140 - GG - Purchase of Cap Assets - Equipment	3,555.50	7,538.00	3,982.50	3,555.50
Total Capital Outlay from Operations:	3,555.50	7,538.00	3,982.50	3,555.50
Debt Service				
510-290-100 - GG - Bank Charges	13,310.77	16,000.00	2,689.23	766.84
Total Debt Service:	13,310.77	16,000.00	2,689.23	766.84
Total General Government Services:	385,502.36	418,289.00	32,786.64	37,474.97

Protective Services

Police Protective Services

Wages/Salaries/Benefits

520-110-120 - PS-Police-Salary- Constable Scott	50,159.43	68,643.00	18,483.57	5,279.94
520-110-125 - PS-Police-Salary-Police Chief Scott	70,744.03	93,687.00	22,942.97	7,206.04
520-110-130 - PS-Police -Salary- Constable Christine	55,738.40	76,284.00	20,545.60	5,867.20
520-110-140 - PS-Police- Salary-Overtime		6,000.00	6,000.00	
520-120-120 - PS-Police Benefits- Constable Scott	13,416.97	19,512.00	6,095.03	1,560.44
520-120-125 - PS-Police-Benefits-Police Chief Scott	17,159.18	22,381.00	5,221.82	1,256.47
520-120-130 - PS-Police-Benefits- Constable Christine	14,393.63	20,191.00	5,797.37	1,504.69
520-120-140 - PS-Police-Benefits-Overtime		353.00	353.00	
Total Wages/Salaries/Benefits:	221,611.64	307,051.00	85,439.36	22,674.78

Professional/Contractual Services

520-210-110 - PS - Police - Contracted Services	624.90	3,500.00	2,875.10	
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520-220-100 - PS - Police - Travel /Meals	189.59	1,500.00	1,310.41	
520-221-100 - PS - Police-Meetings		1,000.00	1,000.00	
520-230-100 - PS - Police - Insurance-Veh-ALL.	4,274.84	4,300.00	25.16	
520-240-100 - PS - Police - Memberships & Subscription	860.56	825.00	(35.56)	
520-250-100 - PS - Police - Contracted Repairs	2,028.86	7,000.00	4,971.14	553.35
520-260-100 - PS - Police - Training	225.00	2,000.00	1,775.00	75.00
520-260-110 - PS - Police - Contracted Security Camera	4,550.58	6,200.00	1,649.42	505.62
Total Professional/Contractual Services:	12,754.33	26,325.00	13,570.67	1,133.97
Utilities				
520-300-110 - PS - Police - Utility - Heat		230.00	230.00	
520-300-120 - PS - Police - Utility - Power		700.00	700.00	
520-300-140 - PS - Police - Utility - Telephone	4,618.98	7,500.00	2,881.02	199.90
Total Utilities:	4,618.98	8,430.00	3,811.02	199.90
Materials/Supplies				
520-410-100 - PS - Police - Postage	85.09	200.00	114.91	
520-420-100 - PS - Police - Office Supplies/Stationery	1,745.11	3,000.00	1,254.89	19.78
520-430-100 - PS - Vehicle/Equip. Repair/Parts	56.65		(56.65)	
520-430-110 - PS - Police - Oil & Gas	8,789.60	15,000.00	6,210.40	871.83
520-440-100 - PS - Police - Small Tools/Equipment	2,059.46	4,000.00	1,940.54	
520-440-110 - PS - Police-Uniforms	1,844.51	2,700.00	855.49	99.95
520-450-100 - PS - Police - Firearms	116.04	2,000.00	1,883.96	
520-460-100 - PS - Police-Communications	1,430.12	3,500.00	2,069.88	
520-465-100 - PS - Public Relations	813.64	600.00	(213.64)	
520-470-100 - PS - Police-Other	28.00	400.00	372.00	
Total Materials/Supplies:	16,968.22	31,400.00	14,431.78	991.56
Total Police Protective Services:	255,953.17	373,206.00	117,252.83	25,000.21
Fire Protective Services				
Wages/Remuneration				
525-110-120 - PS - Fire - Salaries - Fire Chief	36,813.06	44,017.00	7,203.94	4,122.27
525-110-130 - PS - Fire - Salaries - Deputy Fire Chief	1,981.60	3,126.00	1,144.40	260.56
525-110-135 - PS - Fire - Salaries- EMO	3,145.04	4,326.00	1,180.96	360.56
525-110-140 - PS - Fire - Salaries - Meetings	6,371.36	16,262.00	9,890.64	
525-110-160 - PS-Fire-Incidents-Out of Town	9,253.15	27,103.00	17,849.85	
525-110-170 - PS- Paid Medical Calls	6,698.51	10,319.00	3,620.49	
525-120-120 - PS - Fire - Benefits - Fire Chief	9,440.89	14,004.00	4,563.11	1,003.85
525-120-125 - PS- Fire -Benefits- Deputy Chief		109.00	109.00	
525-120-126 - PS - Fire EMO- Benefits		151.00	151.00	
525-140-140 - PS - Fire - Benefits - Fire Fighters		1,298.00	1,298.00	
525-140-145 - PS - Fire-Benefits- Out of Town Incident		2,297.00	2,297.00	
525-140-146 - PS - Fire-Benefits- Medical Calls		751.00	751.00	
Total Wages/Remuneration:	73,703.61	123,763.00	50,059.39	5,747.24
Professional/Contractual Services				
525-210-100 - PS - Fire - EMS - 911 Dispatch	3,214.50	4,000.00	785.50	

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525-210-110 - PS - Fire - Training	4,797.19	10,000.00	5,202.81	
525-210-120 - PS - Fire - Software Renewals	3,747.15	3,860.00	112.85	
525-210-122 - PS-Fire-Licenses-Radio	2,029.24	3,500.00	1,470.76	
525-215-100 - Fire - Mutual Aid Agree.		1,500.00	1,500.00	
525-230-100 - PS - Fire - Insurance-ALL	26,546.80	26,345.00	(201.80)	
525-230-110 - Fire -Contracted Repairs		2,500.00	2,500.00	
525-240-100 - PS - Fire - Memberships/Subscriptions	669.00	3,500.00	2,831.00	
525-250-100 - PS - Fire -BLD Maint.-KATHY-only	17,687.37	20,500.00	2,812.63	
525-260-100 - PS - Fire - Truck #21-E671J-	1,926.89	2,000.00	73.11	
525-262-100 - PS-Fire-Truck #23 -E672-Rural Pumper	4,017.37	2,000.00	(2,017.37)	
525-263-100 - PS-Fire-Truck #24-R671J-Rescue		2,000.00	2,000.00	
525-265-100 - PS-Fire-Rescue R22		2,000.00	2,000.00	
525-266-100 - PS - Fire - Truck-C671J-Mobile Command		2,000.00	2,000.00	
525-267-100 - PS- Fire- Chief Truck Repair	837.54	2,000.00	1,162.46	
525-268-100 - PS - Brush Truck-Contracted Repairs		2,000.00	2,000.00	
525-269-100 - PS - Cont Maint New Pumper Tender	1,671.14	2,000.00	328.86	
525-420-110 - PS-Fire-Pub. Education	3,058.70	2,000.00	(1,058.70)	
Total Professional/Contractual Services:	70,202.89	93,705.00	23,502.11	0.00
Utilities				
525-300-110 - PS - Fire - Utility - Heat-N.Gas	1,552.77	1,950.00	397.23	43.58
525-300-115 - PS - Fire- Fire Storage- Gas		2,000.00	2,000.00	
525-300-120 - PS - Fire - Utility - Power	2,121.66	2,550.00	428.34	209.27
525-300-125 - PS - Fire- Fire Storage- Power		1,250.00	1,250.00	
525-300-140 - PS - Fire - Utility - Telephone	4,473.71	5,620.00	1,146.29	500.17
525-300-145 - PS - Fire - Fire Storage- Phone		1,750.00	1,750.00	
Total Utilities:	8,148.14	15,120.00	6,971.86	753.02
Materials/Supplies				
525-410-100 - PS - Fire - Stationary & Postage	143.18	550.00	406.82	
525-420-100 - PS - Fire - Office Supplies	760.18	1,800.00	1,039.82	
525-420-115 - PS - Fire - Meals/Travel/Awards	815.91		(815.91)	
525-425-100 - PS-Fire-Radios-Rep/Main.	3,976.10	5,000.00	1,023.90	
525-430-100 - PS - Vehicle/Equip. Repair/Parts	2,193.20	3,500.00	1,306.80	80.00
525-430-110 - PS - Fire - Oil & Gas	6,053.15	7,500.00	1,446.85	1,069.40
525-430-120 - PS-Fire-Uniforms	5,069.99	10,000.00	4,930.01	460.36
525-430-130 - PS-Fire-Building Maint.	1,678.94	1,000.00	(678.94)	
525-431-100 - PS-Fire-Repair-Truck #21-E671J-New truck	595.40	1,000.00	404.60	
525-433-100 - PS-Fire-Truck #23-E672 -Rural Pumper	315.36	1,000.00	684.64	
525-434-100 - PS-Fire-Truck #24-R671J- Rescue	944.77	2,000.00	1,055.23	
525-436-100 - PS - Brush Truck	12.02	1,000.00	987.98	12.02
525-437-100 - PS - Fire - Truck- C671J- Mobile Command	11.14	2,000.00	1,988.86	
525-438-100 - PS-Fire-New Trailer Supplies	242.94	1,000.00	757.06	242.94
525-439-100 - PS-Fire-Chief Truck Repair	7.05	1,000.00	992.95	
525-439-110 - PS-Fire- Truck R22	315.88	1,000.00	684.12	315.88
525-439-115 - PS - Fire- Pumper Tender		1,000.00	1,000.00	
525-440-100 - PS - Fire - Small Tools/Equipment	2,061.34	2,500.00	438.66	
525-440-120 - PS-Fire-Air/Foam-Tank Refills	394.32	3,500.00	3,105.68	89.04
525-440-130 - PS-Fire-Consumables	3,866.70	5,100.00	1,233.30	272.40
525-455-100 - PS-Fire-Supplies-Misc. All	2,385.68	2,500.00	114.32	
525-460-100 - PS-Fire-Medical Supplies	2,757.96	2,500.00	(257.96)	

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Total Materials/Supplies:	34,601.21	56,450.00	21,848.79	2,542.04
Capital Outlay From Operations				
525-600-120 - PS - Fire - Pur of Cap Assets - Building	500.00	5,190.00	4,690.00	
525-600-150 - PS - Fire - Pur of Capital Assets - Gear	10,511.81	10,890.00	378.19	
Total Capital Outlay From Operations:	11,011.81	16,080.00	5,068.19	0.00
Total Fire Protective Services:	197,667.66	305,118.00	107,450.34	9,042.30
EMO Protective Services				
EMO Services - Materials				
525-920-110 - PS -EMO -Services All		1,500.00	1,500.00	
Total EMO Services - Materials:	0.00	1,500.00	1,500.00	0.00
Total EMO Protective Services:	0.00	1,500.00	1,500.00	0.00
Total Protective Services:	453,620.83	679,824.00	226,203.17	34,042.51

Transportation Services

Wages/Salaries/Benefits

530-110-140 - TS - Maint. - Salaries - Scott	44,031.38	18,068.00	(25,963.38)	4,632.82
530-110-145 - TS - Maint. - Salaries - Jeff	56,723.04	37,210.00	(19,513.04)	5,724.80
530-110-146 - TS - Maint.- Salaries- Brad	45,842.11	34,494.00	(11,348.11)	4,824.34
530-110-147 - TS - Maint. Salaries- Jayson	45,721.41	9,384.00	(36,337.41)	4,812.78
530-110-148 - TS - Maint - Salaries- Tyler	44,144.97	24,151.00	(19,993.97)	4,644.38
530-110-150 - TS - Maint. - Salaries - Casual/P.T.		3,198.00	3,198.00	
530-110-160 - TS -Overtime-All	1,588.78	11,350.00	9,761.22	
530-120-140 - TS - Maint. - Benefits -Scott	10,391.94	4,449.00	(5,942.94)	1,067.86
530-120-145 - TS - Maint. -Benefits -Jeff	12,438.22	8,899.00	(3,539.22)	1,272.59
530-120-146 - TS - Maint. Benefits -Brad	10,624.25	8,400.00	(2,224.25)	1,103.78
530-120-147 - TS - Maint - Benefits - Jayson	8,774.02	2,084.00	(6,690.02)	919.62
530-120-148 - TS - Maint- Benefits- Tyler	10,860.79	5,997.00	(4,863.79)	1,069.97
530-120-150 - TS - Maint. - Benefits - Casual/PT		194.00	194.00	
530-120-160 - TS-Benefits-Overtime All	891.80	846.00	(45.80)	91.38
Total Wages/Salaries/Benefits:	292,032.71	168,724.00	(123,308.71)	30,164.32

Professional/Contractual Services

530-200-110 - TS - Maint. - Engineering		3,000.00	3,000.00	
530-210-110 - TS - Contracted - St. Sweeping	9,092.70	8,300.00	(792.70)	
530-210-140 - TS -RAILWAY Leases/Crossings	3,068.50	4,000.00	931.50	296.50
530-210-160 - PW-Contracted-Service-Drainage		4,000.00	4,000.00	
530-250-100 - TS - Maint. - Travel, Meal	409.20	1,860.00	1,450.80	39.20
530-250-110 - TS-Cont.Serv.-Grass Cutting		4,000.00	4,000.00	
530-260-100 - TS - Maint. - Insurance/Vehicle -ALL	7,440.80	8,630.00	1,189.20	
530-260-500 - TS- Maint- Insurance-Retention Pond	153.00	153.00		
530-260-510 - TS-Maint-Insurance-South Retention Pond	4,420.00	4,420.00		
530-280-100 - TS - Maint. - Membership/Training-Subsci	300.00	700.00	400.00	

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530-290-103 - TS - Maint. - Cont. Repairs -Grader	6,808.83	8,000.00	1,191.17	5,891.85
530-290-105 - TS-Cont. Rep -Rlding Mowers/Cutters		750.00	750.00	
530-290-106 - TS-Cont. Rep. - Bobcat	3,041.69		(3,041.69)	
530-290-107 - TS-Cont. Rep-Ford Tractor		500.00	500.00	
530-290-108 - TS-Contract Rep-JD Riding Mower		500.00	500.00	
530-290-111 - TS-Cont. Rep- New Bobcat	2,550.89	4,000.00	1,449.11	
530-290-112 - TS- Cont. Repair - Curbs		1,000.00	1,000.00	
530-290-113 - TS- Cont. Service-Rental Space	900.00	1,600.00	700.00	
530-290-115 - TS - Cont. Gravel Mack Truck		2,150.00	2,150.00	
530-290-116 - TS - Cont Repair- Hustler Mower 104		600.00	600.00	
530-290-117 - TS - Cont Repair - Hustler Mower 72		600.00	600.00	
530-290-118 - TS - Cont. Repair - GMC Sierra- Unit 1	81.59	500.00	418.41	
530-290-119 - TS - Cont. Repair - GMC Sierra - Unit 2		500.00	500.00	
530-290-120 - TS - Cont. Repair- Air Compressor		150.00	150.00	
530-290-130 - TS - Cont. 2014 International Truck	8,258.69	8,660.00	401.31	
530-290-131 - TS - Cont Maint- Kubota Tractor +loader		80.00	80.00	
530-295-100 - TS-Cont. Serv.- Shop Repairs	894.54	4,000.00	3,105.46	
530-295-112 - Contract Repairs - Hotsy		600.00	600.00	
537-210-100 - TS - Snow - Contracted Removal	4,277.10	6,500.00	2,222.90	
Total Professional/Contractual Services:	51,697.53	79,753.00	28,055.47	6,227.55
Utilities				
530-300-110 - TS - Maint. - Utility - Heat	1,960.91	2,000.00	39.09	43.58
530-300-115 - TS - Maint. - Utility- New PW Shop- Gas		2,000.00	2,000.00	
530-300-120 - TS - Maint. - Utility - Power	2,599.20	4,800.00	2,200.80	
530-300-121 - TS - Maint. - PW New Shop- Power		1,250.00	1,250.00	
530-300-125 - TS - Maint - Utility - Jim Tooke Power	262.64	250.00	(12.64)	35.82
530-300-140 - TS - Utility - Telephone	1,775.43	2,300.00	524.57	203.62
530-300-150 - TS - Utility- PW New Shop- Phone		1,750.00	1,750.00	
530-310-100 - TS - Maint. - Utility - Street Lights	19,924.43	26,830.00	6,905.57	2,241.95
530-310-110 - TS - Maint - Utility-Fountain-Power	2,289.40	2,980.00	690.60	358.78
530-310-120 - TS - Maint - Util -South Pumping - Power	483.65	2,500.00	2,016.35	
Total Utilities:	29,295.66	46,660.00	17,364.34	2,883.75
Materials/ Supplies				
530-410-100 - TS - Maint. - Small Tools	5,388.41	8,000.00	2,611.59	116.57
530-410-110 - TS - Maint - Shop Admin-Stationary/Supp	14.20	1,500.00	1,485.80	
530-410-120 - TS - Maint. - Shop Supplies-Misc.	3,062.03	5,500.00	2,437.97	363.39
530-410-121 - TS - Maint Public Works Uniforms	1,533.30	1,620.00	86.70	
530-420-103 - TS - Maint. - Repair/Parts-Grader	2,487.18	4,000.00	1,512.82	
530-420-105 - TS-Maint/Repairs/Parts- Mower/Cutters	239.78	750.00	510.22	
530-420-106 - TS-Maint/Repairs/Parts-Bobcat	3,342.12	4,570.00	1,227.88	226.88
530-420-107 - TS-Maint/Rep/Parts-Ford Tractor	39.21	600.00	560.79	
530-420-113 - TS - Maint.- Mack Truck	456.35	1,000.00	543.65	
530-420-114 - TS - Maint - Oiler	184.95	400.00	215.05	125.07
530-420-116 - TS - Maint - Hustler 104	759.53	1,800.00	1,040.47	67.54
530-420-117 - TS - Maint - Hustler 72	1,200.01	1,450.00	249.99	21.20
530-420-118 - TS - Repair/Parts- JD Riding Mower	408.63	1,050.00	641.37	
530-420-119 - TS - Maint. - GMC Sierra - Unit 1	158.51	400.00	241.49	54.41
530-420-120 - TS - Maint. - GMC Sierra - Unit 2	123.56	650.00	526.44	54.41
530-420-121 - TS - Maint - Air Compressor	26.74	500.00	473.26	26.74

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530-420-122 - TS - Maint - Sand Spreader	97.88	500.00	402.12	
530-420-123 - TS - Maint - Road Boss	431.05	500.00	68.95	
530-420-124 - TS - Maint. - International Gravel Truck	1,783.09	2,500.00	716.91	
530-420-125 - TS - Maint- 2021 Kubota Tractor + Loader		75.00	75.00	
530-425-110 - TS - Oil & Gas	25,870.59	23,000.00	(2,870.59)	2,075.21
530-425-112 - TS - Maint. Kubota Side x Side	1,319.55	500.00	(819.55)	420.71
530-430-130 - TS - Maint. - Tree Trimming		1,500.00	1,500.00	
530-440-100 - TS - Maint. - Gravel/Sand	5,844.47	11,000.00	5,155.53	
530-450-100 - TS - Maint. - Culverts/Drainage	140.53	3,000.00	2,859.47	
530-460-100 - TS - Maint. - Asphalt/Surfacing Material	4,422.70	13,000.00	8,577.30	3,235.05
530-460-105 - TS - Maint. - Weed Control	417.27		(417.27)	417.27
530-460-110 - TS - Maint. - Dust Control	14,490.96	13,500.00	(990.96)	
530-470-100 - TS - Road/Street Signs	193.63	3,000.00	2,806.37	
530-480-100 - TS- Maint. Hotsy Repair		500.00	500.00	
Total Materials/ Supplies:	74,436.23	106,365.00	31,928.77	7,204.45
Handi-Van				
530-900-110 - TS - HANDI-VAN-Expenses	1,877.44	2,600.00	722.56	1,761.99
Total Handi-Van:	1,877.44	2,600.00	722.56	1,761.99
Capital Outlay from Operations				
530-600-130 - TS - Purchase of Cap Assets - EQUIP/MACH	25,461.66		(25,461.66)	
530-600-182 - TS - Cap - Town Shop Development	1,390,167.74	186,040.00	(1,204,127.74)	147,748.90
530-600-190 - TS - Purchase of Cap Assets - Eng. Str.	13,839.04	13,840.00	0.96	
530-600-205 - TS - Cap - Kubota Tractor	6,426.45		(6,426.45)	2,142.15
Total Capital Outlay from Operations:	1,435,894.89	199,880.00	(1,236,014.89)	149,891.05
Other				
530-700-115 - TS - Interest LTD Town Shop Loan	2,424.24	12,250.00	9,825.76	494.03
530-700-120 - TS - Frontage Principal Repayment		7,721.00	7,721.00	
Total Other:	2,424.24	19,971.00	17,546.76	494.03
Total Transportation Services:	1,887,658.70	623,953.00	(1,263,705.70)	198,627.14
Environmental Health Services				
Wages/Salaries				
540-110-112 - EH-Salary-Scott		6,022.00	6,022.00	
540-110-113 - EH-Salary-Brad		3,135.00	3,135.00	
540-110-116 - EH - Salary- Jayson		3,128.00	3,128.00	
540-120-112 - EH-Benefits-Scott		1,483.00	1,483.00	
540-120-113 - EH-Benefits-Brad		763.00	763.00	
540-120-116 - EH - Benefits - Jayson		694.00	694.00	
Total Wages/Salaries:	0.00	15,225.00	15,225.00	0.00
Professional/Contractual Services				
540-200-110 - EH - Cont. - Waste Disposal Fee	95,651.75	128,000.00	32,348.25	11,843.97
540-210-300 - EH - Cont. - Compost	25,440.00	43,000.00	17,560.00	3,170.00

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540-210-400 - EH - Cont- Other Services	857.49	2,000.00	1,142.51	
Total Professional/Contractual Services:	121,949.24	173,000.00	51,050.76	15,013.97
Total Environmental Health Services:	121,949.24	188,225.00	66,275.76	15,013.97

Environmental Development Services

Wages/Salaries

560-110-110 - P&D - Salary-Jim		22,862.00	22,862.00	
560-120-110 - P&D - Benefits-Jim		4,383.00	4,383.00	
Total Wages/Salaries:	0.00	27,245.00	27,245.00	0.00

Professional/Contractual Services

560-200-115 - P&D-Contr-Building Inspector	8,710.72	16,130.00	7,419.28	1,565.04
560-200-125 - P&D-Contr-Engineering Services	11,130.00	20,000.00	8,870.00	
560-230-100 - P&D - Cont. - Insurance - Town Sign	271.00	271.00		
560-250-100 - P&D - Cont. - Planning Services	4,110.00	10,000.00	5,890.00	
560-250-305 - P&D - Contracted- Town Sign		140.00	140.00	
560-260-200 - P&D - Cont- Asset Management Plan		2,500.00	2,500.00	
560-260-305 - P&D - Town Sign Supplies		500.00	500.00	
560-260-310 - P&D - Town Electronic Sign Supplies		1,200.00	1,200.00	
560-260-400 - P&D - Cont.- Social Media Consultant		4,000.00	4,000.00	
Total Professional/Contractual Services:	24,221.72	54,741.00	30,519.28	1,565.04
Total Environmental Development Services:	24,221.72	81,986.00	57,764.28	1,565.04

Recreation & Cultural Services

Administration

Wages/Salaries

570-110-105 - R&C- Salaries- Rec Manager-Mat	45,849.92	56,341.00	10,491.08	4,333.98
570-120-105 - R&C- Benefits- Rec -Mathew	10,445.79	14,004.00	3,558.21	1,090.76
Total Wages/Salaries:	56,295.71	70,345.00	14,049.29	5,424.74

Professional/Contractual Services

570-240-100 - R&C - Memberships/Subscriptions	115.00	225.00	110.00	
Total Professional/Contractual Services:	115.00	225.00	110.00	0.00

Materials/Supplies

570-400-110 - R&C - Postage		100.00	100.00	
570-410-100 - R&C - Rec Supplies/Stationery	851.82	1,000.00	148.18	84.33
Total Materials/Supplies:	851.82	1,100.00	248.18	84.33
Total Administration:	57,262.53	71,670.00	14,407.47	5,509.07

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Outdoor Rinks Service				
Professional/Contractual Services				
570-270-100 - R&C - Contracted Maint-Outdoor Rink	3,437.94	4,000.00	562.06	
Total Professional/Contractual Services:	3,437.94	4,000.00	562.06	0.00
Materials/Supplies				
570-422-120 - R&C-Out D.Rink-Material/Supplies/Other	1,221.99	450.00	(771.99)	512.53
Total Materials/Supplies:	1,221.99	450.00	(771.99)	512.53
Total Outdoor Rinks Service:	4,659.93	4,450.00	(209.93)	512.53
Community Hall/Curling Rink Service				
Professional/Contractual Services				
570-200-150 - R&C-Hall-Advertising		200.00	200.00	
570-270-150 - R&C - Hall/Kitchen-Caretaking-Jodi	4,903.38	6,538.00	1,634.62	544.82
570-280-150 - R&C - Hall-Contracted Repairs	3,636.45	5,000.00	1,363.55	400.00
570-125-100 - R&C -Hall Benefits-Jodi	238.32	991.00	752.68	26.48
570-230-150 - R&C-Insurance-Hall-ALL-P&R	6,278.00	6,278.00		
570-280-155 - R&C - Curling Rink-Contracted Repairs	399.32	3,500.00	3,100.68	
570-280-160 - R&C - Cont Rep. Curling Rink- Ice Field		1,000.00	1,000.00	
570-230-100 - R&C-Insurance-Curling Rink	7,325.00	7,325.00		
Total Professional/Contractual Services:	22,780.47	30,832.00	8,051.53	971.30
Utilities				
570-300-150 - R&C - Utility - Heat - Hall	5,815.86	8,500.00	2,684.14	86.13
570-300-155 - R & C - Utility - Heat - Curling Rink	1,443.41	1,000.00	(443.41)	68.99
570-310-150 - R&C - Utility - Power - Hall	3,291.74	4,900.00	1,608.26	340.90
Total Utilities:	10,551.01	14,400.00	3,848.99	496.02
Materials/Supplies				
570-400-150 - R&C-Hall-Supplies/Maint/Equip.	3,619.59	2,000.00	(1,619.59)	176.69
570-430-120 - R&C - Bldg Mat/Supply - Curling Rink	11.99	2,500.00	2,488.01	
570-430-150 - R&C - Bldg Mat/Supply - Hall	973.96	2,000.00	1,026.04	421.88
570-420-120 - R&C - Main/Repairs - Curling Rink		2,000.00	2,000.00	
Total Materials/Supplies:	4,605.54	8,500.00	3,894.46	598.57
Total Community Hall/Curling Rink Service:	37,937.02	53,732.00	15,794.98	2,065.89
Parks Services				
Wages/Salaries				
570-111-170 - R&C-Salary-Tyler Park		18,113.00	18,113.00	
570-112-170 - R&C-Salary-Scott-Park		30,113.00	30,113.00	
570-112-171 - RC - Salary- Brad - Park		18,815.00	18,815.00	
570-112-180 - R&C - Parks- Salary- Jayson		18,769.00	18,769.00	

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570-113-170 - R&C-Salary-Casual-Park	16,009.52	20,534.00	4,524.48	
570-114-170 - R&C-Parks-Overtime All	276.35		(276.35)	276.35
570-121-170 - R&C-Park-Benefits-Tyler		4,498.00	4,498.00	
570-122-170 - R&C-Parks-Benefits-Scott		7,415.00	7,415.00	
570-123-170 - R&C-Parks-Benefits-Casual/PT	1,513.93	1,392.00	(121.93)	
570-124-175 - R&C - Parks Benefits- Brad		4,582.00	4,582.00	
570-124-180 - R&C - Parks - Benefits - Jayson		4,168.00	4,168.00	
Total Wages/Salaries:	17,799.80	128,399.00	110,599.20	276.35
Professional/Contractual Services				
570-280-100 - R&C - Parks. - Contracted work/repairs	300.00	4,500.00	4,200.00	
570-280-120 - R&C - Parks- Cont Maint- 2000 Chevy		3,000.00	3,000.00	
570-230-170 - R&C-Insurance-Parks	7,077.70	6,977.00	(100.70)	
Total Professional/Contractual Services:	7,377.70	14,477.00	7,099.30	0.00
Utilities				
570-310-170 - R&C - Utility - Power - Parks	934.33	1,400.00	465.67	127.16
570-310-180 - R&C - Utility - Power - Track Pump	297.27	450.00	152.73	35.52
570-310-190 - R&C - Utility- Power - Spray&Play	2,294.25	4,000.00	1,705.75	148.87
570-300-120 - R&C - Utility - Heat -Parks	922.08	1,200.00	277.92	43.58
Total Utilities:	4,447.93	7,050.00	2,602.07	355.13
Materials/Supplies				
570-430-170 - R&C - PRAIRIE Park Repairs	229.22	3,000.00	2,770.78	
570-430-175 - R&C - Parks- Fuel	1,637.82	800.00	(837.82)	109.68
570-430-176 - R&C - Parks- 2000 Chevy 3/4 Ton	2,970.58	1,000.00	(1,970.58)	
570-430-180 - R&C-Fundraising Expense-Play & Spray		10,000.00	10,000.00	
570-420-175 - P&R - Park Landscaping		2,500.00	2,500.00	
570-420-176 - P&R - Parks- Weed Control	294.78		(294.78)	294.78
570-435-180 - P& Rec-TOOKE Park Expenses/Misc. All		500.00	500.00	
570-435-170 - R&C-CENTENNIALPark Repairs-Maint.	3,275.03	2,200.00	(1,075.03)	76.80
570-440-170 - R&C-Soccer Field -Repairs		1,000.00	1,000.00	
570-435-171 - R&C - South Park	3,645.32	1,500.00	(2,145.32)	(64.80)
570-435-172 - R&C - Spray and Play Supplies	2,296.57		(2,296.57)	281.83
570-435-175 - R&C - Gerald Funk Park	155.47	2,400.00	2,244.53	
570-435-176 - R&C - East Pond Supplies		600.00	600.00	
570-435-177 - R&C- Rec. Supplies/Small Tools	2,607.33	1,500.00	(1,107.33)	111.23
Total Materials/Supplies:	17,112.12	27,000.00	9,887.88	809.52
Capital Expenditures				
570-600-181 - R&C - Capital Spray & Play	493,979.45		(493,979.45)	137,598.96
Total Capital Expenditures:	493,979.45	0.00	(493,979.45)	137,598.96
Total Parks Services:	540,717.00	176,926.00	(363,791.00)	139,039.96

Program Services

Materials/Supplies

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570-422-180 - R&C-Dalmeny Days All	16,477.86	15,700.00	(777.86)	
570-420-180 - R&C-Misc programs--Christmas contest	2,481.91	9,000.00	6,518.09	
570-400-170 - R&R-GARAGE SALE-Supplies	140.00		(140.00)	
Total Materials/Supplies:	19,099.77	24,700.00	5,600.23	0.00
Grants/Subsidies				
570-500-110 - R&C - Comm. Grants/Contributions	19,951.36	18,000.00	(1,951.36)	
Total Grants/Subsidies:	19,951.36	18,000.00	(1,951.36)	0.00
Total Program Services:	39,051.13	42,700.00	3,648.87	0.00
Library Services				
WAGES - LIBRARY				
570-290-101 - R&C - LIBRARY Salary	14,352.85	18,553.00	4,200.15	1,499.72
570-290-102 - R&C - LIBRARY Benefits	2,079.40	2,979.00	899.60	216.53
Total WAGES - LIBRARY:	16,432.25	21,532.00	5,099.75	1,716.25
Professional/Contractual Services				
570-290-160 - R&C - LIBRARY - Levy	14,881.90	14,718.00	(163.90)	
570-290-175 - R&C - Library- Advertising		150.00	150.00	
570-290-100 - R&C - LIBRARY-Insurance	1,754.00	1,754.00		
Total Professional/Contractual Services:	16,635.90	16,622.00	(13.90)	0.00
Utility Services - Library				
570-310-160 - R&C - Utility - Power - LIBRARY		1,600.00	1,600.00	
570-300-160 - R&C - Utility - Heat - LIBRARY		525.00	525.00	
570-330-160 - R&C - Utility - Telephone - LIBRARY	488.70	655.00	166.30	54.30
Total Utility Services - Library:	488.70	2,780.00	2,291.30	54.30
Library - MMS				
570-440-120 - R&C - LIBRARY - Supplies/Stat/All	202.43	1,200.00	997.57	19.68
570-440-125 - R&C-Library-Material & Supplies	445.76	350.00	(95.76)	
570-440-130 - R&C- Library- Prizes/Grants/Programs	394.00	1,600.00	1,206.00	
Total Library - MMS:	1,042.19	3,150.00	2,107.81	19.68
Total Library Services:	34,599.04	44,084.00	9,484.96	1,790.23
Community Center - ARENA				
Wages				
570-112-150 - ARENA - Wages - Ed	23,760.50	38,447.00	14,686.50	3,028.30
570-112-153 - ARENA - Wages -Ball Hockey	1,468.49	2,063.00	594.51	
570-112-154 - ARENA-Wages-Cindy- Kitchen	6,936.68	5,107.00	(1,829.68)	593.39
570-112-155 - ARENA-Kitchen -Staff Misc.	8,368.91	12,658.00	4,289.09	665.91
570-112-157 - ARENA-Wages-Casual	2,515.77	8,564.00	6,048.23	
570-112-160 - Arena - Wages - Jayson		31,283.00	31,283.00	
570-120-122 - R&C-Benefits-ARENA- Cindy	989.76	730.00	(259.76)	92.69

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570-120-123 - R&C-Benefits -ARENA -Ed	2,651.14	6,802.00	4,150.86	339.54
570-120-126 - R&C-Benefits-ARENA-Jayson		6,947.00	6,947.00	
570-120-127 - R&C-Benefits-ARENA-Ball Hockey		72.00	72.00	
570-120-128 - R&C-Benefits-ARENA-Casual		389.00	389.00	
570-120-130 - R&C - Benefits - ARENA-Kitchen Staff	530.98	827.00	296.02	28.24
Total Wages:	47,222.23	113,889.00	66,666.77	4,748.07
Professional/Contractual Services				
570-900-111 - ARENA -Mileage - Misc..	978.10	1,000.00	21.90	
570-270-141 - R&C - ARENA - Cont. Maint - Licences	65.00	100.00	35.00	
570-270-144 - R&C - ARENA Cont. Maint. - Zamboni	2,005.03	4,000.00	1,994.97	1,753.97
570-270-145 - R&C - ARENA - Cont. Maint. - Ice Plant	2,137.78	6,000.00	3,862.22	
570-270-146 - R&C - ARENA - Cont. Maint. - Building	8,165.67	15,000.00	6,834.33	5,585.65
570-230-140 - R&C-Insurance-ARENA	34,328.00	34,328.00		
Total Professional/Contractual Services:	47,679.58	60,428.00	12,748.42	7,339.62
Utilities				
570-300-110 - R&C - Utility - Heat ARENA- Rink	6,794.86	8,500.00	1,705.14	128.87
570-310-120 - R&C - Utility - Power ARENA- Rink	23,080.88	52,000.00	28,919.12	711.30
570-330-170 - R&C - Utility - Telephone - Skating Rink	2,816.03	3,800.00	983.97	315.69
570-330-180 - R&C - Arena Cable	90.96	350.00	259.04	
Total Utilities:	32,782.73	64,650.00	31,867.27	1,155.86
Materials/Supplies				
570-450-140 - R&C- ARENA - Office	147.99	200.00	52.01	8.88
570-450-141 - R&C - ARENA - Kitchen/Booth	15,536.16	6,250.00	(9,286.16)	2,236.20
570-450-142 - R&C-ARENA - Janitor	2,592.33	3,250.00	657.67	356.95
570-450-144 - R&C-ARENA -Zamboni	3,295.71	4,500.00	1,204.29	
570-450-145 - R&C-ARENA -Ice Plant		1,300.00	1,300.00	
570-450-146 - R&C-ARENA -Building	4,500.91	7,000.00	2,499.09	1,431.69
570-450-148 - R&C- ARENA -First Aid/OH&S		2,090.00	2,090.00	
570-450-149 - R&C - Parks and Recreation- Training	408.84	1,200.00	791.16	38.84
Total Materials/Supplies:	26,481.94	25,790.00	(691.94)	4,072.56
Debt Service				
570-700-150 - R&C- ARENA -Debenture #9	6,047.72	6,048.00	0.28	
560-800-110 - P&D - Allowance for Uncollectibles		5,521.00	5,521.00	
Total Debt Service:	6,047.72	11,569.00	5,521.28	0.00
Total Community Center - ARENA:	160,214.20	276,326.00	116,111.80	17,316.11
Total Recreation & Cultural Services:	874,440.85	669,888.00	(204,552.85)	166,233.79

Utility Expenditures

Wages/Salaries

580-110-111 - UT-Water-Wage-Tyler	18,113.00	18,113.00
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580-110-112 - UT-Water-Wage-Scott		6,022.00	6,022.00	
580-110-113 - UT-Water-Wage-Brad		6,271.00	6,271.00	
580-110-114 - UT-Water-Wage-Marlys		13,955.00	13,955.00	
580-110-116 - UT-Water-Overtime All	9,406.00	12,124.00	2,718.00	878.53
580-110-117 - UT-Water-Wage-Kelly		23,257.00	23,257.00	
580-110-118 - UT-Water-Wage-Jeff		37,210.00	37,210.00	
580-110-119 - UT- Water- Wage- Laurelea		14,355.00	14,355.00	
580-110-120 - UT - Water - Wage- Second Casual		3,200.00	3,200.00	
580-120-111 - UT-Water-Benef-Tyler		4,498.00	4,498.00	
580-120-112 - UT-Water-Benefits-Scott		1,483.00	1,483.00	
580-120-113 - UT-Water-Benef.-Brad		1,527.00	1,527.00	
580-120-114 - UT-Water-Benef.-Marlys		4,047.00	4,047.00	
580-120-116 - UT-Water-Benefits-Overtime All		917.00	917.00	
580-120-117 - UT-Water-Benefits-Kelly		5,763.00	5,763.00	
580-120-118 - UT-Water-Benefits-Jeff		8,899.00	8,899.00	
580-120-119 - UT- Water- Benefits- Laurelea		4,337.00	4,337.00	
580-120-121 - UT - Water -benefits-Casual Office		902.00	902.00	
Total Wages/Salaries:	9,406.00	166,880.00	157,474.00	878.53
Professional/Contractual Services				
580-230-100 - UT - Water -TRAINING/Travel/Meals		5,000.00	5,000.00	
580-240-100 - UT - Water - Insurance -Claims-ALL	8,441.00	8,441.00		
580-285-130 - UT - Water - Cont. Rep- Reg Water Supply		2,300.00	2,300.00	
580-285-150 - UT - Water - Cont. Repairs - Line Repair	6,933.48	15,000.00	8,066.52	5,300.00
580-290-100 - UT - Water - Laboratory Testing	2,336.66	6,200.00	3,863.34	166.50
585-430-120 - UT - Sewer - Cont.-Sewer Flushing		15,000.00	15,000.00	
585-285-130 - UT - Sewer - Cont Repairs - Lagoon	1,416.71	7,000.00	5,583.29	
580-200-120 - UT - Water-Cont-Service Agreement		2,200.00	2,200.00	
580-285-100 - UT - Cont. Repairs - Water Plant		4,000.00	4,000.00	
585-285-100 - UT - Sewer - Cont Repairs /Camera- Lines	11,718.63	10,080.00	(1,638.63)	199.28
585-285-110 - UT - Sewer -Cont. Repairs - Lift Stn #1	1,374.88	1,100.00	(274.88)	
585-285-115 - UT - Sewer - Cont- Repairs - Lift Stn #2	1,538.57	1,100.00	(438.57)	
585-200-110 - UT - Sewer - Legal Fees /Taxes	744.83	650.00	(94.83)	
585-240-100 - UT - Sewer - Insurance - General /Claims	20,007.00	20,007.00		
Total Professional/Contractual Services:	54,511.76	98,078.00	43,566.24	5,665.78
Utilities				
580-300-120 - UT - Water - Power - Old water plant	2,677.83	7,400.00	4,722.17	
580-300-125 - UT - Water - Power -Pumphouse	6,555.33	6,000.00	(555.33)	1,122.76
580-300-110 - UT - Water - Heat -Old Water Plant	700.88	1,120.00	419.12	
580-300-115 - UT - Water - Heat-Water Pumphouse	572.81	4,000.00	3,427.19	54.18
585-300-120 - UT - Sewer - Power	25,233.78	34,000.00	8,766.22	3,051.03
585-300-130 - UT- Sewer - Phone - Autodialer	1,389.30	1,800.00	410.70	160.75
580-300-141 - UT - Water - New Pumphouse Phone	893.12	800.00	(93.12)	90.35
580-300-145 - UT - Water-Phone Allowance	1,944.00	2,200.00	256.00	216.00
585-100-100 - UT-Sewer-Gas-New Lift 1	799.88	900.00	100.12	46.22
585-100-110 - UT-Sewer-Power- New Lift 1	5,678.78	8,400.00	2,721.22	444.92
585-100-130 - UT-Sewer-Power-Old Lift 1	32.70		(32.70)	
585-100-140 - UT-Sewer-Gas-New Lift 2	955.72	1,150.00	194.28	42.58
585-100-150 - UT-Sewer-Power-New Lift 2	5,877.13	8,700.00	2,822.87	354.58
Total Utilities:	53,311.26	76,470.00	23,158.74	5,583.37

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Materials/Supplies				
580-400-110 - UT - Water - Postage		3,800.00	3,800.00	
580-420-100 - UT - Water - Gravel/Sand		4,000.00	4,000.00	
580-430-110 - UT - Water - SASK. WATER	338,570.42	500,000.00	161,429.58	55,495.67
580-430-120 - UT - Water - Mats & Suppl -	567.17	6,000.00	5,432.83	
580-430-130 - UT - Water-Mats&Suppl-Water Treat Plant	279.23	1,700.00	1,420.77	7.41
580-430-140 - UT - Water - Mats & Suppl - Lines	2,020.24	3,000.00	979.76	2,020.24
580-430-145 - UT-Water-METERS-Parts	1,401.53	1,500.00	98.47	96.71
580-450-100 - UT - Water - Chemicals		3,726.00	3,726.00	
585-430-110 - UT - Sewer - Mat/Supplies Lift Station 1	1,341.16	4,000.00	2,658.84	
585-430-115 - UT - Sewer-Mat/Supplies - Lift Station 2	183.74	1,450.00	1,266.26	
585-430-130 - UT - Sewer - Lagoon SUPPLIES	1,171.36	4,700.00	3,528.64	183.18
585-430-150 - UT- Sewer- All Pumps Maint/Supply	699.86	5,200.00	4,500.14	
585-440-100 - UT - Sewer - MISC.- Supplies		200.00	200.00	
Total Materials/Supplies:	346,234.71	539,276.00	193,041.29	57,803.21
Capital Expenditures				
585-600-130 - UT - Sewer - Capital- Mach/Equipment	50,567.65	57,148.00	6,580.35	
585-600-186 - UT - Water Pumphouse/Res Update	1,445,004.58		(1,445,004.58)	35,260.54
Total Capital Expenditures:	1,495,572.23	57,148.00	(1,438,424.23)	35,260.54
Debt Services				
585-700-120 - UT - Lift Station - Interest	25,606.48	25,607.00	0.52	
585-700-130 - UT - Lagoon - Interest	35,689.42	35,690.00	0.58	
585-700-140 - UT- Loan Interest -Lift #2	7,200.28	7,201.00	0.72	
Total Debt Services:	68,496.18	68,498.00	1.82	0.00
Total Utility Expenditures:	2,027,532.14	1,006,350.00	(1,021,182.14)	105,191.43
TOTAL OPERATING EXPENDITURES:	5,774,925.84	3,668,515.00	(2,106,410.84)	558,148.85
SURPLUS/DEFICIT				
Revenues	3,918,077.04	4,373,901.00	(455,823.96)	158,085.24
Expenditures	5,774,925.84	3,668,515.00	(2,106,410.84)	558,148.85
Surplus (Deficit)	(1,856,848.80)	705,386.00	(2,562,234.80)	(400,063.61)

September Outstanding Municipal and School Property Taxes, along with Frontage Taxes

2022 TIPPS \$77,797.87/month - 227 Properties
 2021 TIPPS \$75,101.20/month - 223 Properties
 2020 TIPPS \$69,420.94/month - 207 Properties
 2019 TIPPS \$59,874.96/month - 191 Properties
 2018 TIPPS \$54,909.37/month - 177 Properties

2022	Current	Arrears	Total
Municipal	\$ 314,098.81	\$ 85,891.78	\$ 399,990.59
School	\$ 119,200.40	\$ 22,331.86	\$ 141,532.26
Frontage	\$ 3,234.47		\$ 3,234.47
Totals	\$ 436,533.68	\$ 108,223.64	\$ 544,757.32

2021	Current	Arrears	Total
Municipal	\$ 287,739.46	\$ 129,622.26	\$ 417,361.72
School	\$ 110,123.87	\$ 22,177.82	\$ 132,301.69
Frontage	\$ 1,802.66		\$ 1,802.66
Totals	\$ 399,665.99	\$ 151,800.08	\$ 551,466.07

2020	Current	Arrears	Total
Municipal	\$ 278,384.21	\$ 176,617.79	\$ 455,002.00
School	\$ 109,399.51	\$ 35,967.08	\$ 145,366.59
Frontage	\$ 229.97		\$ 229.97
Totals	\$ 388,013.69	\$ 212,584.87	\$ 600,598.56

2019	Current	Arrears	Total
Municipal	\$ 342,871.77	\$ 135,607.99	\$ 478,479.76
School	\$ 114,858.27	\$ 34,307.74	\$ 149,166.01
Frontage	\$ 121.27		
Totals	\$ 457,851.31	\$ 169,915.73	\$ 627,767.04

2018	Current	Arrears	Total
Municipal	289,889.86	114,519.07	404,408.93
School	110,257.59	32,305.61	142,563.20
Frontage	82.36		82.36
Totals	400,229.81	146,824.68	547,054.49

2017	Current	Arrears	Total
Municipal	275,183.18	109,807.78	384,990.96
School	104,700.53	31,109.14	135,809.67
Frontage			
Totals	379,883.71	140,916.92	520,800.63

2016	Current	Arrears	Total
Municipal	265,435.67	127,851.29	393,286.96
School	108,516.87	35,183.54	143,700.41
Frontage			
Totals	373,952.54	163,034.83	536,987.37

DALMENY LIBRARY QUARTERLY REPORT

October, 2022

Circulation statistics attached.

We hosted Kreative Mum Face Painting in July.

We continue to be very busy at the library.

The library continues to receive "Take and Make" craft kits from Central.

Storytime has resumed and as before, leftover crafts are made up and given out to children to complete at home.

We continue to give out COVID Rapid Test Kits.

The comic book club has finished for the year.

We have some people from the Senior's Group who have volunteered to read on Storytime mornings.

The Regional Park passes were very much a success.

We had the opportunity to host Tony Stevenson at the library on September 22. Tony is an Anishinaabe First Nation from Treaty Four Land and speaks about attending a Residential School and is active in advocating for the residential school survivors. It was very interesting and helpful to try to understand the residential school experience. Unfortunately, it was not very well-attended.

Librarians Bonnie Furi and Sheila Honeker

Month	2019					
	In Person			Holds		
	Checkouts	Check-ins	Renewals	Renewals	Filled	Internet
Jan	924	1114	50	449	521	0
Feb	867	924	14	402	397	2
March	1084	1151	44	382	427	3
April	1129	1356	36	452	452	3
May	1025	1146	37	416	371	1
June	762	840	19	340	265	0
July	1352	1352	41	332	394	3
Aug	1331	1240	26	392	300	1
Sept	903	1089	17	391	351	4
Oct	1006	1196	25	441	468	4
Nov	920	908	47	409	474	0
Dec	654	790	28	328	348	1
Total	11957	13106	384	4734	4768	22

2020					
In Person			Holds		
Checkouts	Check-ins	Renewals	Renewals	Filled	Internet
900	1014	55	325	456	4
841	820	16	416	412	9
1177	810	70	295	315	9
0	7618	0	0	0	0
0	0	0	0	0	0
114	211	0	6	103	0
339	925	0	167	238	0
543	474	0	118	437	0
564	541	5	185	504	0
682	501	39	286	604	0
779	615	17	301	548	0
862	923	13	372	655	0
6801	14452	215	2471	4272	22

Month	2021					
	In Person			Holds		
	Checkouts	Check-ins	Renewals	Renewals	Filled	Internet
Jan	1007	996	11	413	650	0
Feb	1062	964	21	430	687	0
March	1386	1334	5	425	953	0
April	988	1007	10	499	678	0
May	1027	979	11	331	569	0
June	1013	1158	33	452	659	0
July	1072	942	21	233	504	0
Aug	1009	1011	20	361	374	0
Sept	1246	1323	32	239	615	0
Oct	1226	1095	23	437	665	0
Nov	1161	1139	29	470	672	1
Dec	890	1143	11	375	438	0
Total	13087	13091	227	4665	7464	1

2022					
			Library		
Checkouts	Check-ins	Renewals	2Go	Internet	
1075	1159	385	457		0
1107	995	421	373		0
1309	1379	550	405		2
974	1066	483	351		4
1065	1054	297	361		0
1283	1334	421	389		0
1157	1187	464	478		1
1009	1220	335	563		0
0	0	0	0		0
0	0	0	0		0
0	0	0	0		0
0	0	0	0		0
8979	9394		3356	3377	7

2022 - Central is no longer providing stats for In Person Renewals & Holds Filled. Library2Go Stats for our library now included.

Public Works Managers Quarterly Report

ROADS AND STREETS

Pothole repair will be ongoing

Crack filling completed in August

Patched 3 areas with hot asphalt, First Street, Clover Ave. and Fourth Street.

Sept 1, 2022 Finished lowering 7 manholes and 2 water valves

WATER

July 26, 2022 Valley Trenching started installing 3 new service lines under Highway 305 West for houses 509, 513 and 521.

Aug 5, 2022 The water distribution line along Second Avenue South and Fourth Street South was put into service.

Aug 8, 2022 Heat Tech cut and capped a waterline that connected reservoir 2 to the old water pumphouse.

Aug 9, 2022 Valley Trenching finished installing the new service lines under Highway 305 West for houses 509, 513 and 521

Sept 23, 2022 Finished Winterizing Fire Hydrants

WASTEWATER

Sept 20, 2022 GFL did sewer line cleaning

Sept 21, 2022 GFL cleaned the wet wells at both lift stations

Sept 23, 2022 Swabbed the line to Lift Station 2

Sept 26, 2022 Swabbed the line to the river

Sept 26, 2022 Andrew Vander-Kooi is done irrigating for the year

PARKS/PONDS

Aug 29, 2022 Sprayed High School grounds for weeds
Aug 31, 2022 Sprayed Prairie Park for weeds
Sept 2, 2022 Sprayed West of Town Office for weeds

VEHICLES/EQUIPMENT

2014 International Durastar

July-Sept, 2022	Nothing to Report
April-June, 2022	Nothing to Report
March 30, 2022	Took to Exhausted Repair for a safety and oil change. The front drums and shoes need to be replaced, along with the passenger side front drag link.
Jan 31, 2022	Mobile Fleet replaced driver's side drag link
Feb 27, 2022	The keeper pin broke on back driver's side axle. Mobile Fleet fixed the pin and realigned the axle.
Dec 22, 2021	Mobile Fleet installed a battery disconnect switch.
July – Sept 2021	Nothing to Report
April – June 2021	Nothing to Report
Purchased March 8, 2021	

Mack Truck

July-Sept, 2022	Nothing to Report
April-June, 2022	Nothing to Report
March 22, 2022	Replaced License Plate light
Jan – March 2022	Nothing to Report
Nov 9, 2021	Safety and oil change completed at Mobile Fleet in Martinsville
July – Sept 2021	Nothing to Report
April – June 2021	Nothing to Report
January – March 2021	Nothing to report

Bobcat

July-Sept, 2022	Sept 14, 2022 the drive belt broke and was replaced the same day. Oct 4, 2022 was taken back into Earthworks for hydraulic operation and leaking concerns
April-June, 2022	Took to Earthworks to fix hydraulic leak. Earthworks replace two O-rings and seals between the gearbox and the hydraulic pump. Electrical with the steering was also fixed
Jan – March, 2022	Replaced four leaking hydraulic hoses, the hydraulic reservoir tank, both attachment cylinders were leaking and they were repaired.
Nov 30, 2021	Earthworks replaced the right-hand joystick handle, resealed the left-hand side lift cylinder and completed the 1000-hour service and inspection and replaced 4 hydraulic hoses.
July – Sept 2021	Nothing to Report
April – June 2021	Nothing to Report
January – March 2021	Nothing to report
October – December 2020	Nothing to report
July – September 2020	Nothing to report
April – June 2020	Nothing to report
Bought a new set of tires. It has been running well, nothing to report.	

Champion Grader

July-Sept, 2022	Took to Mobile Fleet for an inspection. Repaired the emergency brake and got some leaks fixed
April-June, 2022	Nothing to Report
Jan – March 2022	Replaced 9 old and leaking hydraulic hoses.
Oct – Dec 2021	Tires will need to be replaced soon. They are getting sun worn and cracking
July – Sept 2021	Nothing to Report
April – June 2021	Nothing to report
January – March 2021	Nothing to report
Oct 26 – 30 2020	Took to Redhead to get multiple leaks fixed
Sept 23, 2020	Redhead did an inspection. There are multiple defects that will be addressed.
April – June 2020	Nothing to report

The grader seems to be holding up relatively well considering its age. The Public Works Team recommends that this be replaced in about 5 years. We are not sure if parts will get harder to find for this old of a grader. A newer grader will be easier to maintain and to get parts for.

GMC Work Trucks

2020 GMC Sierra Unit #1

July-Sept, 2022	Nothing to Report
April-June, 2022	Nothing to Report
Jan – March 2022	Nothing to Report
Oct – Dec 2021	Nothing to Report
July – Sept 2021	Nothing to Report
April – June 2021	Nothing to report
January – March 2021	Nothing to report
October – December 2020	Nothing to report.
Sept 3, 2020	The hole in the box liner was repaired by Watrous Mainline.
April 23, 2020	Had to get the fuel pump replaced on warranty at Wheaton GM in Saskatoon
	Purchased February 27, 2020.

2020 GMC Sierra Unit #2

July-Sept, 2022	Nothing to Report
April-June, 2022	Nothing to Report
Jan – March 2022	Nothing to Report
Oct – Dec 2021	Nothing to Report
July – Sept 2021	Nothing to Report
April – June 2021	Nothing to report
January – March 2021	Nothing to report
October – December 2020	Nothing to report
Aug 17, 2020	The passenger side door was backed into by a trailer that was backing up to get water at the Regional Fill Station.
Sept 8, 2020	The passenger side door was replaced at Watrous Mainline.
	Purchased February 27, 2020.

Mowers

Hustler 104 inch

July-Sept, 2022	Nothing to Report
April-June, 2022	Nothing to Report
Jan – March 2022	Nothing to Report
Oct – Dec 2021	Nothing to Report
July – Sept 2021	Nothing to Report
April – June 2021	Replaced both coils in the engine
January – March 2021	Nothing to report
October – December 2020	Nothing to report
July-September 2020	Nothing to report
April – June 2020	Nothing to report

There was a short in the electrical. The blades stopped without warning. The hustler was taken into Mini Tune to be repaired.

Purchased in 2018

Hustler 72 inch

July-Sept, 2022	Nothing to Report
April-June, 2022	Nothing to Report
Jan – March 2022	The warranty issue has been dealt with.
Oct – Dec 2021	The welds around the left-hand side spindle and two adjacent welds broke on the mower deck. The warranty discussions with Mini-Tune and Laird Manufacturing are ongoing.
July – Sept 2021	The warranty on the deck is still being dealt with. The deck was taken to Laird Manufacturing for a second opinion. The new deck that was installed by Mini Tune from Hustler has 2 small cracks already. Hustler is aware of this and it is currently being discussed.
April – June 2021	The Rollover Protection System (ROPS), broke where the top connects to the bottom. Three welds broke on the deck. This is still being dealt with under warranty with Mini-Tune and Hustler
January – March 2021	Nothing to report
October – December 2020	Nothing to report
	Purchased May 25, 2020.

John Deere Mower

July-Sept, 2022	Nothing to Report
April-June, 2022	New mower deck was installed.
March 29, 2022	The new mower deck has been ordered
Oct – Dec 2021	The deck needs to be replaced at an estimated cost of \$5,750, which will be included in the 2022 Operating Budget
July – Sept 2021	The deck needs to be replaced
April – June 2021	Nothing to report
January – March 2021	Nothing to report
October – December 2020	Nothing to report
July – September 2020	Nothing to report
April – June 2020	Nothing to report
	The front deck is bent. We have adjusted it so it does a decent job of mowing. It is an alright mower for making the initial pass where there is long grass. The machine itself is mechanically sound, with the purchase of a new mower deck the life of the mower will be extended.

Mobile Pump

July-Sept, 2022	Nothing to Report
April-June, 2022	Nothing to Report
Jan – March 2022	Nothing to report
Oct – Dec 2021	Nothing to report
July – Sept 2021	Nothing to report
April – June 2021	Nothing to report
January – March 2021	Nothing to report
October – December 2020	Nothing to report
July-September 2020	Nothing to report
April 30, 2020	The clutch was fixed on the Mobile Pump and it was put back into operation.
April 29, 2020	The clutch broke and another one was ordered out of Edmonton. The company drove it out that night.

It does its job to an acceptable degree. The clutch was weak last year and may need to be rebuilt this year. We will have to wait and see how it holds up. Working well so far this year. Will be checked out before Spring.

Oiler

July-Sept, 2022	Nothing to Report
April-June, 2022	Nothing to Report
Jan – March 2022	Nothing to report
Oct – Dec 2021	Nothing to report
July – Sept 2021	The oil control pump and the auger pump parts have arrived. The pumps will be rebuilt
April – June 2021	The oil control pump the auger pump bearings and packing need to be replaced. These parts are on order.
January – March 2021	Nothing to report
October – December 2020	Nothing to report
July-September 2020	Nothing to report
April – June 2020	Nothing to report

Kubota Tractor

July-Sept, 2022	Nothing to Report
June 2, 2022	Tractor was delivered

Henderson Sand Spreader

July-Sept, 2022	Nothing to Report
April-June, 2022	Nothing to Report
Jan – March 2022	Nothing to report
Oct – Dec 2021	Working like a dream. Public Works loves this piece of equipment
July – Sept 2021	Took to Mobile Fleet in Martinsville to get hydraulic lines plumbed in and controls installed. Mobile Fleet completed installation in the new International Durastar.
June 23 2021	Purchased a 14' sand spreader from the City of Prince Albert for \$500

EDUCATION/TRAINING

July 28, 2022	Public Works Operator Brad Dyck took Fall Protection training
Aug 25, 2022	Public Works Operators Tyler Dorner and Jayson Hollingshead took Fall Protection training

PUBLIC WORKS SHOP/FIRE STORAGE

Everything is nearly done and the tentative move-in date is the end of October, 2022.

Water Pumphouse Statistics

2022

2021

Amount SaskWater Pumped to Dalmeny	Imperial Gallons - 2022	Imperial Gallons - 2021	Yearly Differences
July	3,589,520	4,119,940	-530,420
August	3,229,160	2,978,360	250,800
September	2,807,200	2,504,260	302,940
Total	9,625,880	9,602,560	23,320

SaskWater Average Chlorine Level			
July	1.73	1.81	-0.08
August	1.80	1.66	0.14
September	1.71	1.72	-0.01

SaskWater Average Turbidity Level			
July	0.18	0.17	0.01
August	0.14	0.13	0.01
September	0.14	0.17	-0.03

Dalmeny Water Usage	Imperial Gallons	Imperial Gallons	
July	3,408,900	3,610,420	-201,520
August	3,092,980	2,489,520	603,460
September	2,708,420	1,963,280	745,140
Total	9,210,300	8,063,220	1,147,080

Dalmeny Average Chlorine Level			
July	1.60	1.69	-0.09
August	1.69	1.56	0.13
September	1.64	1.64	0.00

Dalmeny Average Turbidity Level			
July	0.16	0.15	0.01
August	0.17	0.12	0.05
September	0.13	0.13	0.00

Dalmeny Pumphouse Average Pressure	P.S.I	P.S.I	
July	57	56	1
August	58	57	1
September	56	57	-1

Dalmeny Pumphouse Chemical Usage	Sodium Hypochloride 12%	Sodium Hypochloride 12%	
July	0		0
August	0	0	0
September	0	0	0
Total in Liters	0	0	0

Dalmeny Pumphouse Chemical Usage	Ammonia Sulfate	Ammonia Sulfate	
July	0		0
August	0	0	0
September	0	0	0
Total in Liters	0	0	0

Regional Fill Station Amount	Imperial Gallons - 2022	Imperial Gallons - 2021	
July	0	250,400	-250,400
August	75,460	174,400	-98,940
September	117,480	161,900	-44,420
Total	192,940	586,700	-393,760

Sewage Lift Stations Pumping Amounts

Sewage Lift Station #1	Imperial Gallons - 2022	Imperial Gallons - 2021	Yearly Differences
July	3,492,280	2,000,460	1,491,820
August	2,512,840	1,963,720	549,120
September	2,483,360	1,978,900	504,460
Total	8,488,480	5,943,080	2,545,400

Sewage Lift Station #2	Imperial Gallons - 2022	Imperial Gallons - 2021	Yearly Difference
July	1,014,420	833,580	180,840
August	981,640	795,960	185,680
September	888,140	787,600	100,540
Total	2,884,200	2,417,140	467,060

Sewage Lift Station #1	Imperial Gallons - 2022	Imperial Gallons - 2021	Yearly Difference
April	2,378,200	2,065,140	313,060
May	2,464,220	2,370,500	93,720
June	2,405,920	2,319,240	86,680
Total	7,248,340	6,754,880	493,460

Sewage Lift Station #2	Imperial Gallons - 2022	Imperial Gallons - 2021	Yearly Difference
April	1,017,720	858,000	159,720
May	1,017,060	989,560	27,500
June	1,045,440	930,380	115,060
Total	3,080,220	2,777,940	302,280

Parks and Recreation Department
Quarterly Report



October 17, 2022

Dalmeny Arena

The arena opened on Tuesday October 11th. I am excited for a full year of no restrictions or guidelines to follow. I plan to have the arena open two weeks earlier next year, as we will have our own cart and boom setup used for laying down the white.

The arena had some repairs done to the sprinkler system. More pin hole leaks on the main line. A replacement needs to be discussed for the near future.

We are now offering a Parent and Tot open skate on Thursdays 11am – 12pm.

Our new scheduling system will be operational starting October 17th.

JJ Loewen Centre

Rentals have been going strong since September with Yoga, Martial Arts and Archery sessions beginning in October. The facility has been getting used frequently for kitchen rentals, meetings, weddings and small gatherings.

I have looked into getting the exhaust fan repaired for the range hood. A rebuild of the motor, bearings, belts is advised. Painting and patching of the lobby walls are slated for this month.

Parks

Since the departure of our seasonal park's workers, I have been busy continuing with watering newly planted trees, maintaining the nursery, and all other park maintenance that needs attending.

Winterization of the spray park was completed.

Curling Rink

Brine loop should be turned on soon to start cooling down the lines. A full season of curling is expected.

Parks and Recreation Department
Quarterly Report



Children's Christmas Carnival 2022

Planning and scheduling events have already begun for the carnival. Carnival is Sunday, December 4th.

Mat Halcro
Recreation Manager

CAO REPORT
October 17, 2022

1. Web Site Launch Day:

The Town's web site has been upgraded and will be launched on Monday, October 17, 2022.

2. Northwest Regional Meeting:

I attended the SUMA Northwest Regional Meeting in Warman, SK on Friday, October 14, 2022.

3. Ethics Violation Complaint:

Following an Ethics Violation Complaint being received by the Town, I have completed my investigation as the Designated Officer and request that Council acknowledge, by resolution that a code of ethics complaint has been filed, and that the Investigator will initiate the investigation process.

4. Utility Invoices for the Period Ending October 31, 2022:

Utility Invoices for the months of September and October, 2022 will be prepared in early November 2022. For this same period in 2021, the Utility Invoices total was \$214,546.50.

5. Government Relations – ICIP Claim #013:

On October 11, 2022 Claim #013 was completed and emailed to Government Relations. The Town recently received Claim #011 in the amount of \$115,302.00, which was submitted on July 22, 2022. The Town is still waiting for Claim #012 in the amount of \$489,130.93, which was submitted on August 29, 2022. Hopefully, Claim #012 will be received shortly.

Jim Weninger, Chief Administrative Officer

Mr. Bessie "A"

*Ready for
Council
Oct 13/22*



Ministry of Environment
Fish, Wildlife and Lands Branch
4th Floor 3211 Albert Street
Regina, Canada S4S 5W6

October 6, 2022

Mat Halcro
mhalcro@dalmeny.ca

Dear Mat Halcro:

Thank you for the opportunity to tour the stormwater ponds and discharge operations in Dalmeny as they relate to the current goldfish infestation and the potential introduction of goldfish into the North Saskatchewan River. After assessing the ponds and discharge and discussing the operating plan, we see little risk in Dalmeny pumping as planned this fall, as the likelihood of these fish surviving the pumping and discharge process is quite low, and we did not detect any live fish at the end of pipe discharge during the pumping test earlier this year.

Although the risk is of introduction as a result of these works is low, we would still like to continue discussion with the town about eradication plans for the goldfish currently in the stormwater pond. As you are aware, we had a very successful eradication program completed this past summer with the city of Saskatoon who also had goldfish established in a number of their stormwater ponds. If this is something that the town would be interested in pursuing, please let me know and we would be happy to plan some time in the new year to discuss this with you further.

Sincerely,

A handwritten signature in blue ink, appearing to read "Matt Tyree".

Matt Tyree, Director of Fisheries

cc: Jeri Gieger, Team Lead - Aquatic Invasive Species Program, Saskatchewan Ministry of Environment

New Business B⁴

Ready for
Council
Oct 13/22

Occupational Health Committee Minutes		Per section 4-5 of The Occupational Health and Safety Regulations, 2020						
For Saskatchewan workplaces		A committee shall: a) record minutes of each meeting in a format provided by the ministry and keep the minutes on file with the committee; b) post a copy of the minutes at a location that is readily accessible to workers at the place of employment until all concerns in the minutes are resolved. The employer shall maintain a copy of the minutes and have them readily available for inspection by a committee member or an occupational health officer.						
Complete all information. Add additional rows and pages as required.								
Name of employer Town of Dalmeny								
Address Box 400, Dalmeny SK						Total number of workers in the workplace 70		
Postal code S0K1E0		Phone 306-254-2133						
Worksite address (if different than above) 301 Railway Ave						Meeting date June 8, 2022		
Postal code		Phone				Date of next meeting October 12, 2022		
Email						Date of last meeting March 16, 2022		
Employer co-chairperson Rick ELDER				Worker co-chairperson Jayson HOLLINGSHEAD				
Management members	Occupation	Present	Absent	Worker members	Occupation	Present	Absent	
Ed SLACK	Councilor		X	Kelly JANZEN	Office		X	
Rick ELDER	Fire Chief	X		Dean VODDEN	Firefighter	X		
Matt HALCRO	Rec Manager	X		Jayson HOLLINGSHEAD	Rec/PW	X		
				Scott ANDERSON	PW	X		
				Christine VAN METER	DPPS	X		
Item date/number	Problem or concern Give full explanation and details Divide old/new concerns	Action taken or proposed Name of person responsible						Target date
1	Narcan - officer safety DPS	UPDATE: NARCAN pending- Police Chief Scott Rowe has ordered.						
2	Checklist/inspection form for PW equipment	ACTION: ELDER to talk to CAO Jim Weninger. Will forward concern to Management.						Oct. 2022
3	Job specific training requirements for PW	ACTION: Public Works Manager Jeff Johnson will book remaining courses in summer. <u>Lock-out/tag out</u> : On going, will need to discuss what is needed in the new Town Shop.						Oct 2022
4	Handgun unloading station	ACTION: Police Commission is currently discussing. ELDER will keep in touch with Police Chief Scott Rowe.						Oct 2022
5	Arena roof snow/ice buildup, fall hazard to entrance	No scaffolding was being used. Arena locked the doors to the entrance. Pushed to budget 2023.						
6	Traffic Safety	ACTION: Tactor needs Beacon, all other equipment has been installed. ACTION: VAN METER- will look into Blue Flashing lights for tractor. Suggestion was to have spotter for backing up into Shop.						Oct 2022
7	OHC Site/workplace inspections	Next OHC inspection Lagoon – July, 2022						July 2022
8	Combustible storage	ACTION: JANZEN to speak to WENINGER about propane cage outside new Town Shop						Oct 2022
9	Speed sign Railway Ave East. Eastbound	ACTION: ELDER to discuss with CAO Jim Weninger.						Oct 2022
10	Ice thickness checks – retention ponds	Fire Department will continue to check as needed.						Oct 2022
11	Traffic Warning devices and Clothing	ACTION: Talk to Public Works Staff.						Oct 2022
12	OHS - Management Training	ACTION: Will look into training at the next OHC Meeting.						Oct 2022
13	Town Office/New Town Shop – Emergency Plan	ACTION: ELDER – To continue and complete an Emergency Action Plan for both the Town Office and the new Town Shop/Fire Storage Building.						Oct 2022
14	WHMIS- Information Sheet	ACTION: HOLLINGSHEAD will look into Regulations. Plans for Public Works to purge unlabeled containers when moving into new Town Shop.						Oct 2022
15	Fire- Backup Incident	ACTION: ELDER Revisit Policies, Procedures and Training.						Oct 2022
16	Fire Inspections	ACTION: ELDER to inspect Municipal Buildings for Fire Code regulations.						Feb 2023

17	Gym Memberships	ACTION: HOLLINGSHEAD to discuss with D-Town Fitness options of a discounted rate for Public Works Staff.	Oct 2022
18	Boyes Group Signs	ACTION: To take pictures and discuss with Jim the dangers of leaving the signs left at the South Industrial Park.	July 2022
Other business (including requests to the Occupational Health and Safety Division of the Ministry of Labour Relations and Workplace Safety)			
Distribute copies as follows: Copy 1 – Permanent committee files Copy 2 – Employer copy Copy 3 – Post on committee board for workers' information		To the best of my knowledge the above is an accurate record of this meeting  Employer co-chairperson  Worker co-chairperson	
Page ____ of ____			

EPB 243- Quality Assurance and Quality Control Policy for Waterworks: An Overview for Smaller Waterworks – June 2015

This overview and the associate model policy is intended to aid communities and waterworks owners and operators develop a Waterworks Quality Assurance and Quality Control (QA/QC) Policy. This overview is aimed at smaller waterworks, those serving less than 4,000 to 5,000 people, although larger centres may also find it useful. The Water Security Agency also has further details for larger operations in the form of “Guidelines for Quality Assurance and Quality Control for Water Utilities, EPB-242”.

In simple terms, a QA/QC policy is a written statement of intent to provide safe drinking water, typically water that meets all the quality and production related requirements of *The Waterworks and Sewage Works Regulations*. Beyond a statement of intent, a QA/QC policy for smaller waterworks will contain documentation on:

- ❑ the organizational structure of the waterworks staff and management (who does what and their roles);
- ❑ the requirements for the routine day to day operation and maintenance of the waterworks (an operational and maintenance plan or protocol outlining operations and maintenance of the water plant and distribution system);
- ❑ water quality monitoring, data collection, record keeping, record review and reporting procedures (how records are to be kept and by who, for how long, etc); and
- ❑ plans for action in the event of an emergency or upset at the waterworks or incident which affects the raw water supply (an Emergency Response Plan).

Quality Control steps need to be built into the policy as “double checks” to find, control and resolve errors with the operation, maintenance and record keeping/review so that if mistakes are made, steps are taken to make sure they are corrected and prevented in the future. Additional value can be built into the QA portion of the policy if information on watershed protection, the financial sustainability of the system and plans or direction for continuous improvement is also provided. Since all waterworks differ, owners and operators will need to adapt and supplement the model policy to fit the specific site and situation.

Adoption of a QA/QC Policy and the associated measures will provide a high level of assurance /confidence to the consumers, staff and regulators that systems and procedures are in place to produce safe and high quality drinking water.

Waterworks Quality Assurance/Quality Control Policy

For The Community of Dalmeny

Approved: October 17, 2022

Updated: October 13, 2022

1. Policy Statement

We, the Council of the Town of Dalmeny understand that supplying good quality drinking water is essential to the continued growth, prosperity, and well being of our citizens. We are committed to managing all aspects of our water system effectively to provide safe and aesthetically appealing water that tastes good and is free from objectionable colour or odour. It is our policy that the drinking water we provide will be produced in accordance with and meet or exceeds the quality standards required by *The Waterworks and Sewage Works Regulations*.

To achieve our goals, we will:

- Cooperate with the provincial government to protect our waterworks and water sources from contamination.
- Ensure the potential risks associated with water quality are identified and assessed.
- Ensure that our water supply, treatment, storage, and distribution infrastructure is properly designed, constantly maintained, and regularly evaluated and improved.
- Include the drinking water quality and quantity priorities, needs, and expectations of our citizens, the provincial authorities, and our water system employees into our planning.
- Develop a mechanism to ensure adequate funds are available for the water utility to maintain and improve the infrastructure, implement best practices, and ensure our water treatment employees are educated about their responsibilities and adequately trained and certified.
- Establish regular verification of the quality of drinking water provided to our citizens and monitoring of the water treatment process that produce the water.
- Provide community awareness about the water supply and its management by establishing and maintaining effective reporting of the water quality and timely information about the water system to our citizens.
- Develop contingency plans and incident response capabilities in cooperation with provincial authorities.
- Where possible participate in activities to ensure continued understanding of drinking water quality issues and performance.
- Regularly assess our performance and continually improve our practices to produce good quality water.

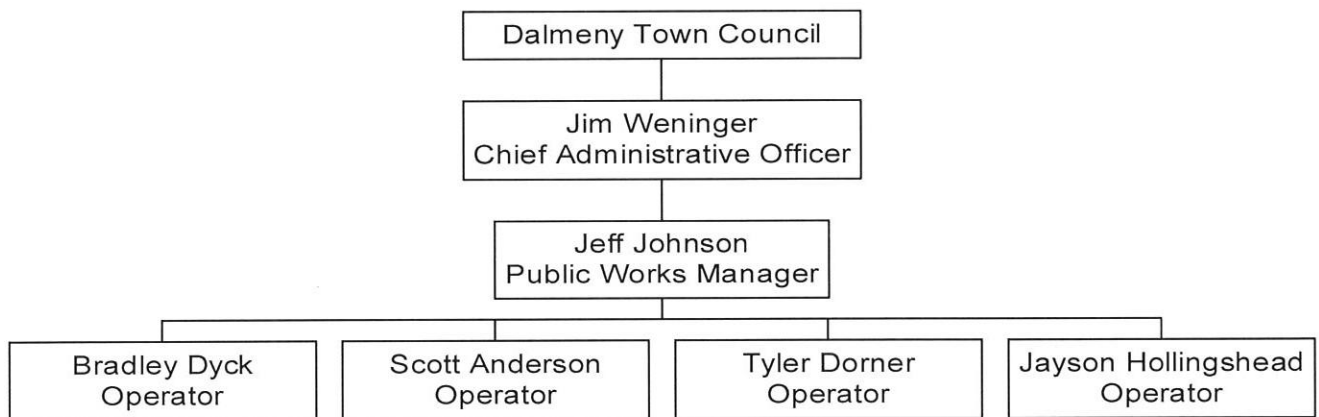
We will develop a Drinking Water Quality Management System including an implementation plan to achieve these goals and adequately manage the risks to our drinking water quality.

All of our officials, managers, and employees involved with the supply of drinking water are responsible for understanding, implementing, maintaining, and continuously improving the Drinking Water Quality Management System.

2. Organizational Structure

In this section, an organizational chart for the waterworks and associated administration should be inserted. The roles and responsibilities of each person identified in the organization structure chart should also be provided. In addition, contact information for members listed below should be included. A member of Council should be appointed as carrying the responsibility for reporting to the elected structure on the operation and condition of the works and on monthly review of records as required by section 43(2) of *The Waterworks and Sewage Works Regulations*.

Organization Chart



Waterworks Operations, Management and Administration

Mayor: Jon Kroeker; Box 148, Dalmeny, SK S0K 1E0; 306-270-4742(C)

(Name, Address, Contact Information)

Council member responsible for waterworks:

Greg Bueckert; Box 295, Dalmeny, SK S0K 1E0; 306-280-2610

(Name, Address, Contact Information)

Municipal Chief Administrative Officer:

Jim Wenering; 5906 – 41 Street, Lloydminster, AB T9V 2S2; 306-291-8205(C)

(Name, Address, Contact Information)

Waterworks Manager:

Jeff Johnson; Box 984, Dalmeny, SK S0K 1E0; 306-321-4868(C)

(Name, Address, Contact Information)

Water Treatment Operator; Water Distribution System Operator; Wastewater Works Operator, and Wastewater Collection System Operator:

Bradley Dyck; Box 578, Dalmeny, SK S0K 1E0; 306-270-2760(C)

(Name, Address, Contact Information)

Water Treatment Operator; Water Distribution System Operator; Wastewater Works Operator, and Wastewater Collection System Operator:

Scott Anderson; Box 901, Dalmeny, SK S0K 1E0; 306-716-7279(C)

(Name, Address, Contact Information)

Water Treatment Operator; Water Distribution System Operator; Wastewater Works Operator, and Wastewater Collection System Operator:

Tyler Dorner; Box 458, Dalmeny, SK S0K 1E0; 306-270-6140(C)

(Name, Address, Contact Information)

Water Treatment Operator; Water Distribution System Operator; Wastewater Works Operator, and Wastewater Collection System Operator:

Jayson Hollingshead; Box 902, Dalmeny, SK S0K 1E0; 306-292-8731(C)

(Name, Address, Contact Information)

The following is a summary of the role and responsibility of various persons involved in production and management of drinking water for the Town of Dalmeny. (Alter summary as needed and applicable – some roles may be combined and some responsibilities may be shifted in accordance with local practice or assignments).

The role of the Mayor with respect to waterworks operation includes:

- ❑ Overall responsibility for waterworks, quality of water provided to consumers, and regulatory compliance in capacity of person responsible for the municipality or waterworks
- ❑ In conjunction with council, allocates financial resources through a budgeting process and establishes water and sewer rates and or surcharges
- ❑ Chief official in the event of an emergency situation

The role of the Council Member assigned responsibility for the Waterworks includes:

- ❑ Oversees and reports on operational, maintenance or infrastructure issues or needs to Council and the Mayor or Reeve to ensure issues are addressed
- ❑ In conjunction with the Waterworks manager reviews operational records and logs on a monthly basis in accordance with the requirements of section 43(2) of *The Waterworks and Sewage Works Regulations*.

The role of the Chief Administrative Officer includes:

- ❑ Receives and prepares administrative, budget and waterworks record submissions for review of assigned Council member and to be tabled/considered at a Council meeting
- ❑ Arranges for and provides annual notification to consumers served by the waterworks on the quality of drinking water provided and on sample submission compliance. Prepares a report to Council on the state of drinking water on an annual basis
- ❑ Receives and resolves or forwards all correspondence dealing with drinking water operations from on behalf of mayor/reeve and council
- ❑ Prepares financial reports regarding waterworks operational and maintenance issues
- ❑ Prepares strategies for ensuring waterworks sustainability
- ❑ Invoicing and receipt of waterworks related expenses as well as consumer charges for water use

The role of the Waterworks Manager includes:

- ❑ Overall responsibility for the day to day operation of the waterworks
- ❑ Develops operational and maintenance protocols and plans
- ❑ Develops safety plans and conducts safety inspections
- ❑ Budget for operation and maintenance of waterworks
- ❑ Develops Waterworks Emergency Response Plan
- ❑ Provides guidance to operators on operation of works
- ❑ Staffing of waterworks operators and issues of supervision and scheduling

The role of the Water Treatment Operator(s) includes:

- ❑ Start up, shut down and periodic operating checks of plant equipment such as pumping systems, chemical feeders, auxiliary equipment (compressors), and measuring and control systems
- ❑ Makes arithmetic calculations to determine chemical feed rates, flow quantities, detention and contact times, and hydraulic loadings as required by plant operations
- ❑ Monitors the status of plant operating guidelines, such as flow pressures, chemical feeds, levels and water quality indicators, by reference to measuring systems
- ❑ Performs routine preventative maintenance, such as lubrication, operating adjustments, cleaning and painting equipment;
- ❑ Maintain plant records, including operating logs, daily diaries, chemical inventories and automated data logs

- ❑ Collects representative water samples and performs laboratory tests on samples for turbidity, chlorine residual and other tests as required by the operating permit or operational protocol
- ❑ Perform minor corrective maintenance on plant mechanical equipment, e.g.: chemical feed pumps
- ❑ Conducts tours of the waterworks and communicates with the public on issues associated with water quality
- ❑ Orders chemicals, repair parts and tools
- ❑ Load, unload and store water treatment chemicals
- ❑ Follows safety rules for plant operations

The role of the Water Distribution System Operator(s) includes

- ❑ Periodic flushing or swabbing of the distribution system
- ❑ Locate and repair water leaks and operates, maintains and repairs valves and hydrants
- ❑ Collects and transports routine water samples from the distribution system and ensures proper packaging and shipment to the laboratory
- ❑ Performs repair work while ensuring safety procedures for the works site, traffic and the public are maintained
- ❑ Disinfects repaired or new sections of pipe and collects the necessary water samples
- ❑ Maintains distribution system plans and maps
- ❑ Cleans, disinfects and maintains reservoirs or other storage systems
- ❑ Operates and maintains any pumping equipment or facilities remote from the main water treatment plant as necessary
- ❑ Locates and eliminates cross-connections or potential cross-connections

Further information or information regarding the role of water treatment, water distribution, wastewater treatment and wastewater collection system operators, is available from “Water and Wastewater Operator Certification Program Guide, 2015, June 2015, EPB-144”.

3. Operations and Maintenance Protocol

Operation of the community waterworks will be performed in accordance with design specifications and standard operating protocols of the waterworks industry. Further detail regarding standards operating procedures, range of operation and chemical feed, maintenance practices and intervals are outlined below. (Note: Persons preparing this QA/QC protocol will have to alter and complete the sections below to fit the operation of their waterworks. Due to the differing nature of waterworks across the province, by necessity, this template is general in nature.)

Waterworks Operation/Maintenance Protocol Template

System Design Capacity (m³/day or L/s): 1,820m³

Note: Potable water is supplied by SaskWater via the City of Saskatoon – please refer to their QA/QC Policy for information on treatment.

Supply Pipeline

Quantity supply agreement with SaskWater (Yes/No) Yes

Water Storage - Type/size:	Concrete Reservoirs (2) and Pumpwells (2)
Volume of treated storage:	1,820m ³ (#1 – 541m ³ , #2 – 899m ³ , PW#1 – 154m ³ , PW#2 – 226m ³)
Designed Fire Flow:	75.7Lps
Designed Pumping Capacity (Max):	100.6Lps (Peak Usage, plus Fire Flow)
Output metering (Yes/No)	Yes
Output meter recording:	Daily (Frequency)
Maintenance:	Daily (Frequency)
Inspection & cleaning:	Annual (Frequency)
Water Distribution System	
Piping type(s):	AC & PVC
Flushing schedule:	Fall
Foam Swabbing schedule:	None
Pumping capacity:	33.5Lps (Each of 3 Pumps – 4 th Pump for Redundancy)
Emergency pumping capacity:	100.6Lps
Backflow prevention: (Yes/No)	Yes
Hydrant maintenance schedule:	Annual
Valve maintenance schedule:	Annual
Repair safety procedures (Yes/No)	Yes
Line/Main break disinfection (Yes/No)	Yes
Line/Main break sampling (Yes/No)	Yes
Customer metering (Yes/No)	Yes
Truck fill station (Yes/No)	Yes
Truck fill backflow (Yes/No)	Yes
Water hauler protocols:	No Sprayer Equipment
Corrosion Control – Method:	n/a
Chemical(s) used:	n/a
Cathodic protection (Yes/No)	Yes, on all new Valve Installations

4. Water Quality Monitoring, Data Collection, Record Keeping, Record Review and Reporting Procedures

The following monitoring and record keeping protocols apply to the operation of the waterworks and distribution system

Water Quality Monitoring - Permit and Regulatory Requirements

The Town of Dalmeny will conduct all monitoring required by permit or ministers order issued by the Water Security Agency. The Environmental Project Officer (EPO) Lee Reinhart is responsible for regulation of the waterworks and will be advised of any positive bacteriological sample result as well as any exceedance of other water quality standards as determined through sampling and analysis for other substances as required by permit or ministers order. As of March 31, 2004, all required drinking water quality monitoring samples, other than samples for chlorine residual, turbidity or pH will be sent to and analyzed by an accredited laboratory. Appendix A which contains a Treated Water Quality Monitoring Plan can be used to record the communities monitoring activities and results.

The Town of Dalmeny will conduct daily total chlorine residual monitoring of drinking water entering the distribution system and turbidity monitoring in the distribution system as required by regulation, permit or minister's order issued by WSA. The EPO, Lee Reinhart is responsible for regulation of the waterworks and will be advised of any failure to meet a total chlorine residual of at least 0.5 mg/L for water entering the distribution system as well as any exceedance of turbidity levels as required by operational permit, minister's order or regulatory requirement. Additionally, the Town of Dalmeny will advise the EPO, Lee Reinhart who is responsible for regulation of the waterworks of any failure of the disinfection system or any other upset to the water treatment process, operation or distribution system concern in accordance with good practice or the emergency response plan – technical action plans for the waterworks.

Operational Monitoring Plan

Observational and measurement related operational monitoring of water quality and associated reporting requirements are established for the Town of Dalmeny waterworks. Water works operators will monitor operational process in accordance with Table 1. (Note: Monitoring requirements should be established for all aspects of the water supply system where possible and Table 1 offers guidance for this task – certain monitoring may not apply to specific systems and the table should be modified accordingly. The Water Security Agency's Environmental Project Officers may be consulted with respect to selection of operational process monitoring appropriate to a specific waterworks).

Table 1. Operational parameters – Examples

Operational Parameter	Treatment step/Process					
	Raw water	Coagulation	Sedimentation	Filtration	Disinfection	Distribution system
pH						<input checked="" type="checkbox"/>
Turbidity (or particle count)						X
Temperature						<input checked="" type="checkbox"/>
Dissolved Oxygen						
River/stream flow						
Total coliforms						X
Background bacteria						X
Colour						
Conductivity						
Alkalinity						
Organic carbon						
Algae and algal toxins						<input checked="" type="checkbox"/>
Chemical dosage						
Flow rate						
Headloss						
CT						
Disinfectant residual					X	X
Disinfection By Products						X
Pressure						<input checked="" type="checkbox"/>

Key: Items with a check mark are recommended
 Items with an "X" are mandatory

Record Keeping

Waterworks records and logs will be kept in accordance with the requirements of *The Waterworks and Sewage Works Regulations*. The following persons are delegated responsibility for operational record and log keeping: Public Works Manager Jeff Johnson and Councillor Greg Bueckert.

Operational records and logs will include:

- ☐ total water pumped into the distribution system on a daily basis or the total raw water used;
- ☐ the types, dosages and total amounts of chemicals applied to the water for treatment;
- ☐ locations from which samples for any tests conducted by the permittee of the waterworks were taken in accordance with the permittee's permit and the name of the person who conducted the sampling or testing and the results of those tests;
- ☐ any departures from normal operating procedures that may have occurred and the time and date that they occurred;

- ❑ any instructions that were given during operation of the waterworks to depart from normal operating practices and the name of the person who gave the instructions;
- ❑ any upset condition or bypass condition, the time and date of the upset condition or bypass condition and measures taken to notify others and resolve the upset condition or bypass condition;
- ❑ any condition of low disinfectant levels, the time, date and location of occurrence and measures taken to restore disinfectant levels to required values;
- ❑ the dates and results of calibrating any metering equipment and testing instruments; and
- ❑ the dates and types of maintenance performed on equipment and any actions taken to ensure the normal operations of the waterworks.

The operational records or logs mentioned above will be recorded and maintained in the following manner:

- ❑ operational records or logs must be made in chronological order, with the dates, times and testing locations clearly indicated;
- ❑ entries in an operational record or log will only be made by the permittee or person specifically appointed by the permittee;
- ❑ persons making an entry in an operational record or log shall do so in a manner that allows the person to be unambiguously identified as the maker of the entry;
- ❑ operational records or logs must be maintained for at least five years;
- ❑ any anomalies or instances of missing entries in an operational record or log must be accompanied by explanatory notes;
- ❑ operational records or logs must only contain data or information that is actually observed or produced;
- ❑ operational records or logs must not contain default values generated manually or by automated means;
- ❑ operational records or logs maintained in accordance with the above requirements must be made available promptly on request of the Minister of Environment or a representative of the Minister.

(Note: Sample waterworks logs and record sheets are provided by the Water Security Agency in the Drinking Water Information Binder which may be used and modified as necessary to aid in record/log keeping at waterworks (see tab 11 in binder provided by to each waterworks)).

Record Review and Reporting

The assigned council member and the waterworks manager will review all monitoring results, records and operational logs on a monthly basis. If the review of the records or logs indicates that the quality of water from the waterworks has been adversely affected, the findings will be reported to the Water Security Agency as soon as reasonably practical after the report has been completed.

5. Emergency Response Planning

Standards for Emergency Response planning are available from the Water Security Agency in the form of detailed information (Waterworks Emergency Response Planning Standard, EPB-540) and as a template for community waterworks emergency response, “Waterworks Emergency Response Planning Template, EPB-241B”. These documents provide guidance on Emergency contact listings, establishing a waterworks emergency planning taskforce, crisis management, notification and communication as well as technical action plans for a number of incidents which commonly occur. The Town of Dalmeny provide EPO Lee Reinhart a link to its Emergency Response Plan on September 18, 2019.

APPENDIX – A

TREATED WATER QUALITY MONITORING PLAN

<u>Parameters</u> (list as specified in the permit)	<u>Sampling location</u>	<u>Sampling method</u>	<u>Results</u>	<u>SE standards/ guidelines</u>	<u>Compliance with standards/ guidelines</u>	<u>Remarks</u>
Bacteriological						
1. -----	-----	-----	-----	-----	-----	-----
2. -----	-----	-----	-----	-----	-----	-----
Chemical						
1. -----	-----	-----	-----	Average 0.1 mg/L	-----	-----
2. -----	-----	-----	-----	-----	-----	-----
3. -----	-----	-----	-----	-----	-----	-----
4. -----	-----	-----	-----	-----	-----	-----
5. -----	-----	-----	-----	-----	-----	-----
6. -----	-----	-----	-----	-----	-----	-----
7. -----	-----	-----	-----	-----	-----	-----
8. -----	-----	-----	-----	-----	-----	-----
Chemical-Health category						
1. -----	-----	-----	-----	-----	-----	-----
2. -----	-----	-----	-----	-----	-----	-----
3. -----	-----	-----	-----	-----	-----	-----
4. -----	-----	-----	-----	-----	-----	-----
Physical						
1. pH	-----	-----	-----	-----	-----	-----
2. Temperature	-----	-----	-----	-----	-----	-----
3. -----	-----	-----	-----	-----	-----	-----
4. -----	-----	-----	-----	-----	-----	-----
5. -----	-----	-----	-----	-----	-----	-----
Other						
1. Turbidity – Daily	Pumphouse	-----	-----	5.0 NTU	-----	-----
2. Turbidity – Weekly	Distribution	grab	-----	5.0 NTU	-----	-----
3. Residual Disinfectant	-----	-----	-----	-----	-----	-----
Concentration – Daily	Pumphouse	-----	-----	Total Chlorine 0.5 mg/L	-----	-----
4. Residual Disinfectant	-----	-----	-----	-----	-----	-----
Concentration-Weekly	Distribution	grab	-----	Total Chlorine 0.5 mg/L	-----	-----