

**REGULAR MEETING OF DALMENY TOWN COUNCIL
MONDAY, FEBRUARY 23, 2026, 7:00 P.M.
DALMENY TOWN COUNCIL CHAMBERS**

AGENDA:

CALL TO ORDER – 7:00 p.m.

ADOPTION OF AGENDA – additions/deletions

MINUTES OF THE PREVIOUS MEETINGS

- a. February 9, 2026, Regular Council Meeting
- b. December 13, 2025, Strategic Planning Session

BUSINESS ARISING FROM THE MINUTES:

- a.

ACCOUNTS FOR APPROVAL

- a. Approval of Current Accounts
- b. Approval of Payroll

FINANCIALS

- a.

CORRESPONDENCE

- a.

DELEGATION

- a.

REPORTS

- a. EMO Coordinator's Report
- b. Chief Administrative Officer's Report

NEW BUSINESS

- a. City of Warman – SUMA Resolution – Compensation for Municipal Fire Departments Responding to Medical Emergencies
- b. City of Warman – SUMA Resolution – Establishing a Funding Mechanism for Municipal Fire Departments through the Saskatchewan Public Safety Agency
- c. City of Warman – SUMA Resolution – Review and Amend the *Saskatchewan Ambulance Act* to Improve Access to Emergency Medical Services
- d. Minutes of the January 28, 2026, Dalmeny Library Board Meeting
- e. SUMA Advocacy Concerns – Dennis Helmuth – SUMA NW Town Caucus Chair
- f. Minutes of the January 7, 2026 Town of Dalmeny Occupational Health Committee meeting

BYLAWS

- a.

ROUND TABLE DISCUSSION/IN CAMERA

- a. The following matters will be discussed in closed session in accordance with *The Local Authority Freedom of Information and Protection of Privacy Act (LAFOIP)*:
 - i. **Town of Dalmeny Strategic Plan, SUMAssure and Term Deposit**
(*LA FOIP Section 16(1)a – Third Party Information*)
 - ii. **Fire Agreement, Status of Reserves and Surplus, Dalmeny Fire Rescue and 2026 Budget Considerations**
(*LA FOIP Section 18(1)(c) – Economic and Financial Needs*)
 - iii. **Opinion of Probable Cost**
(*LA FOIP Section 16(1)(b) – Third Party Information*)
 - iv. **Staffing**
(*LA FOIP Section 16(1)(c) – Personal Information*)

ADJOURN

Next Regular Meeting: March 9, 2026

2026 Regular Council Meeting Schedule: March 9,23; April 6,27; May 11,25; June 8,22;
July 6,27; August 24; September 14,28; October 19;
November 9,23; December 7,21

Committee of Whole Meetings: 6:30 p.m. prior to Regular Council Meetings; and
7:00 p.m. on alternate Mondays from council meetings, when required:

Next Dalmeny Police Commission Meeting: February 23, 2026, commencing at 5:00 p.m.

2026 Dalmeny Police Commission Meeting Schedule: March 16; April 20; May 25; June 15;
September 21; October 19; November 16; and
December 21

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, FEBRUARY 9, 2026
DALMENY TOWN OFFICE

PRESENT: Mayor Jon Kroeker, Councillors Ed Slack, Anna-Maire Zoller, Amy McNeil, and Matt Bradley. Also present was CAO Jim Weninger. Councillor Aaron Peters attended the meeting via video conferencing.

ABSENT: None.

CALL TO ORDER

Mayor Jon Kroeker called the Regular Council Meeting to order at 7:00 p.m., a quorum being present.

ADOPTION OF AGENDA

53/26 – Zoller/McNeil – That the agenda for the Regular meeting of Council of the Town of Dalmeny for February 9, 2026, be adopted as presented.

Carried.

MINUTES

54/26 – McNeil/Bradley – That the Minutes of the January 26, 2026 Regular Council meeting be approved as circulated.

Carried.

SPECIAL MEETING MINUTES

55/26 – Zoller/McNeil – That the Minutes of the February 3, 2026, Special Council meeting be approved as circulated.

Carried.

GREEN AND INCLUSIVE COMMUNITY BUILDINGS TEAM

56/26 – Zoller/Slack – That the email of February 2, 2026, from Director General David MacDonald of The Green and Inclusive Community Buildings Team of Housing, Infrastructure and Communities Canada be acknowledged by Council.

Carried.

ACCOUNTS PAYABLE

57/26 – Bradley/Zoller – That the accounts as detailed on the attached cheque listing and amounting to \$216,907.23 for the period ending February 6, 2026, and representing cheque numbers 20917 to 20955 be approved by Council.

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, FEBRUARY 9, 2026
DALMENY TOWN OFFICE

PAYROLL AND PER DIEM

58/26 – Peters/Bradley – That the per diem and payroll listing in the amount of \$37,457.86 (\$38,054.94 less \$355.71 and \$241.37 [Jackson Kroeker and Elise Kroeker]) for the pay period ending February 2, 2026, be approved by Council.

Carried.

Mayor Jon Kroeker declared a conflict of interest and a pecuniary interest and left the room at 7.09 p.m.

During Mayor Jon Kroeker's absence, Deputy Mayor Ed Slack presided over the meeting.

PAYROLL

59/26 – McNeil/Bradley – That the per diem and payroll listing in the amount of \$355.71 for Jackson Kroeker and \$241.37 for Elise Kroeker respectively for the pay period ending February 2, 2026, be approved by Council.

Carried.

Mayor Jon Kroeker returned to the meeting at 7:10 p.m. and presided over the meeting.

Deputy Mayor Ed Slack vacated the chair and resumed his position as Councillor.

LIST OF OUTSTANDING TAX COMPARISONS

60/26 – Zoller/Slack – That the listing of outstanding municipal and school property tax comparisons, along with frontage taxes for the month of January be accepted by Council.

Carried.

CORRESPONDENCE

61/26 – Bradley/McNeil – That the following correspondence be filed:

- A. Immigration, Refugees and Citizenship Canada – Discover Rural Sask!
- B. Rural Sask 2026 – April 28, 2026, TCU Place Saskatoon

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, FEBRUARY 9, 2026
DALMENY TOWN OFFICE

CAO REPORT

62/26 – McNeil/Bradley – That the Chief Administrative Officer’s Report as presented by the Chief Administrative Officer Jim Weninger for February 9, 2026 be accepted by Council.

Carried.

2025 OPERATING AND CAPITAL TRANSFERS

63/26 – Zoller/Peters – That Council approve the following transfers as they relate to the 2025 Operating and Capital Budget and the 2025 Financial Statement.

- ◆ Police Services Reserve - \$100,000.00 – Transfer In – Request from the Dalmeny Board of Police Commissioners
- ◆ Road Maintenance Reserve – Transfer Out - \$1,164.80 – Victor Terrace Local Improvement
- ◆ Water and Sewer Infrastructure Reserve – Transfer Out - \$5,182.32 – Victor Place
- ◆ Water and Sewer Infrastructure Reserve – Transfer Out - \$5,182.32 – Victor Close

Carried.

DALMENY CURLING CLUB CAPITAL AND MAINTENANCE ITEMS

64/26 – Bradley/Zoller – That the list of maintenance and capital items as reported by the Dalmeny Curling Club be acknowledged by Council.

Carried.

IN-CAMERA

65/26 – Bradley/Peters – That Council move into the Committee of the Whole at 7:21 p.m. to discuss the following matters in accordance with *The Local Authority Freedom of Information and Protection of Privacy Act (LA FOIP)* and that the session be “in camera”.

- i. **Town of Dalmeny Strategic Plan**
(LA FOIP Section 16(1)a – Third Party Information)
- ii. **Proposed Purchase of Land**
(LA FOIP Section 18(1)(c) – Economic and Financial Needs)
- iii. **Town of Dalmeny Council Policy**
(LA FOIP Section 21 – Solicitor-Client Privilege)
- iv. **North Access into the Arena and JJ Community Centre/Curling Rink**
(LA FOIP Section 16(1)(b) – Third Party Information)
- v. **North Ridge Development Corporation**
(LA FOIP Section 18(1)(c) – Economic and Financial Needs)
- vi. **Staffing**
(LA FOIP Section 16(1)(c) – Personal Information)

Carried.

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, FEBRUARY 9, 2026
DALMENY TOWN OFFICE

RECONVENE

66/26 – Zoller/Bradley - That Council reconvene and report at 8:20 p.m.

Carried.

TOWN OF DALMENY COUNCIL INDEMNIFICATION OF LEGAL FEES

67/26 – Bradley/Peters – That the Town of Dalmeny Council Indemnification of Legal Fees Policy #2-2026 be approved and adopted by Council.

Carried.

NORTH RIDGE DEVELOPMENT FINANCIAL ARRANGEMENT

68/26 – Slack/Zoller – That the Town of Dalmeny and North Ridge Development Corporation (NRDC) enter into a definitive agreement for the development of single-family dwellings on Bitner Place, and/or Loepky Avenue, and/or Wall Street and that Vice President of Production and Manager of Land Sales Darryl Altman be advised of the same.

A recorded vote was requested by Councillor Aaron Peters.

For:	Against:
Mayor Jon Kroeker	Councillor Aaron Peters
Councillor Ed Slack	
Councillor Matt Bradley	
Councillor Anna-Marie Zoller	
Councillor Amy McNeil	

Carried.

ADJOURN

69/26 – Zoller/McNeil – That the meeting be adjourned. Time 8:29 p.m.

Carried.

(seal)

Mayor

Chief Administrative Officer

Dalmeny
Accounts for Approval
Batch: 2026-00005 to 2026-00008

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
20917	1/31/2026	AMSC Insurance Services Ltd				
		FEB 2026		FEB GROUP INSURANCE	11,478.01	11,478.01
20918	1/31/2026	M.E.P.P.				
		JAN 2026		JANUARY MEPP PAYMENT	19,383.92	19,383.92
20919	1/31/2026	Minister of Finance				
		JAN 2026		JANUARY SCHOOL TAXES	32,512.27	32,512.27
20920	2/9/2026	4imprint				
		30600737	Accrual	OFFICE PENS/NOTEPADS- RE-IS	1,278.29	1,278.29
20921	2/9/2026	Accu-Sharp Tooling LTD				
		8129/8258		ARENA-ZAMBONI ICE KNIFE	86.58	86.58
20922	2/9/2026	Amy Sawyer				
		2		ARENA OPERATOR LEVEL 1/SAL	272.20	272.20
20923	2/9/2026	Aquifer Distribution Ltd				
		S100809663.001		PW-SHOP SUPPLIES	130.54	130.54
20924	2/9/2026	Bell Mobility Inc.				
		FEB 2026		AERATION BUILDING AUTODIAL	148.62	148.62
20925	2/9/2026	Clarks Crossing Gazette Newspaper				
		3745/3658		CALL FOR NOMINATIONS AD	327.18	327.18
20926	2/9/2026	Courtesy Plumbing and Heating				
		48417/48367		OFFICE VENT/ARENA SUMP	708.42	708.42
20927	2/9/2026	Earthworks Equipment Corp				
		S57676		BOBCAT- FILTER	98.35	98.35
20928	2/9/2026	Ed Bonin				
		49		STAFF CHRISTMAS FOOD VOUC	100.00	100.00
20929	2/9/2026	First Filter Service				
		361567/1690/737		KUBOTA/FIRE TRUCK 22 SUPPL	493.98	493.98
20930	2/9/2026	Friedt Finishing				
		DEPOSIT	Accrual	OFFICE CABINET DEPOSIT	1,000.67	1,000.67
20931	2/9/2026	Greenline Hose & Fittings				
		S8136349.001		FIRE- HALL 2 SUPPLIES	97.84	97.84
20932	2/9/2026	Harvard Western Insurance				
		8		GMC 1/2/ INTERNATIONAL PLAT	4,241.98	4,241.98
20933	2/9/2026	Harvard Western Insurance				
		2026		2026 AUTO POLICY	6,178.74	6,178.74
20934	2/9/2026	HMC Management				
		2026007	Accrual	TOWN/POLICE STRAT PLAN	17,372.07	17,372.07
20935	2/9/2026	Information Services Corp				
		C125-000001397		URBAN CADASTRAL ANNUAL M	506.77	506.77
20936	2/9/2026	Jim Weninger				
		139		RRSP CONTRIBUTION	3,636.82	3,636.82
20937	2/9/2026	Loblaws Inc.				
		13598/74579/165		ARENA BOOTH SUPPLIES	2,193.14	2,193.14
20938	2/9/2026	Loraas Disposal North Ltd				
		JAN 2026		JANUARY GARBAGE/COMPOST,	18,778.34	18,778.34
20939	2/9/2026	Millsap Fuel Distributors Ltd.				
		388413		PW-SHOP SUPPLIES	61.09	61.09
20940	2/9/2026	Mobile Fleet Services				
		59179		INTERNATIONAL TRUCK REPAIR	1,850.60	
		59180	Accrual	MACK-SAFETY/REPAIR	1,105.53	2,956.13

Dalmeny
Accounts for Approval
Batch: 2026-00005 to 2026-00008

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
20941	2/9/2026	Pacific Fresh Fish 756694	ARENA BOOTH SUPPLIES	388.00	388.00
20942	2/9/2026	Petty Cash 228	Accrual LIBRARY PETTY CASH	234.49	234.49
20943	2/9/2026	Pitney Works 167	OFFICE POSTAGE	420.00	420.00
20944	2/9/2026	Redhead Equipment Ltd. P95230	MACK/INTERNATIONAL COOLAN	51.64	51.64
20945	2/9/2026	Ricoh Canada Inc. 93456/3589/435	VEEM/KB4/OFFICE SUPPORT	445.87	445.87
20946	2/9/2026	Russell Hendrix Foodservice Eq ORD #3245303	ARENA BOOTH -COFFEE/HOT C	6,999.66	6,999.66
20947	2/9/2026	S.A.M.A. 2026113	2026 MUNICIPAL REQUISITION	19,621.00	19,621.00
20948	2/9/2026	Sask Research Council 26964/7080/7454	WATER LAB TESTING	103.95	103.95
20949	2/9/2026	Sask Water SW094997	BULK WATER	54,457.94	54,457.94
20950	2/9/2026	Sigma Safety Corp 24672	FIRE-CHIEFS TRUCK EQUIPMEN	4,147.14	4,147.14
20951	2/9/2026	Swish-Kemsol J049360/49293	ARENA JANITORIAL	394.94	394.94
20952	2/9/2026	The Bolt Supply House Ltd. 9207904/9201048	PW-SHOP SUPPLIES	73.65	73.65
20953	2/9/2026	The Wireless Age 748074/11/35/36	FIRE-RADIO REPAIR/PURCHASE	4,826.41	4,826.41
20954	2/9/2026	Valley Ford Sales 126670	FIRE-TRUCK 22 REPAIR	683.44	683.44
20955	2/9/2026	Zak's Home Hardware 52067/1	MACK/INTERNATIONAL SUPPLY	17.15	17.15
				Total Computer Cheque:	<u>216,907.23</u>
				Total AP:	<u>216,907.23</u>

Certified Correct This Friday, February 6, 2026

Mayor

Administrator

Payor/Payee's List Ready for Manual Release

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Payor/Payee Name	Amount	Authorized By
<u>Bell, Alicia</u>	312.14	
<u>Berrecloth, Donald</u>	759.69	
<u>Bolld, Tai</u>	1441.01	
<u>Bolld, Quin</u>	390.27	
<u>Bonin, Ed</u>	1774.40	
<u>Boyle, Lenora</u>	788.42	
<u>Bradley, Matt</u>	418.60	
<u>Dorner, Tyler</u>	2134.88	
<u>Dovell, Beverley</u>	400.21	
<u>Dyck, Bradley</u>	1994.68	
<u>Frederick, Tanner</u>	1714.42	
<u>Furi, Bonnie</u>	422.99	
<u>Halcro, Mathew</u>	2848.49	
<u>Hollingshead, Jayson</u>	574.74	
<u>Janzen, Kelly</u>	1835.91	
<u>Johnson, Jeffrey</u>	2201.49	
<u>Keet, Cindy</u>	964.16	
<u>Klassen, Wade</u>	119.77	
<u>Kroeker, Jonathan</u>	925.77	
<u>Kroeker, Jackson</u>	355.71	
<u>Kroeker, Elise</u>	241.37	
<u>Lane, Connor</u>	148.21	
<u>Mcneil, Amy</u>	418.60	
<u>Moody, Thomas</u>	2045.03	
<u>Mulligan, Addisyn</u>	258.31	
<u>Perkins, Dana</u>	379.06	
<u>Peters, Aaron</u>	418.60	
<u>Roberts, Karen</u>	62.33	
<u>Roberts, Ivey</u>	220.20	
<u>Rowe, Scott</u>	3261.09	
<u>Ruedger, Olivia</u>	301.57	
<u>Sawyer, Amy</u>	1437.89	
<u>Slack, Edward</u>	418.60	
<u>Snider, Levi</u>	215.97	
<u>Thiessen, Addisyn</u>	203.26	
<u>Trayhome, Laurelea</u>	1451.28	
<u>Van-Vuuren, Micaella</u>	393.82	
<u>Van-Vuuren, Wikus</u>	76.23	
<u>Weninger, Jim</u>	3150.49	
<u>Wiebe, Brooklyn</u>	156.68	
<u>Zoller, Anna-Marie</u>	418.60	

38,054.94

TOWN OF DALMENY
STRATEGIC PLANNING SESSION
SATURDAY, DECEMBER 13, 2025
DALMENY TOWN OFFICE

PRESENT: Mayor Jon Kroeker, Councillors Ed Slack, Anna-Marie Zoller, Amy McNeil, and Matt Bradley. Also present was Larry Lange, Dean Yaremchuk, Public Works Foreman Jeff Johnson, CAO Jim Weninger, and Office Manager Kelly Janzen.

ABSENT: Councillor Aaron Peters.

CALL TO ORDER

Mayor Jon Kroeker called the Strategic Planning Session to order at 8:06 a.m. a quorum being present.

ADOPTION OF AGENDA

A. - Slack/Bradley – That the Agenda be adopted as presented.

Carried.

IN CAMERA

B. - Zoller/McNeil – That Council move into the Committee of the Whole at 8:08 a.m. to discuss the following matter in accordance with *The Local Authority Freedom of Information and Protection of Privacy Act* (LA FOIP) and that the session be “in camera”.

i. **Strategic Planning**
(*LA FOIP Section 28(1) – Personal Information*)

Carried

RECONVENE

C. - Bradley/Slack - That Council reconvene and report at 12:34 p.m.

Carried.

ADJOURN

D. - McNeil/Zoller – That the meeting be adjourned. Time 12:35 p.m.

Carried.

(seal)

Mayor

Chief Administrative Officer

Dalmeny
Proposed - Accounts for Approval
Batch: 2026-00009 to 2026-00012

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
20956	2/23/2026	911 Badge Inc 26-0004	POLICE- UNIFORMS	565.95	565.95
20957	2/23/2026	Accu-Sharp Tooling LTD 8215/8239	ARENA-ZAMBONI ICE KNIFE	129.87	129.87
20958	2/23/2026	Amy McNeil 3	TOD STRAT PLAN- RE-ISSUE	125.00	125.00
20959	2/23/2026	Blair Regnier 1	FOB DEPOIST RETURN	59.69	59.69
20960	2/23/2026	Cindy Keet 8	SEWER CLEAN-TOWN PORTION	273.06	273.06
20961	2/23/2026	Clarks Crossing Gazette Newspaper 3787	ASSESSMENT ROLL AD	153.26	153.26
20962	2/23/2026	Dalmeny 4-H Multiple Club 2	25/26 COMMUNITY GRANT	1,500.00	1,500.00
20963	2/23/2026	Dana Perkins 10	LIBRARY SUPPLIES	92.98	92.98
20964	2/23/2026	De Lage Landen Financial 10603650	OFFICE COPIER LEASE	732.97	732.97
20965	2/23/2026	Entandem 546544	2026 JJ MUSIC LICENCE	258.97	258.97
20966	2/23/2026	Frank Shand 19	FIRE- 15 YEAR AWARD	150.00	150.00
20967	2/23/2026	Gregg Distributors LP 035-600505	FIRE-UTILITY 20 CAPITAL	23.20	23.20
20968	2/23/2026	Janzen Steel Buildings Ltd. 12597	BASE GRAVEL	3,783.12	3,783.12
20969	2/23/2026	Jenna Wiebe 1	ARENA BOOTH- PAYROLL	77.33	77.33
20970	2/23/2026	LaRoche-McDonald Agencies 6772/6773	FIRE-ON/OFF DUTY COVERAGE	4,556.80	4,556.80
20971	2/23/2026	Loblaws Inc. 8465/716131	ARENA BOOTH SUPPLIES	712.56	712.56
20972	2/23/2026	Olivia Ruedger 1	CHRISTMAS STAFF FOOD VOUC	100.00	100.00
20973	2/23/2026	Pacific Fresh Fish 756694-01	ARENA BOOTH SUPPLIES	204.00	204.00
20974	2/23/2026	Phoebe Johnson 1	ARENA BOOTH- PAYROLL	118.03	118.03
20975	2/23/2026	Rampart 47209/47207	POLICE EQUIPMENT/FIREARM S	2,120.90	2,120.90
20976	2/23/2026	Receiver General For Canada 20260011641/113	FIRE/POLICE RADIO RENEWAL	1,066.08	1,066.08
20977	2/23/2026	Redhead Equipment Ltd. P96474	GRADER BLADES	664.45	664.45
20978	2/23/2026	Robertson Stromberg 681856	RFP FOR ENGINEERING SERVICE	5,660.46	5,660.46
20979	2/23/2026	SaskEnergy Corp. FEB 2026	FEB SASKPOWER/ENERGY PM1	23,535.06	23,535.06
20980	2/23/2026	Sask Research Council			

Dalmeny
Proposed - Accounts for Approval
Batch: 2026-00009 to 2026-00012

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			7939/8030/7796	WATER LAB TESTING	173.25	173.25
20981	2/23/2026	Saskatoon CO-OP	3585036	PW/POLICE/FIRE FUEL	5,666.16	5,666.16
20982	2/23/2026	Saskatoon Varsteel	11371021	RED BARN SUPPLIES	926.37	926.37
20983	2/23/2026	Sigma Safety Corp	24755	FIRE-CHIEFS TRUCK EQUIPMEN	167.97	167.97
20984	2/23/2026	Stevenson Industrial	53232	ARENA-ICE PLANT REPAIR	782.31	782.31
20985	2/23/2026	The Bolt Supply House Ltd.	9220761/14466	FIRE/PW SUPPLIES	73.71	73.71
20986	2/23/2026	The Backyard	57592831	DALMENY DAYS-KIDS EVENTS-	2,846.59	2,846.59
20987	2/23/2026	Trans-Care Rescue	AI-SO-3825	FIRE-UNIFORM-HELMETS	1,831.41	1,831.41
20988	2/23/2026	Warman Kids Sport	5	2025 GARAGE SALE PROCEEDS	155.00	155.00
				Total Computer Cheque:		59,286.51

Payor/Payee's List Ready for Manual Release

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Payor/Payee Name	Amount	Authorized By
<u>Berrecloth, Donald</u>	175.33	
<u>Bolld, Tai</u>	1413.92	
<u>Bolld, Quin</u>	572.10	
<u>Bonin, Ed</u>	1774.40	
<u>Boyle, Lenora</u>	732.38	
<u>Dorner, Tyler</u>	1744.62	
<u>Dovell, Beverley</u>	400.21	
<u>Dyck, Bradley</u>	1916.30	
<u>Frederick, Tanner</u>	1512.68	
<u>Furi, Bonnie</u>	413.56	
<u>Hollingshead, Jayson</u>	475.58	
<u>Janzen, Kelly</u>	1610.38	
<u>Janzen, Ayden</u>	118.57	
<u>Johnson, Jeffrey</u>	1939.33	
<u>Keet, Cindy</u>	727.62	
<u>Kroeker, Jackson</u>	55.05	
<u>Kroeker, Elise</u>	105.87	
<u>Lane, Connor</u>	67.76	
<u>Moody, Thomas</u>	1631.25	
<u>Mulligan, Addisyn</u>	59.29	
<u>Perkins, Dana</u>	404.95	
<u>Roberts, Ivey</u>	127.04	
<u>Rowe, Scott</u>	2902.45	
<u>Sawyer, Amy</u>	1734.43	
<u>Snider, Levi</u>	67.76	
<u>Thiessen, Addisyn</u>	59.29	
<u>Trayhome, Laurelea</u>	1200.50	
<u>Van-Vuuren, Micaella</u>	470.04	
<u>Van-Vuuren, Wikus</u>	190.56	
<u>Weninger, Jim</u>	2983.48	
<u>Wiebe, Brooklyn</u>	232.90	

27,819.60



DALMENY FIRE DEPARTMENT

Alicia Bell, EMO Coordinator
Wade Klassen, Asst EMO Coordinator



January 30, 2026

Happy New Year!

We were focused on getting ready for winter and making sure systems, skills, and connections were in good shape heading into the colder months. Cold weather procedures were reviewed and refreshed to ensure readiness for winter related emergencies such as extreme cold, snow events, and potential power outages. This included checking response processes and communication expectations, so things run smoothly if an incident occurs during severe weather.

Time was also spent continuing to build and maintain relationships with regional partners and emergency management contacts. Strong connections before an emergency help ensure better coordination and faster response when it matters most.

Incident Command System (ICS) skills were refreshed to keep command structure and response roles familiar and effective. Staying sharp on ICS helps ensure clear leadership, good communication, and organized response during incidents.

Hours for 2025:

January: 8 hours

February: 13 hours

March: 24 hours

April: 8 hours

May: 5 hours

June: 6 hours

July: 12 hours

August: 8 hours

September: 9 hours

October: 8 hours

November: 11 hours

December: 8 hours

Total: 103 hours

CAO REPORT

February 23, 2026

1. 2025 Year-End:

Below is the final list of transfers that will be required to be completed as part of the 2025 year-end process.

- ◆ Fire Rescue Department Reserve - \$1,492,050.80 – Transfer In – Revenue over Expenditures
- ◆ Offsite Development Fee Reserve – Transfer In - \$33,299.08

2. Budget Meeting:

I would appreciate having a Budget meeting on either Monday, March 2, 2026, or March 16, 2026, with a final Budget meeting on Monday, April 20, 2026

3. Town of Dalmeny Notice of Assessment

Assessment Notices for the Year 2026 were mailed on Thursday, February 12, 2026, with a deadline for appeals of March 16, 2026.

4. Recreation Manager Job Advertisement:

An Employment Opportunity, along with a Job Description for a Recreation Manager was advertised on Thursday, February 12, 2026, through the Town's social media accounts, its website, Saskatchewan Parks and Recreation Association and SaskJobs, as attached. Several applications have been received to date.

5. Election for Councillor – Jon Redekop:

One nomination for Councillor was received from Jon Redekop during the nomination period for the March 18, 2026, Municipal by-election. Since Jon Redekop's nomination was the only one received, he was acclaimed elected.

Therefore, there will be no by-election on March 18, 2026. Councillor Jon Redekop signed his Oath of Office on Friday, February 13, 2026, at the Town Office.

6. Board Appointments:

One Council appointment needs to be made to the Dalmeny Board of Police Commissioners.

Also, Julie Worfolk would appreciate being appointed to the Dalmeny Library Board. She submitted a Dalmeny Library Board Application to be appointed to this Board.

7. Utility Billing for January and February 2026:

The Public Works Staff will read all water meters during the week of February 22, 2026.

Jim Weninger, Chief Administrative Officer



Employment Opportunity

Recreation Manager

Permanent Full-Time Position

Posting Date: February 12, 2026

Closing Date: March 5, 2026 (Posting may remain open until a suitable candidate is found.)

Proposed Start Date: April 1, 2026

The Town of Dalmeny is seeking applications from qualified individuals for the full-time, permanent position of **Recreation Manager**. This is an exciting opportunity for a motivated professional to join our team and contribute to the continued growth of recreation, culture, and community programming within the community. A competitive salary and comprehensive benefits package are offered.

Position Summary

The Recreation Manager is responsible for the operational oversight and management of all Town recreation facilities, parks, and open spaces. Key areas of responsibility include:

- Management of recreation facilities and related capital projects
- Coordination and support of community user groups and organizations
- Development, promotion, and evaluation of new and existing recreation and cultural programming
- Supervision and leadership of the Parks, Culture, and Recreation Department
- Development, implementation, and monitoring of recreation, culture, and sport policies
- Acting as Facility Manager for designated amenities, including full operational oversight of the Town's Spray Park from start-up to shutdown

In addition to these duties, the Recreation Manager leads the planning, coordination, and promotion of major community events such as **Dalmeny Days** and the **Christmas Carnival**.

The Recreation Manager also serves in an advisory capacity to the **Dalmeny Parks and Recreation Board**.

Reporting directly to the Chief Administrative Officer, the successful candidate will take pride in ensuring the efficient and effective delivery of recreational and cultural services within the community. A detailed job description, including required qualifications and experience, is attached and also available at www.dalmeny.ca.

Qualifications

- Salary range will be based on education and years of experience
- A valid driver's license
- A satisfactory Criminal Record Check
- Preference may be given to qualified applicants currently residing within the Town of Dalmeny

Community

The Town of Dalmeny is a progressive and growing community located 18 km northwest of the City of Saskatoon and 10 km west of the Cities of Warman and Martensville. With a population of 1,801 and a regional population exceeding 20,000, Dalmeny offers a vibrant and supportive environment for residents and employees alike.

How to Apply

Qualified applicants are invited to submit a cover letter and résumé detailing their experience, education, and qualifications, along with at least **three professional references**, to:

Town of Dalmeny

PO Box 400

Dalmeny, SK S0K 1E0

Attention: Kelly Janzen, Office Manager

Phone: 306-254-2133

Email: townoffice@dalmeny.ca

We thank all applicants for their interest; however, only those selected for an interview will be contacted.

JOB DESCRIPTION – RECREATION MANAGER

DEPARTMENT/TEAM: Dalmeny Town Office

POSITION TITLE: Recreation Manager (NOC Code # 0513)

JOB STATUS: Regular Full-Time, *Exempt
(*managers with exempt status are not eligible for overtime pay*)

ACCOUNTABILITIES & SUPERVISION

- The Recreation Manager takes direction from and reports directly to the Chief Administrative Officer (CAO).
- The Recreation Manager collaborates with the Town’s Recreation and Cultural Board.
- The Recreation Manager manages and gives direction to the Arena Manager.
- The Recreation Manager manages and gives direction to the Concession Manager.
- The Recreation Manager manages and gives direction to seasonal, part-time recreation department staff (other than Arena staff).

WORKWEEK & ACCESSIBILITY: The Recreation Manager maintains a regular, on-duty workweek schedule of Monday thru Friday, 8:00 AM. to 5:00 PM. or as otherwise structured. The position’s workweek may fluctuate depending on the season, the operational demands and recreational events/activities, which may include evenings and weekends. Unless formally “off-duty”, the Recreation Manager will be accessible for emergencies outside of the “on-duty” schedule.

PROFILE: The Recreation Manager is a creative, community-minded, career recreational professional. The Recreation Manager is a collaborative leader and facilitator with superior interpersonal and group relationship skills. The Recreation Manager is passionate about providing the residents of Dalmeny with safe, comfortable, clean and well-managed recreational facilities, and fun and health-promoting recreational activities, events and experiences, year-around.

COMPETENCIES: The Recreation Manager demonstrates functional knowledge and competencies in:

- ✓ Recreology, recreational technology, physical education, and/or sports administration.
- ✓ Municipal government administration,

- ✓ Advisory Board collaboration,
- ✓ General office and recreational facility administration,
- ✓ Business acumen,
- ✓ Event planning and execution,
- ✓ Strategic project planning and management,
- ✓ Budgeting and budget management,
- ✓ Staff management and supervision,
- ✓ Volunteer recruitment and management,
- ✓ Computerized administrative and operational functions including MS Office Suite, spreadsheets, website, social media, etc.
- ✓ Policy development (operational and user policies) and enforcement,
- ✓ Customer service and teamworking skills,
- ✓ Public Relations and communication
- ✓ Negotiation and diplomacy, conflict management,
- ✓ Multi-tasking and prioritization,
- ✓ Confidentiality and discretion,
- ✓ Communication (oral, written and digital forums),
- ✓ Relationship building and networking,
- ✓ Community health and safety,
- ✓ Environmental health and sustainability,
- ✓ Knowledge of Robertson's Rules of Order,
- ✓ Taking of meeting minutes.

CREDENTIALS: The Recreation Manager will hold:

- ✓ Secondary education diploma (grade 12),
- ✓ Post-secondary education or equivalent in-service training and experience in leadership and management, with a focus on Recreation,
- ✓ Certification in Local Government Authority (LGA).
- ✓ Recreation and Community Development Diploma or equivalent.
- ✓ Experience in general office and/or business office administration.
- ✓ A clean Criminal Record Check (be bondable).

POSITION PURPOSE: The Recreation Manager contributes strategically to the physical, social and mental health and wellbeing of the residents of Dalmeny by providing the community with safe, clean, comfortable, well-maintained and well-managed sports, leisure and recreational facilities. In so doing, the Recreation Manager contributes to the quality of life of the Town's residents and enhances the Town's image and reputation.

GENERAL EXPECTATIONS: The Recreation Manager will,

- act in the best interest of the Town of Dalmeny and its residents in accordance with its vision, values and operating principles,
- will conduct themselves ethically, professionally, and with integrity,

- will satisfy all the standards of behaviour, attitude, performance and engagement as established by the Town and expressed in the Town's Employment Guide and policy documents,
- attend meetings of local sports and cultural organizations, as requested,
- obtain membership in parent organizations (SPRA)
- promote a favourable public image of the Town of Dalmeny,
- demonstrate leadership character and be a positive role model,
- demonstrate wisdom and exercise good judgement,
- behave in a friendly and professional manner, demonstrating courtesy and consideration, thoughtfulness and self-control in all areas of service and job function,
- collaborate harmoniously with other staff members and departments,
- engage actively in Town staff activities and in the Dalmeny community,
- practice effective diplomacy, networking and relationship skills,
- establish and maintain positive relationships with all residents,
- practice and promote safe work habits and follow occupational health and safety protocols,
- participate in continuous improvement by gaining knowledge, developing skills and increasing in competencies,
- demonstrate team spirit and cooperation.

PRIMARY RESPONSIBILITIES: The Recreation Manager is responsible for:

- The overall successful operations of the Recreation Department and its various expressions including the arena, sports fields, ball diamonds, parks, including retention pond, community hall, curling rink, running track, playgrounds, the outdoor ice rink,
- Establishing a vision and strategic plan for the Town's recreational and cultural future, in collaboration with the CAO and the Recreation and Cultural Board,
- Establishing and administering the Recreation Department's annual operational, capital budget, and a 5-year capital plan in collaboration with the CAO,
- Fiscal management (budgeting, risk-management, expenditures and cost-controls, capital cost forecasting, asset management plans, etc.),
- Establishing and leading a team of engaged, effective employees who share the Recreation Manager's passion for the importance of Recreation in the overall wellbeing of the Town,
- Securing additional funding for the Town's recreational initiatives by actively applying for and winning provincial and federal grants (as available),
- Providing recreational and leisure opportunities which meet the needs of individuals, teams, groups, schools and families,
- Creating a welcoming, exciting, safe, clean and well managed atmosphere and environment at all Recreation locations, activities and events,

- Evaluating each recreational facility, site and Town-hosted recreational event to determine their effectiveness in meeting their purpose, report findings and make recommendations to the CAO and the Recreation and Cultural Board,
- Conducting administrative functions inherent with the Recreation Department's operations,
- Hold quarterly Recreation Board and Cultural meetings,
- Update digital sign daily,
- The administration of the Town's digital communications as webmaster.

SPECIFIC EXPECTATIONS: The Recreation Manager is expected to:

- Stay in close communication with the CAO for all matters pertaining to Recreation,
- Collaborate harmoniously with the Recreation and Cultural Board,
- Collaborate harmoniously with the Town's Public Works department,
- Collaborate as an active committee member with neighboring towns who come together for regional initiatives and events, and in support of organizations such as KidSport Saskatchewan,
- Coordinate the maintenance, repair and upgrading requirements of each recreational facility and site,
- Develop, execute and enforce operating and user policies for each facility, activity and event,
- Develop and enforce procedures and processes which ensure the smooth and reliable operation of Recreational facilities, activities, events,
- Use effective management skills and human resource management processes and techniques as outlined in the Town's Employment Guide and HR policies,
- Oversee and assess the quality and effectiveness of Recreation's volunteer workforce and address issues as necessary,
- Maintain the Town's digital communication's platforms by monitoring traffic, activity, posting and deleting/updating information and content, and addressing and distributing visitor questions, comments, etc.
- Effectively use the tools, resources and systems as provided by the Town,
- Provide recommendations to Council regarding Recreation rate adjustments,
- Promote by advertising the yearly "Citizen of the Year" campaign.

SPECIFIC DUTIES:

- Attend Recreation and Cultural Board meeting and document agendas, decisions and action-items,
- Attend Town Council meetings as required and submit Recreation Department reports quarterly, or as requested,
- Attend community events for relationship building and networking,
- Take leadership in the planning and execution of the annual "Dalmeny Days" weekend,

- Take leadership in the planning and execution of the annual “Christmas Carnival” weekend,
- Routinely visit every active Recreation location to ensure the site or facility is in good-repair, clean and tidy, and being used for its intended purpose, rectify as necessary, and by creating a logbook for each facility to track this information,
- Routinely visit with Recreation Department employees at employees’ work location.

PERFORMANCE ASSESSMENT: The Recreation Manager’s success will be evaluated based on outcomes relative to the position’s purpose and related achievements. The Responsibilities, Expectations and Duties listed above are intended to produce the required results, as measured by the key performance indicators.

KEY PERFORMANCE INDICATORS:

- The Recreation Manager functions and operates in harmony with the Town’s core values, ethics, approved methods and practices, and general cultural integration, fit and competency standards.
- The Recreation Manager receives positive assessments from the CAO.
- The Recreation Manager takes ownership in the role and consistently delivers high-quality work within the respective parameters.
- The Recreation Manager receives positive feedback from the Town’s leaders and residents.
- The Recreation Manager contributes to the realization of the Town’s vision for function, growth and development.

SCOPE AND LIMITATIONS: This Job Description is deemed to be an accurate representation of the role at the time of writing, but it does not presume to itemize every aspect or nuance of the role. If any element of this Job Description is thought to be ambiguous or unclear, the interpretation of the CAO is definitive. The role of Recreation Manager itself, and its corresponding job description are subject to revision as circumstances warrant, at the discretion of the CAO.

While the Town’s job descriptions provide operating parameters for specific roles and positions, they are not intended to restrict team spirit and team work. Town employees are expected to help and support each other to ensure the success of the team.

New Business "A"

*Ready for
Council
Feb 20/26*



RESOLUTION

TITLE: Compensation for Municipal Fire Departments Responding to Medical Emergencies

WHEREAS municipal fire departments across Saskatchewan are increasingly required to respond to medical emergencies, providing critical support and backstopping Emergency Medical Services (EMS);

WHEREAS EMS services are funded through the Saskatchewan Health Authority (SHA), while fire departments receive no compensation for these medical responses despite incurring significant costs in personnel, training and equipment;

WHEREAS no policy or funding is in place to allow municipal fire departments to transfer patients in emergency situations, if deemed the best option, when no ambulance is available;

WHEREAS this situation places an undue financial burden on municipalities and their fire departments which, needless to say, are essential to public safety and emergency response; and

WHEREAS equitable funding is necessary to ensure sustainability and fairness in emergency services across the province;

THEREFORE, be it resolved that:

SUMA advocate that the Government of Saskatchewan, through the Saskatchewan Health Authority, establishes a mechanism to compensate municipal fire departments for their role in responding to medical emergencies....recognizing their contribution to the province's integrated emergency response system.

Mayor Gary Philipchuk
Deputy Mayor Kevin Tooley
Councillor Richard Beck
Councillor Shaun Cripps
Councillor Tracy Johnson
Councillor Chris Mason
Councillor Marshall Seed

New Business "B"

*Ready for Council
Feb 20/26*



RESOLUTION

TITLE: Establishing a Funding Mechanism for Municipal Fire Departments through the Saskatchewan Public Safety Agency

WHEREAS municipalities in Saskatchewan are responsible for providing essential fire protection services to ensure public safety and property protection;

WHEREAS the costs associated with maintaining and upgrading fire department infrastructure, equipment and apparatus have risen dramatically in recent years, placing significant financial strain on municipalities;

WHEREAS the Government of Saskatchewan, through the Saskatchewan Public Safety Agency (SPSA), currently provides mechanisms for municipalities to access funding for police services, recognizing the critical role of public safety; and

WHEREAS fire services are equally vital to the safety and well-being of Saskatchewan residents and should have access to similar financial support mechanisms;

THEREFORE, be it resolved that:

SUMA advocate that the Government of Saskatchewan, through the Saskatchewan Public Safety Agency, establishes a formal funding mechanism for municipal fire departments that mirrors the existing process for accessing police funding....thus, ensuring equitable support for all public safety services.

Mayor Gary Philipchuk
Deputy Mayor Kevin Tooley
Councillor Richard Beck
Councillor Shaun Cripps
Councillor Tracy Johnson
Councillor Chris Mason
Councillor Marshall Seed

New Business "C"

Ready for Council
Feb 20/28



RESOLUTION

TITLE: Review and Amend the *Saskatchewan Ambulance Act* to Improve Access to Emergency Medical Services

WHEREAS the *Saskatchewan Ambulance Act* (SS 1986, c A-18.1) has remained largely unchanged for decades, despite significant advancements in healthcare delivery and substantial demographic shifts across the Province;

WHEREAS current provisions, governing the licensing of ambulance operators and the designation of service districts and their EMS providers, may limit flexibility and hinder equitable access to emergency medical services across urban and rural municipalities and also where EMS services are not meeting performance expectations;

WHEREAS modernizing these provisions would enable operational efficiency, encourage collaboration among service providers and align Saskatchewan's EMS framework with best practices adopted in other jurisdictions, including performance-based contracts, that municipalities can provide input on;

WHEREAS no policy or funding is in place to allow municipal fire departments to transfer patients in emergency situations, if deemed the best option, when no ambulance is available; and

WHEREAS ensuring timely and equitable access to emergency medical services is essential for public safety, health outcomes and maintaining public confidence in the healthcare system;

THEREFORE, be it resolved that:

SUMA advocate that the Government of Saskatchewan be urged to review and amend the *Saskatchewan Ambulance Act* (SS 1986, c A-18.1), specifically the provisions governing the licensing of ambulance operators and the designation of service districts, with the objective of ensuring timely and equitable access to emergency medical services across Saskatchewan.

Mayor Gary Philipchuk
Deputy Mayor Kevin Tooley
Councillor Richard Beck
Councillor Shaun Cripps
Councillor Tracy Johnson
Councillor Chris Mason
Councillor Marshall Seed

Dalmeny Library Board Meeting Minutes

January 28, 2026

In Attendance: Anna-Marie Zoller, Allysha Smith, Katrina Funk, Ronda Farrow,
Bonnie Furi, Dana Perkins

Excused: Bev Eberle

1. Call to Order

1.1 Meeting called to order at 7:00pm

2. Approval of Agenda

2.1 Motion by Anna to approve agenda, seconded by Katrina. Carried

3. Approval of Minutes of Previous Meeting – November 4, 2025

3.1 Motion by Allysha to approve the minutes, seconded by Ronda. Carried

4. Old Business

4.1 December was full of Christmas events. We hosted the Dalmeny Strummers for a Christmas Storytime. Storytime resumed in January with 36 attendees. It is always VERY busy.

4.2 Quiet Book club will resume February 4th.

4.3 We will host the Wheatland Program Manager to do a Dr. Seuss Storytime in March. Do we need to do a craft for this? Dana will inquire.

4.4 We are in the process of weeding a considerable amount of books. This will free up some valuable space. We might have to purchase more bookshelves in the future.

4.5 We are using Facebook, Instagram, the town electronic sign and the Town of Dalmeny social media to advertise library events. We will ask to be included in the next Town newsletter. Katrina is an admin on our Facebook page, we agreed this is necessary.

4.6 Our Bylaw has been amended to allow up to nine board members. Thank you, Anna, for making this happen.

4.7 We got new plug-ins installed and were able to move the patron computer. The large brown desk will be sold.

5. New Business

5.1 We reviewed the 2025 Branch Statistics. Dalmeny has great circulation.

5.2 We are purchasing a cabinet for behind the desk. This was asked for in the 2026 budget. We will purchase a Cricut cutting machine with the Sask Lotteries Grant. It will be around \$400. This will help with crafts for storytime. We will also purchase a chess set.

- 5.3 Anna asked if we accept volunteers. We do. We agreed that all volunteers over the age of 18 will need to have a Criminal Record Check done.
- 5.4 We will have Kids Drop -in during the February Break, similar to what we did in the summer. Julie Worfolk will do storytime that week.
- 5.5 Julie Worfolk would like to join the library board. We will write a board request form.
- 5.6 The Annual Report needs to be done soon.

Next Meeting: We will have our next meeting in March, along with the AGM.

6. Adjournment: Meeting adjourned at 7:52pm.

New Business E³

Ready for Council
Feb 20/26

Good Morning, Mayor Kroeker

February 17, 2026

I hope this finds you well.

A reminder to pass along your town priority, SUMA advocacy concerns. I'm meeting with fellow Town Caucus chairs on Mar. 5th. We will see how your issues resonate with other towns and then forward your and our collective issues to the SUMA advocacy team.

Please call or email your top-shelf issues to me. Thanks Jon.

Regards

Dennis Helmuth SUMA NW Town Caucus Chair

New Business F2

*Ready for
Council
Feb 20/26*

Occupational Health Committee Minutes For Saskatchewan workplaces	Per section 4-5 of <i>The Occupational Health and Safety Regulations, 2020</i> A committee shall: a) record minutes of each meeting in a format provided by the ministry and keep the minutes on file with the committee; b) post a copy of the minutes at a location that is readily accessible to workers at the place of employment until all concerns in the minutes are resolved. The employer shall maintain a copy of the minutes and have them readily available for inspection by a committee member or an occupational health officer.
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Complete all information. Add additional rows and pages as required.

Name of employer Town of Dalmeny							
Address Box 400, Dalmeny SK				Total number of workers in the workplace			
Postal code S0K1E0		Phone 306-254-2133		70			
Worksite address (if different than above) 301 Railway Ave				Meeting date January 7, 2026 3:00 p.m.			
Postal code		Phone		Date of next meeting April 8, 2026 3:00 p.m.			
Email				Date of last meeting October 1, 2025 1:30 p.m.			
Employer co-chairperson Mat Halcro				Worker co-chairperson			
Management members		Occupation		Present		Absent	
Worker members		Occupation		Present		Absent	
Amy MCNEIL		Councillor		x		x	
Tom MOODY		Fire Chief		x		x	
Mat HALCRO		Rec Manager		x		x	
Scott ROWE		Police		x		x	
Kelly JANZEN		Office		x		x	
Amy SAWYER		Rec		x		x	
Tyler DORNER		PW		x		x	

Item date/ number	Problem or concern Give full explanation and details Divide old/new concerns	Action taken or proposed Name of person responsible	Target date
1	OHS - Management Training	ACTION: HALCRO will send information to Managers regarding online course.	Apr 2026
2	Town Office – Emergency Plan	ACTION: HALCRO– To share EMO plan from arena to the office.	Apr 2026
3	OHS Policy	ACTION: - JANZEN will forward draft policy to new committee members for review. Look into whether we need our own policy or can depend on Provincial Policy and adapt as our own.	Apr 2026
4	DPS- Portable Radios	ACTION: ROWE to discuss with Police Commission mobile bypass portable police radio system. Approximate cost for two (2) mobile bypass systems would be \$40,000. Potential to include in the 2026 Police Capital Budget.	Apr 2026
5	Zamboni Room/Spray & Play Building	ACTION: HALCRO to investigate the purchase of an exhaust fan in Spray Park building.	Apr 2026
6	Lift Stations 1 & 2- H2S	ACTION: DORNER to discuss with PW Foreman JOHNSON more about H2S Monitors in the Buildings.	Apr 2026
7	Office Inspection	The Town Office will be conducted by MCNEIL and JANZEN in the near future.	Apr 2026
8	Arena WHMIS	ACTION: SAWYER to make updates to Arena WHMIS safety data sheets.	Apr 2026

Other business (including requests to the Occupational Health and Safety Division of the Ministry of Labour Relations and Workplace Safety)

Distribute copies as follows: Copy 1 – Permanent committee files Copy 2 – Employer copy Copy 3 – Post on committee board for workers' information	To the best of my knowledge the above is an accurate record of this meeting
	_____ Employer co-chairperson
	_____ Worker co-chairperson
	Page <u>1</u> of <u>1</u>