

**REGULAR MEETING OF DALMENY TOWN COUNCIL  
MONDAY, JULY 6, 2026, 7:00 P.M.  
DALMENY TOWN COUNCIL CHAMBERS**

**AGENDA:**

**CALL TO ORDER – 7:00 p.m.**

**ADOPTION OF AGENDA – additions/deletions**

**MINUTES OF THE PREVIOUS MEETINGS**

- a. June 22, 2026, Regular Council Meeting

**BUSINESS ARISING FROM THE MINUTES:**

- a. 2025-2031 Town of Dalmeny Strategic and Operations Plan
- b. Victor Terrace – Review of Area of Concern
- c. Status of Reserves and Surplus Accounts at December 31, 2025

**ACCOUNTS FOR APPROVAL**

- a. Approval of Current Accounts
- b. Approval of Payroll
- c. Fire Rescue Department Payroll
- d. Approval of Per Diems
- e. Approval of MasterCard Payment for May

**FINANCIALS**

- a. Tax Comparisons for the Month of June

**PUBLIC MEETING**

- a.

**CORRESPONDENCE**

- a. City of Warman – Expression of Gratitude – Mutual Aid Response, May 29, 2026
- b. H2Safety – Mass Notification System
- c. Treaty 6 – 150<sup>th</sup> Commemoration – Save the Date – August 20 – 23, 2026
- d. Treaty 6 – 150<sup>th</sup> Commemoration – The Agenda is Here – August 20 – 23, 2026
- e. Is a Municipal District in Corman Park's Future? – Clark's Crossing Gazette

**REPORTS**

- a. Chief Administrative Officer's Report

**NEW BUSINESS**

- a. Catterall & Wright Consulting Engineers – Possible Change Order – Victor Close and Victor Place
- b. Guide to Establishing a Municipal District for Municipalities
- c. Living Tree Environmental Ltd. – Dutch Elm Disease Survey
- d. Policy 3-2026 – Removal and Replacement of the Water Lateral and the Sanitary Sewer Lateral

**BYLAWS**

- a.

**ROUND TABLE DISCUSSION/IN CAMERA**

- a. The following matters will be discussed in closed session in accordance with *The Local Authority Freedom of Information and Protection of Privacy Act (LAFOIP)*:
  - i. **Staffing**  
(LA FOIP Section 16(1)(c) – Personal Information)

**ADJOURN**

---

Next Regular Meeting: July 27, 2026

2026 Regular Council Meeting Schedule: August 24; September 14,28; October 19;  
November 9,23; December 7,21

Committee of Whole Meetings: 6:30 p.m. prior to Regular Council Meetings; and  
7:00 p.m. on alternate Mondays from council meetings, when required:

Next Dalmeny Police Commission Meeting: September 21, 2026, commencing at 5:00 p.m.

2026 Dalmeny Police Commission Meeting Schedule: October 19, November 16; and December 21

TOWN OF DALMENY  
REGULAR COUNCIL MEETING  
MONDAY, JUNE 22, 2026  
DALMENY TOWN OFFICE

**PRESENT:** Mayor Jon Kroeker, Councillors Ed Slack, Anna-Marie Zoller, Matt Bradley, and Jon Redekop. Also present was Chief Administrative Officer Jim Weninger. Councillor Amy McNeil was present via Video Conferencing.

**ABSENT:** Councillor Aaron Peters.

**CALL TO ORDER**

Mayor Jon Kroeker called the Regular Council Meeting to order at 7:00 p.m., a quorum being present.

**ADOPTION OF AGENDA**

**244/26 – Slack/Bradley** – That the agenda for the Regular meeting of Council of the Town of Dalmeny for June 22, 2026, be adopted as presented.

Carried.

**MINUTES**

**245/26 – Slack/Bradley** – That the Minutes of the June 8, 2026 Regular Council meeting be approved as circulated.

Carried.

**SPECIAL COUNCIL MEETING MINUTES**

**246/26 – Redekop/Slack** – That the Minutes of the June 11, 2026, Special Council meeting be approved as circulated.

Carried.

**MINISTRY OF HIGHWAYS- SPRING WEIGHT RESTRICTIONS**

**247/26 – McNeil/Slack** – That the email of June 17, 2026, from Policy Analyst Ryan Bennett of the Transportation Compliance Ministry of Highways regarding the Spring weight restrictions for a portion of Highway 305 be acknowledged by Council. The 2.2 kilometre north-south segment of Highway 305 leading into Dalmeny will remain open at normal secondary weights.

Carried.

TOWN OF DALMENY  
REGULAR COUNCIL MEETING  
MONDAY, JUNE 22, 2026  
DALMENY TOWN OFFICE

**ACCOUNTS PAYABLE**

**248/26 – Redekop/Zoller** – That the accounts as detailed on the attached cheque listing and amounting to \$211,190.57 for the period ending June 18, 2026, and representing cheque numbers 21265 to 21315 be approved by Council.

Carried.

**PAYROLL**

**249/26 – Zoller/McNeil** – That the payroll listing in the amount of \$29,340.19 for the pay period ending June 8, 2026, be approved by Council.

Carried.

**MASTERCARD**

**250/26 – Zoller/McNeil** – That the MasterCard payment listing in the amount of \$10,689.99 for the period ending April 2026 be approved by Council.

Carried.

**CORRESPONDENCE**

**251/26 – McNeil/Zoller** – That the following correspondence be filed:

- A. Bylaw 1-2016 – Form 1 – Request for a Special Meeting
- B. Bylaw Training for Saskatchewan Municipalities

Carried.

**CAO REPORT**

**252/26 – Bradley/Redekop** – That the Chief Administrative Officer's Report as presented by the Chief Administrative Officer Jim Weninger for June 22, 2026 be accepted by Council.

Carried.

TOWN OF DALMENY  
REGULAR COUNCIL MEETING  
MONDAY, JUNE 22, 2026  
DALMENY TOWN OFFICE

**IN-CAMERA**

**253/26 – Zoller/McNeil** – That Council move into the Committee of the Whole at 7:25 p.m. to discuss the following matters in accordance with *The Local Authority Freedom of Information and Protection of Privacy Act (LA FOIP)* and that the session be “in camera”.

- i. **Rural Municipality of Corman Park – Proposed Fire Services and Protection Agreement**  
*(LA FOIP Section 17(1) – Economic and Financial Interests)*
- ii. **Water and Sewer Laterals**  
*(LA FOIP Section 24 – Personal Information)*
- iii. **Sale of Champion Grader**  
*(LA FOIP Section 18 – Financial and Asset Disposition)*
- iv. **Department Operational Review**  
*(LA FOIP Section 24 – Personal Information)*
- v. **Possible Warranty Concern – Victor Terrace**  
*(LA FOIP Section 17 – Economic and Financial Interests)*
- vi. **North Ridge Development Corporation Land Development**  
*(LA FOIP Section 17 – Economic and Financial Interests)*
- vii. **Staffing**  
*(LA FOIP Section 16(1)(c) – Personal Information)*

Carried.

**RECONVENE**

**254/26 – McNeil/Bradley** - That Council reconvene and report at 8:29 p.m.

Carried.

**RM OF CORMAN PARK FIRE PROTECTION AGREEMENT**

**255/26 – Slack/Bradley** – That Council authorize the extension to the existing Fire Protection Agreement with the Rural Municipality of Corman Park, extending the term of the agreement from July 1, 2026, to September 30, 2026, under the same terms and conditions as the current agreement, to allow additional time for the parties to finalize and consider a new Fire Services and Protection Agreement.

Carried.

TOWN OF DALMENY  
REGULAR COUNCIL MEETING  
MONDAY, JUNE 22, 2026  
DALMENY TOWN OFFICE

**1986 CHAMPION GRADER**

**256/26 – Bradley/Zoller** – That Council authorize the sale by Public Auction the 1986 Champion Grader, Serial Number 720A18776186 through Ritchie Bros. Auctioneers.

Carried.

**ADJOURN**

**257/26 – Redekop/Bradley** – That the meeting be adjourned. Time 8:52 p.m.

Carried.

(seal)

---

Mayor

---

Chief Administrative Officer

**Dalmeny**  
**Accounts for Approval**  
Batch: 2026-00035 to 2026-00036

Bank Code - AP - AP-GENERAL OPER

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
21265	6/22/2026	Accu-Flo 124776	4 WATER METERS 3/4"	3,374.40	3,374.40
21266	6/22/2026	Aquifer Distribution Ltd 82417/91601	LOEPPKY SAW/REC TOOL RENT	159.84	159.84
21267	6/22/2026	Brandt Tractor Ltd. 321007173	PW-CUTTERS	25.65	25.65
21268	6/22/2026	C73 Fire Truck Mechanical 1204	T22/E21/E23 REPAIRS	1,473.33	1,473.33
21269	6/22/2026	Catterall & Wright 26-164	VICTOR C/P IMPROVEMENT/CAF	60,555.60	60,555.60
21270	6/22/2026	City of Saskatoon 105018000003384	POLICE-UNIFORM	59.77	59.77
21271	6/22/2026	Clarks Crossing Gazette Newspaper 4509	DALMENY DAYS/GRAD AD	443.45	443.45
21272	6/22/2026	Construction Fasteners & Tools 594491	PW-SHOP/SAFETY SUPPLIES	18.07	18.07
21273	6/22/2026	Courtesy Plumbing and Heating 49275-1	ZAMBONI ROOM HOSE BIB	144.30	144.30
21274	6/22/2026	Crosby Hanna & Assoc. #82/#107	ADVISORY /DEVELOPMENT SER	522.38	522.38
21275	6/22/2026	Dana Perkins 12	DALMENY DAYS-LIBRARY EVEN	89.89	89.89
21276	6/22/2026	Dieter Martin Greenhouse Ltd. 12533	OFFICE PLANTS	196.46	196.46
21277	6/22/2026	Earthworks Equipment Corp S63974	KUBOTA TRACTOR OIL	34.28	34.28
21278	6/22/2026	Flasch Management Ltd 3724	BALL DIAMOND CHALK	104.74	104.74
21279	6/22/2026	Friedt Finishing 4664	CAO OFFICE CABINETRY -FINAL	1,000.66	1,000.66
21280	6/22/2026	Gregg Distributors LP 035-641914	FIRE-HALL 1 SUPPLIES	154.96	154.96
21281	6/22/2026	Handy Special Events 105680-3	DALMENY DAYS TENT	3,292.31	3,292.31
21282	6/22/2026	Harvard Western Insurance 10	FIRE-TRAILER PLATES	141.18	141.18
21283	6/22/2026	ICR Commercial Real Estate 4	110 MAIN ST UTILITY REFUND	186.35	186.35
21284	6/22/2026	Jim Weninger 142 143	RRSP CONTRIBUTION UMAAS CONVENTION/STAFF	3,667.84 195.36	3,863.20
21285	6/22/2026	Joanne Elder 53	RICK/JO AWARDS/CHRISTMAS	990.00	990.00
21286	6/22/2026	J R Simpson 2	DALMENY DAYS SLOPITCH UMF	710.00	710.00
21287	6/22/2026	Kelly Janzen 81	GRAD/DAL DAYS/OFFICE/REC	556.31	556.31
21288	6/22/2026	Loblaws Inc. 634466910	ARENA BOOTH SUPPLIES	211.55	211.55

**Dalmeny**  
**Accounts for Approval**  
Batch: 2026-00035 to 2026-00036

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
21289	6/22/2026	McGill's Industrial Service D26-1631	CHLORIDE DUST CONTROL	20,253.82	20,253.82
21290	6/22/2026	Melissa Wuschke 1	COMMUNITIES IN BLOOM SUPPI	354.49	354.49
21291	6/22/2026	Mike Drop Productions 46505-000545	DALMENY DAYS MUSIC	441.23	441.23
21292	6/22/2026	Millsap Fuel Distributors Ltd. 413270	PW-GAS/DIESEL	119.00	119.00
21293	6/22/2026	MuniCode Services Ltd. 63232/63259	BUILDING INSPECTIONS	693.37	693.37
21294	6/22/2026	Nor-Tec Linen Services RI-912693	TOWN MATS	122.10	122.10
21295	6/22/2026	Pitney Bowes Global Credit Ser 3202800078	POSTAGE MACHINE LEASE	269.60	269.60
21296	6/22/2026	Pitney Works 171	OFFICE POSTAGE	630.00	630.00
21297	6/22/2026	Play Quest Recreation 6880	SPRAY & PLAY STARTUP/TRAIN	3,829.50	3,829.50
21298	6/22/2026	Prairie Country Music Assoc 25015	2026 DALMENY DAYS MUSIC	4,500.00	4,500.00
21299	6/22/2026	Princess Auto 6725071	HUSTLER 72 SUPPLY	6.09	6.09
21300	6/22/2026	Quality Wash Equipment 295	FIRE-CAR WASH SOAP	149.85	149.85
21301	6/22/2026	Resilience Psychological Services 1594-P01	POLICE-ASSESSMENT	1,050.00	1,050.00
21302	6/22/2026	Ricoh Canada Inc. MSI99094221	OFFICE-VEEM/KB4	307.20	307.20
21303	6/22/2026	SaskEnergy Corp. JUNE 2026	SASKPOWER/ENERGY	11,474.62	11,474.62
21304	6/22/2026	Sask Research Council 3032748	WATER LAB TESTING	34.65	34.65
21305	6/22/2026	Sask Water SW096631	BULK WATER	45,135.86	45,135.86
21306	6/22/2026	SASWH 20260148	FIRE-EMS TLR	327.45	327.45
21307	6/22/2026	Saskatoon CO-OP 4158512	FIRE/POLICE/PW/REC FUEL	5,669.39	5,669.39
21308	6/22/2026	Sea Hawk Specialized 9032	FIRE-WILDLAND GEAR	556.86	556.86
21309	6/22/2026	SPI Health and Safety Inc. 12582206-00	PW-OVERALLS	379.56	379.56
21310	6/22/2026	Stevenson Industrial 53467	ARENA SHUTDOWN/BRINE REP,	16,947.31	16,947.31
21311	6/22/2026	Success Office Systems INV490275	OFFICE-COPIER USEAGE	228.18	228.18
21312	6/22/2026	The Rent-It-Store 300143	PW-CUTTERS	93.20	93.20
21313	6/22/2026	Virtue Construction Ltd 12-6230	2026 STREET SWEEPING	10,712.25	10,712.25
21314	6/22/2026	Wheatland Regional Library			

**Dalmeny**  
**Accounts for Approval**  
Batch: 2026-00035 to 2026-00036

**COMPUTER CHEQUE**

<b>Payment #</b>	<b>Date</b>	<b>Vendor Name</b>	<b>Reference</b>	<b>Invoice Amount</b>	<b>Payment Amount</b>
		<b>Invoice #</b>			
		5807	2/2- 2026 LIBRARY LEVY	7,888.38	7,888.38
<b>21315</b>	<b>6/22/2026</b>	<b>Zak's Home Hardware</b>			
		54225/1	CENTENNIAL PARK BENCH REP	707.93	707.93
			<b>Total Computer Cheque:</b>		<b>211,190.57</b>
				<b>Total AP:</b>	<b>211,190.57</b>

Certified Correct This Thursday, June 18, 2026

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

# Payor/Payee's List Ready for Manual Release

Page 1 of 1

Back to Manual Release

Payor/Payee Name	Amount	Authorized By
<u>Adrian, Easton</u>	797.51	
<u>Bisson, Jordan</u>	1064.59	
<u>Boisvert, Lacy</u>	1737.09	
<u>Bolld, Tai</u>	1397.33	
<u>Bolld, Quin</u>	79.84	
<u>Boyle, Lenora</u>	769.50	
<u>Dorner, Tyler</u>	1848.39	
<u>Dovell, Beverley</u>	782.45	
<u>Dyck, Bradley</u>	2021.92	
<u>Frederick, Tanner</u>	1961.39	
<u>Furi, Bonnie</u>	611.24	
<u>Janzen, Kelly</u>	1610.38	
<u>Janzen, Ayden</u>	1538.20	
<u>Johnson, Jeffrey</u>	1939.33	
<u>Moody, Thomas</u>	1869.02	
<u>Perkins, Dana</u>	215.11	
<u>Rowe, Scott</u>	3342.30	
<u>Sawyer, Amy</u>	1570.62	
<u>Trayhorne, Laurelea</u>	1200.50	
<u>Weninger, Jim</u>	2983.48	

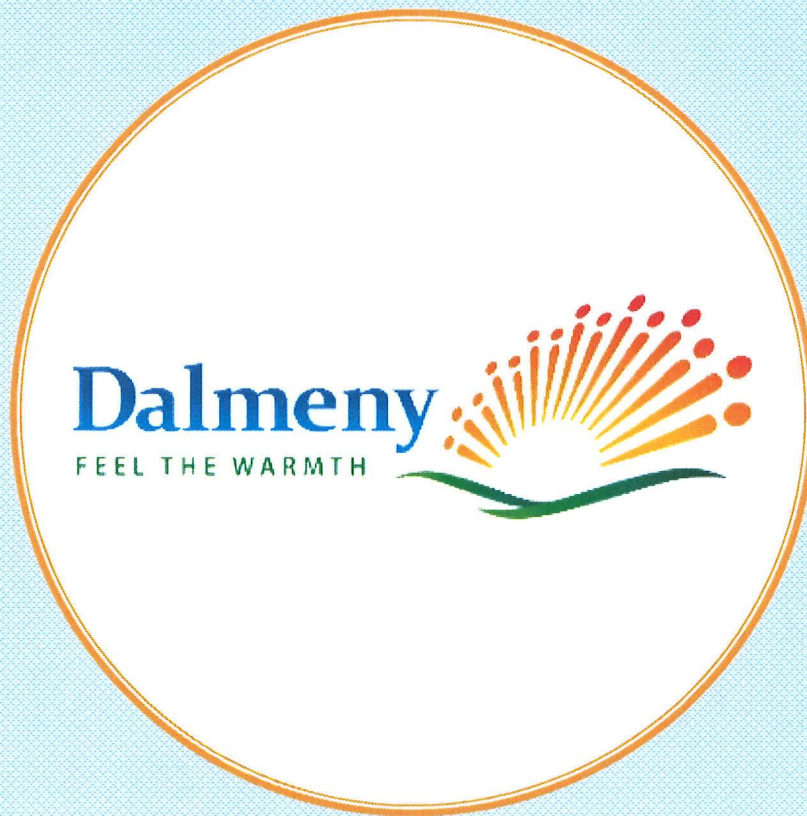
29,340.19



*Business Meeting #1*

*Ready for  
Council  
July 3, 2026*

# 2025-2031 Strategic and Operations Plan



Town of Dalmeny

# 2025-2031 Strategic and Operations Plan



## TABLE OF CONTENTS

Strategic Planning and Council .....	Page 3
Our Vision and Mission .....	Page 4
Our Values .....	Page 5
Strategic Focus Areas & Key Initiatives .....	Page 6



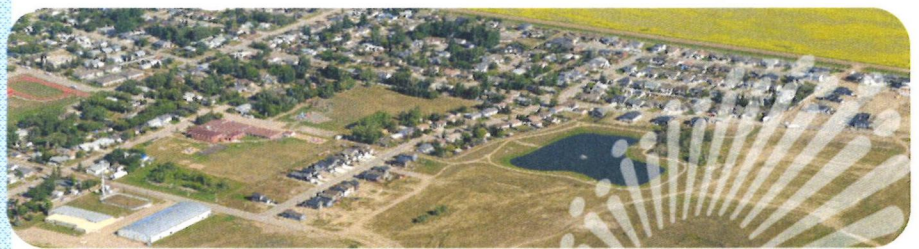
## Your Council

- Mayor: Jon Kroeker
- Matt Bradley
- Anna-Marie Zoller
- Ed Slack
- Jon Redekop
- Aaron Peters
- Amy McNeil

Chief Administrative Officer  
Jim Weninger

## Strategic Planning

This document presents the results of the Town of Dalmeny Council strategic planning session held on December 13th, 2025, in Dalmeny, Saskatchewan, and of a subsequent Operations Planning meeting held with the Town CAO and other staff members on January 14th, 2026.

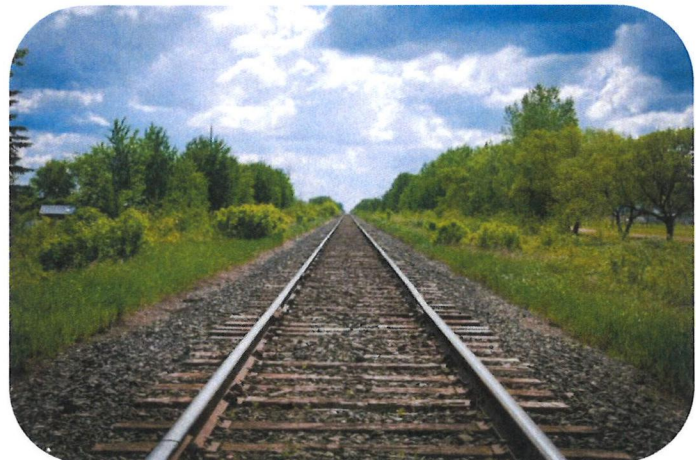


## Why Strategic Planning is important.

- ◆ **Creates a roadmap**  
Strategic planning provides a roadmap for achieving long-term goals.
- ◆ **Identifies opportunities**  
Strategic planning helps Council identify opportunities.
- ◆ **Reduces risks**  
Strategic planning helps mitigate risks.
- ◆ **Aligns resources**  
Strategic planning helps align organizational resources, activities, and goals.
- ◆ **Shapes the future**  
Strategic planning is a tool for shaping the future and creating momentum.
- ◆ **Prepares for new challenges**  
Strategic planning helps Council adapt to new challenges and opportunities.

## OUR VISION

Dalmeny will be a thriving, connected and welcoming community that embraces growth while preserving the small-town spirit, safety and quality of life.



## OUR MISSION

“The Council of the Town of Dalmeny works to provide responsible, responsive and transparent governance.”

---

# OUR VALUES

## Approachable, Accessible, and Responsive

Council is committed to open and respectful engagement with the public, actively listening to and considering diverse perspectives to understand community needs, and ensuring decisions are made in a fair, timely and accountable manner.

## Leadership

We conduct municipal business ethically and responsibly by anticipating current and future needs to advance our vision.

## Communications

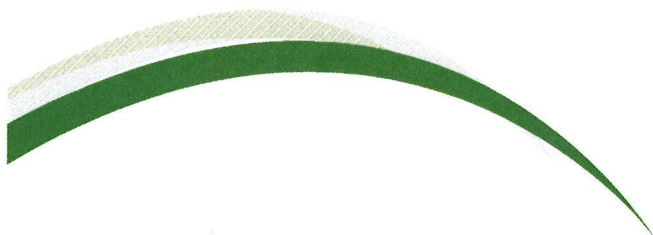
We foster open, transparent and consistent communication between residents, Council and staff to build trust and understanding.

## Respectful

We honour and respect the rights, beliefs and contributions of Councillors, staff and community members, treating everyone with dignity and fairness.

## Fiscal Responsibility

Council is committed to the competent and responsible management of the Town's resources to reflect community priorities and achieve our Vision. We are dedicated to acting transparently and remaining accountable to Dalmeny residents through ethical and effective governance.



---

# Strategic Focus Operations Framework

## Focus Area #1 Managed Growth & Economic Prosperity

### Strategic Intent

Guide residential and economic growth in a manner that strengthens the local economy, supports regional collaboration and preserves Dalmeny's small-town character.

## Focus Area #2 Community Connection, Culture & Small-Town Spirit

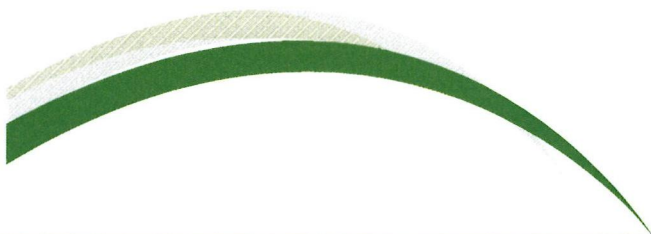
### Strategic Intent

Foster a connected, inclusive and welcoming community by supporting recreation, culture, communication and events that celebrate Dalmeny's small-town spirit and quality of life.

## Focus Area #3 Administrative Tasks - Strong Governance, Administration & Financial Sustainability

### Strategic Intent

Strengthen municipal governance and administrative capacity to support transparent decision-making, financial responsibility, and long-term organizational sustainability.



*Branco Aving 'B'*

*Ready for (win)  
July 3, 2026*

**Jim Weninger**

---

**From:** Chad Carruthers <c.carruthers@cwce.ca>  
**Sent:** June 10, 2026 5:38 PM  
**To:** Jim Weninger  
**Subject:** Victor Terrace Drainage Issue  
**Attachments:** 260610 Victor Terrace East.JPG; 260610 Victor Terrace West 1.JPG; 260610 Victor Terrace West 2.JPG; 260610 Victor Terrace West 3.JPG

Hi Jim,

We have investigated the issue that was raised regarding the curb holding water along Victor Terrace that ASL had replaced last year.

I had our surveyors confirm the gutter elevations to determine where the issue was that caused the water to be held up. However, we couldn't find any major issues and the general slope of the curb looked okay. I also had our inspector stop by the site this morning with the recent rain, and while there are spots that are wet, there are no major concerns with standing water.

Based on the spring we experienced and the continuous freeze/thaw, there may have been a section of curb that frost heaved, causing the gutter to hold water. Now that the frost is out of the ground, the curb has returned to its original elevation. As a result, we don't believe there are any deficiencies that are required.

I also looked at the failure along Loepky Avenue. It appears that the failed under a heavy load based on the rutting. Similar to the above, the constant freeze/thaw may have caused the road structure to become saturated and fail under continuous use or a heavy vehicle. We would need to excavate the failed area, replace the structure with a granular base, and patch the road. We would plan to review the subgrade to confirm if we should be installing additional granular or potentially geotextile.

Please let me know if you have any questions.

Regards,

**Chad Carruthers, P.Tech.**

**Project Manager | Associate Partner**

Catterall & Wright | Consulting Engineers  
1231 8<sup>th</sup> Street East, Saskatoon, SK S7H 0S5

[www.cwce.ca](http://www.cwce.ca) | [Facebook](#) | [LinkedIn](#)

Office: (306) 343-7280 | Cell: (306) 581-2233 | Direct: (306) 986-5905

CONFIDENTIALITY NOTICE: This email was intended for a specific recipient. It may contain information that is privileged and/or confidential. If the reader is not the intended recipient, use or distribution of this information is prohibited. If you have received this communication in error, please notify the sender by telephone or return email and delete or destroy all copies of the message.

**From:** Cole Fransoo <c.fransoo@cwce.ca>  
**Sent:** June 10, 2026 12:21 PM  
**To:** Chad Carruthers <c.carruthers@cwce.ca>  
**Subject:** Victor Terrace Drainage Issue

Hi Chad,

I looked at the gutter on Victor Terrace in Dalmeny this morning, following last night's rain. I didn't notice any areas of concern.

Attached are photos of the gutter near the gutter patch as well as a photo of the east side of the street for comparison.

Thanks,

**Cole Fransoo**

**Engineering Assistant**

Catterall & Wright | Consulting Engineers

1231 8<sup>th</sup> Street East, Saskatoon, SK S7H 0S5

[www.cwce.ca](http://www.cwce.ca) | [Facebook](#) | [LinkedIn](#)

Office: (306) 343-7280 | Cell: (306) 481-3532

CONFIDENTIALITY NOTICE: This email was intended for a specific recipient. It may contain information that is privileged and/or confidential. If the reader is not the intended recipient, use or distribution of this information is prohibited. If you have received this communication in error, please notify the sender by telephone or return email and delete or destroy all copies of the message.

*Reserves During '17*

*Ready for Council  
July 3, 2026*

TOWN OF DALMENY  
REPORT TO TOWN COUNCIL

FROM: Chief Administrative Officer, Jim Weninger

Date: July 6, 2026

TOPIC: Status of Reserves and Surplus Accounts at December 31, 2025

RESERVE/SURPLUS ACCOUNT	DEC. 31, 2025	DEC. 31, 2024	DEC. 31, 2023	DEC. 31, 2022	DEC. 31, 2021	DEC. 31, 2020	DEC. 31, 2019	DEC. 31, 2018	DEC. 31, 2017	DEC. 31, 2016	DEC. 31, 2015	DEC. 31, 2014	DEC. 31, 2013
<b>Accumulated Surplus</b>													
Current Year Surplus	1,874,086.02	499,465.72	557,093.71	1,458,444.59	2,244,677.14	1,629,864.87	1,340,445.31	2,000,623.42	3,043,180.37	860,925.74	915,913.06	857,388.07	1,522,086.21
Accumulated Surplus	<u>28,457,548.28</u>	<u>27,958,082.56</u>	<u>27,400,988.85</u>	<u>25,942,544.26</u>	<u>23,697,867.12</u>	<u>22,068,002.25</u>	<u>20,727,556.94</u>	<u>18,726,933.52</u>	<u>15,683,753.15</u>	<u>14,822,827.41</u>	<u>13,906,914.35</u>	<u>13,049,526.28</u>	<u>11,527,440.07</u>
Subtotal:	30,331,634.30	28,457,548.28	27,958,082.56	27,400,988.85	25,942,544.26	23,697,867.12	22,068,002.25	20,727,556.94	18,726,933.52	15,683,753.15	14,822,827.41	13,906,914.35	13,049,526.28
<b>Unappropriated Surplus</b>													
Current Year Surplus (Estimated)	61,286.00	98,456.07	77,623.48	23,964.17	268,511.90	179,218.11	151,120.73	52,140.65	-180,905.50	-449,304.14	-586,114.63	81,550.98	156,577.11
Accumulated Surplus	<u>2,001,385.89</u>	<u>1,902,929.82</u>	<u>1,825,306.34</u>	<u>1,801,342.17</u>	<u>1,532,830.27</u>	<u>1,353,612.16</u>	<u>1,202,491.43</u>	<u>1,150,350.78</u>	<u>1,331,256.28</u>	<u>1,780,560.42</u>	<u>2,366,675.05</u>	<u>2,285,124.07</u>	<u>2,128,546.96</u>
Subtotal:	2,062,671.89	2,001,385.89	1,902,929.82	1,825,306.34	1,801,342.17	1,532,830.27	1,353,612.16	1,202,491.43	1,150,350.78	1,331,256.28	1,780,560.42	2,366,675.05	2,285,124.07
<b>Public Reserves</b>													
Unspecified Reserves	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	240,198.49	240,198.49
Handivan Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,498.00	1,498.00	1,498.00	1,498.00	1,498.00	1,498.00
Dedicated Lands	<u>45,159.85</u>	<u>45,159.85</u>	<u>45,159.85</u>	<u>45,159.85</u>	<u>45,159.85</u>	<u>35,159.85</u>	<u>35,159.85</u>	<u>35,159.85</u>	<u>35,159.85</u>	<u>35,159.85</u>	<u>35,159.85</u>	<u>34,905.70</u>	<u>34,905.70</u>
Subtotal:	104,841.26	104,841.26	104,841.26	104,841.26	104,841.26	94,841.26	94,841.26	96,339.26	96,339.26	96,339.26	96,339.26	276,602.19	276,602.19
<b>Utility Reserve</b>													
W/S Infrastructure	<u>152,282.61</u>	<u>62,647.25</u>	<u>321,921.81</u>	<u>169,805.50</u>	<u>602,647.75</u>	<u>922,075.81</u>	<u>790,443.81</u>	<u>790,443.81</u>	<u>960,462.20</u>	<u>960,462.20</u>	<u>960,462.20</u>	<u>155,773.78</u>	<u>59,270.38</u>
Subtotal:	152,282.61	62,647.25	321,921.81	169,805.50	602,647.75	922,075.81	790,443.81	790,443.81	960,462.20	960,462.20	960,462.20	155,773.78	59,270.38
<b>Fleet Reserve</b>													
Vehicle Replacement Reserve	<u>121,861.76</u>	<u>97,756.32</u>	<u>-32,142.11</u>	<u>82,640.73</u>	<u>49,440.91</u>	<u>58,355.01</u>	<u>78,698.08</u>	<u>168,039.13</u>	<u>209,382.48</u>	<u>220,172.42</u>	<u>200,962.36</u>		
Subtotal:	121,861.76	97,756.32	-32,142.11	82,640.73	49,440.91	58,355.01	78,698.08	168,039.13	209,382.48	220,172.42	200,962.36	0.00	0.00
<b>Other Reserves</b>													
Offsite Development Fees	728,267.36	694,968.28	694,968.28	694,968.28	668,889.50	634,905.66	612,770.61	593,944.91	569,938.55	521,925.52	496,470.06	460,911.62	401,966.53
Road Maintenance Reserve	591,617.01	289,162.76	243,727.38	0.00	0.00	91,051.18	185,859.12	301,567.78	221,706.67	240,000.00	180,000.00		
Fire Department	1,451,449.83	143,149.93	83,688.89	69,343.62	0.00	0.00	13,764.27	61,414.59				-3,145.20	-3,145.20
Municipal Police Service	100,000.00											38,585.00	38,585.00
Garbage Truck												30,306.00	30,306.00
Recreation & Culture - General	35,974.80	73,306.00	30,306.00	30,306.00	30,306.00	30,306.00	30,306.00	30,306.00	30,306.00	30,306.00	30,306.00	30,306.00	30,306.00
Ball	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39
East Retention Pond	0.00	0.00	168,934.65	168,934.65	390,815.35	390,815.35	291,786.84	250,161.45	175,609.88	99,056.40			
Spray and Play	7,768.81	6,268.81	5,150.00	0.00	201,040.93	131,477.03	97,608.94	33,767.70	7,613.07				
Town Shop/Fire Storage Area	200,000.00	200,000.00	150,000.00	0.00	62,053.81	135,574.57	6,727.45						
Arena Reserve	<u>20,781.19</u>	<u>9,181.19</u>											
Subtotal:	3,139,602.39	1,419,780.36	1,380,518.59	967,295.94	1,356,848.98	1,417,873.18	1,242,566.62	1,274,905.82	1,008,917.56	895,031.31	710,519.45	564,443.93	505,498.84
Appropriated (Funded) Reserves	3,518,588.02	1,685,025.19	1,775,139.55	1,324,583.43	2,113,778.90	2,493,145.26	2,206,549.77	2,329,728.02	2,275,101.50	2,172,005.19	1,968,283.27	996,819.90	841,371.41
Change in Amount Compared to Previous Year	1,833,562.83	-90,114.36	450,556.12	-789,195.47	-379,366.36	286,595.49	-123,178.25	54,626.52	103,096.31	203,721.92	971,463.37	155,448.49	

REPORT TO TOWN COUNCIL  
 Re: Reserves and Surplus Accounts  
 Date: July 6, 2026

RESERVE/SURPLUS ACCOUNT	DEC. 31, 2025	DEC. 31, 2024	DEC. 31, 2023	DEC. 31, 2022	DEC. 31, 2021	DEC. 31, 2020	DEC. 31, 2019	DEC. 31, 2018	DEC. 31, 2017	DEC. 31, 2016	DEC. 31, 2015
<b>ACCUMULATED SURPLUS:</b>											
Beginning Balance January 1, 2025	28,457,548.28	27,958,082.56	27,400,988.85	25,942,544.26	23,697,867.12	22,068,002.25	20,727,556.94	18,726,933.52	15,683,753.15	14,822,827.41	13,906,914.35
Plus: 2025 General Operating Surplus:	1,874,086.02	499,465.72	557,093.71	1,458,444.59	2,244,677.14	1,629,864.87	1,340,445.31	2,000,623.42	3,043,180.37	860,925.74	915,913.06
	<u>30,331,634.30</u>	<u>28,457,548.28</u>	<u>27,958,082.56</u>	<u>27,400,988.85</u>	<u>25,942,544.26</u>	<u>23,697,867.12</u>	<u>22,068,002.25</u>	<u>20,727,556.94</u>	<u>18,726,933.52</u>	<u>15,683,753.15</u>	<u>14,822,827.41</u>
<b>UNAPPROPRIATED SURPLUS:</b>											
Beginning Balance January 1, 2025	2,001,385.89	1,902,929.82	1,825,306.34	1,801,342.17	1,532,830.27	1,353,612.16	1,202,491.43	1,150,350.78	1,331,256.28	1,780,560.42	2,366,675.05
Plus: 2025 General Operating Surplus/Deficit:	61,286.00	98,456.07	77,623.48	23,964.17	268,511.90	179,218.11	151,120.73	52,140.65	-180,905.50	-449,304.14	-586,114.63
	<u>2,062,671.89</u>	<u>2,001,385.89</u>	<u>1,902,929.82</u>	<u>1,825,306.34</u>	<u>1,801,342.17</u>	<u>1,532,830.27</u>	<u>1,353,612.16</u>	<u>1,202,491.43</u>	<u>1,150,350.78</u>	<u>1,331,256.28</u>	<u>1,780,560.42</u>
<b>UNSPECIFIED RESERVES:</b>											
Beginning Balance January 1, 2025	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	59,681.41	240,198.49
Transfers from Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-180,517.08
Transfer to Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>59,681.41</u>	<u>59,681.41</u>	<u>59,681.41</u>	<u>59,681.41</u>	<u>59,681.41</u>	<u>59,681.41</u>	<u>59,681.41</u>	<u>59,681.41</u>	<u>59,681.41</u>	<u>59,681.41</u>	<u>59,681.41</u>
<b>HANDIVAN FUND:</b>											
Beginning Balance January 1, 2025	0.00	0.00	0.00	0.00	0.00	0.00	1,498.00				
Transferred to Para-Transit Bus Purchase in 2019	0.00	0.00	0.00	0.00	0.00	0.00	-1,498.00				
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,498.00</u>	<u>1,498.00</u>	<u>1,498.00</u>	<u>1,498.00</u>
<b>DEDICATED LANDS:</b>											
Beginning Balance January 1, 2025	45,159.85	45,159.85	45,159.85	45,159.85	35,159.85	35,159.85	35,159.85	35,159.85	35,159.85	35,159.85	34,905.70
Plus:					10,000.00		0.00	0.00	0.00	0.00	254.15
	<u>45,159.85</u>	<u>45,159.85</u>	<u>45,159.85</u>	<u>45,159.85</u>	<u>45,159.85</u>	<u>35,159.85</u>	<u>35,159.85</u>	<u>35,159.85</u>	<u>35,159.85</u>	<u>35,159.85</u>	<u>35,159.85</u>
<b>W/S INFRASTRUCTURE:</b>											
Beginning Balance January 1, 2025	62,647.25	321,921.81	169,805.50	602,647.75	922,075.81	790,443.81	790,443.81	960,462.20	960,462.20	960,462.20	155,773.78
Transfer from Operating Fund Surplus - As per Budget	100,000.00	50,000.00	50,000.00					-183,193.45	0.00	0.00	708,014.82
Transfer to Reserves: Revenues over Expenditures	0.00	0.00	42,775.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	96,673.60
Transfer to Reserves: MEEP	0.00	0.00	0.00	0.00	-11,978.00	11,978.00					
Transfer to Reserves: MEEP	0.00	0.00	0.00	0.00	-119,654.00	119,654.00					
Transfer to Reserves: Community Buildings (Gas Tax)	0.00	-249,192.98	96,264.40								
Transfer from Reserve	0.00	0.00	0.00	-5,750.28	-187,796.06						
Transfer from Reserve	0.00	-26,808.00									
Transfer from Reserve	0.00	-23,475.41	-36,923.87	-427,091.97							
Transfer to Operating Fund - Adjustment from 2023	0.00	-9,798.17									
Transfer from Reserve: Victor Close	-5,182.32										
Transfer from Reserve: Victor Place	-5,182.32										
Plus: Utility Fund Surplus					0.00	0.00	13,175.06	0.00	0.00	0.00	0.00
	<u>152,282.61</u>	<u>62,647.25</u>	<u>321,921.81</u>	<u>169,805.50</u>	<u>602,647.75</u>	<u>922,075.81</u>	<u>790,443.81</u>	<u>790,443.81</u>	<u>960,462.20</u>	<u>960,462.20</u>	<u>960,462.20</u>
<b>OFFSITE DEVELOPMENT FEES:</b>											
Beginning Balance January 1, 2025	694,968.28	694,968.28	694,968.28	668,889.50	634,905.66	612,770.61	593,944.91	569,938.55	521,925.52	496,470.06	460,911.82
Transfer from Reserves - Offsite Development Fees - Haw					-18,825.70		18,825.70				
Transfer to Reserves: Offsite Development Fees - Ryderz	10,976.84										
Transfer to Reserves: Offsite Development Fees - WiseRock	14,934.14										
Transfer to Reserves: Offsite Development Fees - DIP1				26,078.78	16,800.00						
Transfer to Reserves: Offsite Development Fees - NRDC	7,388.10				36,009.54	22,135.05	24,006.36	48,013.03	25,455.46	35,558.44	
	<u>728,267.36</u>	<u>694,968.28</u>	<u>694,968.28</u>	<u>694,968.28</u>	<u>668,889.50</u>	<u>634,905.66</u>	<u>612,770.61</u>	<u>593,944.91</u>	<u>569,938.55</u>	<u>521,925.52</u>	<u>496,470.06</u>
<b>POLICE RESERVE</b>											
Beginning Balance January 1, 2025	0.00										
Transfer to Reserves: Board of Police Commissioners	100,000.00										
	<u>100,000.00</u>										
<b>ROAD MAINTENANCE RESERVES:</b>											
Beginning Balance January 1, 2025	289,162.76	243,727.38	0.00	0.00	91,051.18	185,859.12	301,567.78	221,706.67	240,000.00	180,000.00	0.00
Transfer from Operating Fund Surplus - As per Budget	200,000.00	200,000.00	200,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	120,000.00
Transfer from Operating Fund Surplus - Additional			50,000.00								
Transfer to Road Maintenance Reserve - Gas Tax - CCBF	112,202.30	113,545.10									
Transfer from Road Maintenance Reser - Gas Tax - CCBF	0.00	-58,614.60									
Asphalt Pavement - Town's - Wakefield					-93,893.61	-274,807.94					
Asphalt Pavement - Town's - Prairie St/Prairie Pl/Ross		-48,450.75									
Asphalt Pavement - Town's - Victor Terrace - CCBF		-132,954.05	-6,272.62								
Asphalt Pavement - Town's - Victor Terrace	-3,283.25										
Asphalt Pavement - Town's - Victor Terrace	-5,300.00	-28,090.32									
Asphalt Pavement - Town's - Victor Terrace	-1,164.80										
Transfer to Reserves: 2021 Allocation	0.00	0.00	0.00	0.00	2,842.43	180,000.00	100,000.00	100,000.00	100,000.00	60,000.00	60,000.00
	<u>591,617.01</u>	<u>289,162.76</u>	<u>243,727.38</u>	<u>0.00</u>	<u>0.00</u>	<u>91,051.18</u>	<u>185,859.12</u>	<u>301,567.78</u>	<u>221,706.67</u>	<u>240,000.00</u>	<u>180,000.00</u>

REPORT TO TOWN COUNCIL  
 Re: Reserves and Surplus Accounts  
 Date: July 6, 2026

VEHICLE REPLACEMENT RESERVE ACCOUNT	DEC. 31, 2025	DEC. 31, 2024	DEC. 31, 2023	DEC. 31, 2022	DEC. 31, 2021	DEC. 31, 2020	DEC. 31, 2019	DEC. 31, 2018	DEC. 31, 2017	DEC. 31, 2016	DEC. 31, 2015
Beginning Balance January 1, 2025	97,756.32	-32,142.11	82,640.73	49,440.91	58,355.01	78,698.08	168,039.13	209,382.48	220,172.42	200,962.36	0.00
Transfer from Operating Fund	150,000.00	100,000.00	40,000.00	0.00	0.00	30,000.00	0.00	0.00	0.00	30,000.00	
Transfer from Unspecified Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	180,517.08
Transfer from Police Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	34,043.12
Transfer from Fire Department Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-3,145.20
Transfer from Gargage Truck Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	38,585.00
Repayment for Police Vehicle	0.00	0.00	0.00	0.00	20,597.46	41,194.92	41,194.92	41,194.92	20,597.46		
Repayment for Mack Truck	0.00	0.00	0.00	0.00	424.00	424.00	424.00	424.00			
Repayment for Oiler	0.00	0.00	1,595.38	1,595.38	1,595.37	1,595.37	1,595.37	1,595.37			
Repayment for Air Compressor	0.00	0.00	2,161.34	2,161.34	2,161.34	2,161.34	2,161.34	2,161.34			
Repayment for Hotsy	0.00	0.00	6,049.46	6,049.46	6,049.46	6,049.46	6,049.46	6,049.46			
Repayment for Mower	0.00	7,320.84	7,320.84	7,320.84	7,320.83	7,320.83	7,320.83	7,320.83			
Repayment for Para-Transit Bus	0.00	14,554.92	14,554.91	14,554.91	14,554.91	14,554.91	14,554.91	14,554.91			
Repayment for SUV Police	8,827.84	8,827.83	8,827.83	8,827.83	8,827.83	8,827.83	8,827.83	8,827.83			
Repayment for GMC Sierra - Unit #1	9,110.76	9,110.77	9,110.77	9,110.77	9,110.77	9,110.77	9,110.77	9,110.77			
Repayment for GMC Sierra - Unit #2	3,678.20	3,678.20	3,678.20	3,678.20	3,678.20	3,678.20	3,678.20	3,678.20			
Repayment for Hustler 72" Mower	954.00	954.00	954.00	954.00	954.00	954.00	954.00	954.00			
Repayment for Road Boss	15,264.00	15,264.00	15,264.00	15,264.00	15,264.00	15,264.00	15,264.00	15,264.00			
Repayment for 2021 Tandem Truck	1,573.66	1,573.65	1,573.65	1,573.65	1,573.65	1,573.65	1,573.65	1,573.65			
Repayment for 2021 Hopper Spreader	25,705.80	25,705.80	32,007.56								
Repayment for 2022 Tractor	1,261.40	1,261.40	1,261.40								
Repayment for 2022 JD Mower Deck	33,222.52	33,222.52									
Repayment for 2023 Electric Zamboni	13,549.55	13,549.55									
Repayment for 2023 Bobcat Skid Steer	1,698.94										
Repayment for 2024 Equipment Trailer	7,076.61										
Repayment for 2024 Schulte Snow Blower	7,108.30										
Repayment for 2024 Schulte 15" Rotary Mower	-254,926.14	-105,125.05	-259,566.18	-38,314.56	-64,188.27	-133,451.46	-150,573.66	-92,345.79	-41,194.92	-20,597.46	-49,037.64
Less: Purchase Advances:	121,861.76	97,756.32	-32,142.11	82,640.73	49,440.91	58,355.01	78,698.08	168,039.13	209,382.48	220,172.42	200,962.36
Cash amount December 31, 2025:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Plus: Internal loan outstanding - Police Vehicle	0.00	0.00	0.00	0.00	0.00	20,597.46	41,194.92	41,194.92	41,194.92	20,597.46	49,037.64
Plus: Internal loan outstanding - Mack Truck	0.00	0.00	0.00	0.00	0.00	848.00	1,272.00	1,696.00	2,120.00		
Plus: Internal loan outstanding - Oiler	0.00	0.00	0.00	0.00	1,595.38	3,190.76	4,786.13	6,381.50	7,976.87		
Plus: Internal loan outstanding - Air Compressor	0.00	0.00	0.00	2,161.34	4,322.68	6,484.02	8,645.36	10,806.70			
Plus: Internal loan outstanding - Hotsy	0.00	0.00	0.00	6,049.46	12,098.92	18,148.38	24,197.84	30,247.30			
Plus: Internal loan outstanding - Mower 104"	0.00	0.00	0.00	6,049.46	12,098.92	18,148.38	24,197.84	30,247.30			
Plus: Internal Loan Outstanding - Para-Transit Bus	0.00	0.00	7,320.84	14,641.68	21,962.52	29,283.35	36,604.18				
Plus: Internal Loan Outstanding - Police SUV	0.00	0.00	14,554.92	29,109.83	43,664.74	58,219.65	72,774.56				
Plus Internal Loan Outstanding - GMC Sierra Unit #1	0.00	8,827.84	17,655.67	26,483.50	35,311.33	44,139.16					
Plus Internal Loan Outstanding - GMC Sierra Unit #2	0.00	9,110.76	18,221.53	27,332.30	36,443.07	45,553.84					
Plus: Internal loan outstanding - Mower 72"	0.00	3,678.20	7,356.40	11,034.60	14,712.80	18,391.00					
Plus: Internal loan outstanding - Road Boss	0.00	954.00	1,908.00	2,862.00	3,816.00	4,770.00					
Plus Internal loan outstanding - 2014 Internation 5 Ton	15,264.00	30,528.00	45,792.00	61,056.00	76,320.00						
Plus Internal loan outstanding - Used Sand Spreader	1,573.66	3,147.32	4,720.97	6,294.62	7,868.27						
Plus: Internal loan outstanding - 2022 Tractor	25,705.80	25,705.80	25,705.80	32,007.56							
Plus: Internal loan outstanding - JD Mower Deck	2,522.80	3,784.20	5,045.60	6,307.00							
Plus: Internal loan outstanding - Ice Machine	99,667.56	132,890.08	166,112.60								
Plus: Internal loan outstanding - Bobcat	40,648.68	54,198.23	67,747.78								
Plus: Internal loan outstanding - Equipment Trailer	6,795.76	8,494.70									
Plus: Internal loan outstanding - Schulte Snow Blower	28,306.44	35,383.05									
Plus: Internal loan outstanding - Schulte Rotary Cutter	28,433.20	35,541.50									
Plus: Internal loan outstanding - Fire Chief's Truck	73,488.49										
Plus: Internal loan outstanding - Fire Chief's Truck - Acce	14,413.78										
Plus: Internal loan outstanding - Skid Steer Snow Blower	11,207.06										
Plus: Internal loan outstanding - Skid Steer Angle Bloom	11,085.28										
Plus: Internal loan outstanding - Police Vehicle	62,661.46										
Plus: Internal loan outstanding - Police Vehicle Equipment	56,364.27										
TOTAL: Vehicle Replacement Reserve:	600,000.00	450,000.00	350,000.00	310,000.00	310,000.00	310,000.00	280,000.00	280,000.00	280,000.00	280,000.00	250,000.00

REPORT TO TOWN COUNCIL  
 Re: Reserves and Surplus Accounts  
 Date: July 6, 2026

RESERVE/SURPLUS ACCOUNT	DEC. 31, 2025	DEC. 31, 2024	DEC. 31, 2023	DEC. 31, 2022	DEC. 31, 2021	DEC. 31, 2020	DEC. 31, 2019	DEC. 31, 2018	DEC. 31, 2017	DEC. 31, 2016	DEC. 31, 2015
<b>FIRE RESCUE DEPARTMENT RESERVES - TOWN</b>											
Beginning Balance January 1, 2025	143,149.93	83,688.89	69,343.62	0.00	0.00	13,764.27	61,414.59	0.00			
Transfer to Reserves: Revenues over Expenditures - 2025	1,483,900.51										
Transfer to Reserves: Revenues over Expenditures - 2024		65,478.77									
Transfer to Reserves: Revenues over Expenditures - 2023			69,037.14	52,620.75	30,844.67	59,899.95	63,072.17	61,414.59			
Transfer to Reserves: Revenues over Expenditures - 2022			7.94								
Transfer to Reserves: RM of Corman Park	80,000.00	80,000.00	80,000.00	80,000.00							
Transfer from Reserves: RM of Corman Park - 2nd of Five	-80,000.00	-80,000.00	-80,000.00								
ULC Heart Monitor/AED Purchased in 2020		0.00	0.00	-23,382.15							
Transfer from Reserves: Fire Turn-Out Gear (2 Sets)		-6,017.73									
Transfer from Reserves: Fire Storage Area and Helmets			-50,320.44								
MSA SCBA 28 Tanks, 20 Facepieces, Battery Bank Char	-166,969.43										
Fall Arrest - Stamped Plans - Rempel Engineering	-2,630.80										
SCBA Bottle Filling Station - Initial Payment	-3,543.58										
Thermal Camera (\$6,447.45 Less Donations \$53,990.65)	-2,456.80										
Transfer from Reserves: Fire Turn-Out Gear			-1,861.87								
Transfer from Reserves: Gym Equipment			-2,517.50								
Transfer from Reserves: Pumper/Tender Apparatus			0.00	-39,894.98	-30,844.67	-73,664.22	-110,722.49				
	<u>1,451,449.83</u>	<u>143,149.93</u>	<u>83,688.89</u>	<u>69,343.62</u>	<u>0.00</u>	<u>0.00</u>	<u>13,764.27</u>	<u>61,414.59</u>			
<b>RECREATION &amp; CULTURE - GENERAL RESERVE:</b>											
Beginning Balance January 1, 2025	73,306.00	30,306.00	30,306.00	30,306.00	30,306.00	30,306.00	30,306.00	30,306.00	30,306.00	30,306.00	30,306.00
Transfer to Reserves - Eavestrough	-14,331.20	20,000.00									
Transfer to Reserves - Parks Trees	-23,000.00	23,000.00									
	<u>35,974.80</u>	<u>73,306.00</u>									
<b>BALL RESERVE:</b>											
No Change	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39	3,743.39
<b>EAST RETENTION POND RESERVE:</b>											
Beginning Balance January 1, 2025	0.00	168,934.65	168,934.65	390,815.35	390,815.35	291,786.84	250,161.45	175,609.88	99,056.40	0.00	
Transfer to Reserves: 2020 Federal Gas Tax	0.00	0.00	0.00	0.00	0.00	161,601.00	215,386.80	103,992.20	103,481.60	99,056.40	
Work Completed in 2019 at the South Industrial Park							-149,705.52				
Work Completed in 2020 at the Spray & Play	0.00	0.00	0.00	0.00	0.00	-45,498.18					
Work Completed in 2022 at the Spray & Play	0.00	0.00	0.00	-221,880.70							
Transfer from Reserves - Victor Terrace LI	0.00	-168,934.65									
Work Completed at the East Retention Pond	0.00	0.00	0.00	0.00	0.00	-17,074.31	-24,055.89	-29,440.63	-26,928.12		
	<u>0.00</u>	<u>0.00</u>	<u>168,934.65</u>	<u>168,934.65</u>	<u>390,815.35</u>	<u>390,815.35</u>	<u>291,786.84</u>	<u>250,161.45</u>	<u>175,609.88</u>	<u>99,056.40</u>	
<b>SPRAY &amp; PLAY RESERVE</b>											
Beginning Balance January 1, 2025	6,268.81	5,150.00	0.00	201,040.93	131,477.03	97,608.94	33,767.70	7,613.07	0.00		
Transfer to Reserves: Community Buildings (Gas)			26,808.00	56,423.40	222,498.10						
Transfer to Reserves: Revenue Over Expenditures	1,500.00	1,118.81	5,150.00	14,634.42	5,464.80	33,868.09	63,841.24	26,154.63	7,613.07		
Less: Construction of Spray Park			-26,808.00	-272,098.75	-158,399.00	0.00					
	<u>7,768.81</u>	<u>6,268.81</u>	<u>5,150.00</u>	<u>0.00</u>	<u>201,040.93</u>	<u>131,477.03</u>	<u>97,608.94</u>	<u>33,767.70</u>	<u>7,613.07</u>		
<b>TOWN SHOP/FIRE STORAGE AREA RESERVE</b>											
Beginning Balance January 1, 2025	200,000.00	150,000.00	0.00	62,053.81	135,574.57	6,727.45	0.00				
Transfer to Reserves: 2019 Surplus	0.00	0.00	0.00	0.00	0.00	0.00	6,727.45				
Transfer to Reserves: 2021 Surplus	0.00	0.00	0.00	-50,000.00	50,000.00						
Transfer to Reserves: 2023 Surplus	0.00	0.00	150,000.00								
Transfer to Reserves: 2024 Surplus	0.00	50,000.00									
Sale of Public Works Shop to the MHI	0.00	0.00	0.00	0.00	0.00	157,000.00					
Town Shop Development - Expenses Incurred 2021	0.00	0.00	0.00	0.00	-49,372.76	0.00					
Town Shop Development - Expenses Incurred 2021	0.00	0.00	0.00	0.00	-74,148.00	-28,152.88					
Town Shop Development - Expenses Incurred 2022	0.00	0.00	0.00	-12,053.81							
	<u>200,000.00</u>	<u>200,000.00</u>	<u>150,000.00</u>	<u>0.00</u>	<u>62,053.81</u>	<u>135,574.57</u>	<u>6,727.45</u>				
<b>ARENA RESERVE</b>											
Beginning Balance January 1, 2025	9,181.19	0.00									
Transfer to Reserves: Board Signs and Zamboni Advertis	11,600.00	10,300.00									
Transfer to Reserves: Revenue Over Expenditures										1,118.81	
	<u>20,781.19</u>	<u>9,181.19</u>									

**Dalmeny**  
**Proposed - Accounts for Approval**  
Batch: 2026-00037 to 2026-00040

Bank Code - AP - AP-GENERAL OPER

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
21316	6/30/2026	AMSC Insurance Services Ltd JULY 2026	JULY GROUP INSURANCE	11,964.17	11,964.17
21317	6/30/2026	M.E.P.P. JUNE 2026	JUNE MEPP PAYMENT	12,853.52	12,853.52
21318	6/30/2026	Minister of Finance JUNE 2026	JUNE SCHOOL TAXES COLLECT	93,618.35	93,618.35
21319	7/6/2026	Bell Mobility Inc. JULY 2026	AERATION BUILDING AUTODIAL	97.10	97.10
21320	7/6/2026	Canadian National Railways 91851110	SIGNAL MAINTENANCE	1,096.50	1,096.50
21321	7/6/2026	City of Saskatoon 10001800060924	2026 FIRE DISPATCH	3,602.00	3,602.00
21322	7/6/2026	Cleartech Industries Inc. INV1216894	SPRAY & PLAY CHEMICALS	237.40	237.40
21323	7/6/2026	Cory Johnston 2	PRAIRIE PARK MAINT 2026- 1/2	575.00	575.00
21324	7/6/2026	Greenline Hose & Fittings S8340220	FIRE-SMALL TOOLS	17.72	17.72
21325	7/6/2026	Harvard Western Insurance 11	MACK TRUCK/REC TRUCK PLAT	2,101.46	2,101.46
21326	7/6/2026	Janzen Steel Buildings Ltd. 13327	PW-ROAD GRAVEL	1,576.70	1,576.70
21327	7/6/2026	Jon Kroeker 28	DBPC- MEETING PER DIEMS	328.06	328.06
21328	7/6/2026	Lacy Boisvert 58	REC MILEAGE 651.8 KMS	365.14	365.14
21329	7/6/2026	Laurelea Trayhorne 17	2026- PDA	200.00	200.00
21330	7/6/2026	M3 Contracting Ltd. est-2606203S	REC-PRAIRIE PARK WOOD CHIF	5,572.20	5,572.20
21331	7/6/2026	Mobile Fleet Services INV-59860	PW-INTERNATIONAL GRAVEL-IN	634.43	634.43
21332	7/6/2026	MuniCode Services Ltd. 63312	BUILDING INSPECTIONS	105.00	105.00
21333	7/6/2026	Princess Auto 6794933	PW SHOP SUPPLIES	66.58	66.58
21334	7/6/2026	Ricoh Canada Inc. MSI99094724	OFFICE-VEEM/KB4	307.20	307.20
21335	7/6/2026	Rocky Mountain Phoenix IN034378	FIRE- SCBA FLOW TESTS	2,098.18	2,098.18
21336	7/6/2026	Sandale Utility Products 215263000713	PW-LAGOON RELEASE VALVE	516.59	516.59
21337	7/6/2026	Sask Research Council 833/040/2406-01	WATER LAB TESTING	103.95	103.95
21338	7/6/2026	Swish-Kemsol J051800	ARENA JANITORIAL	70.27	70.27
21339	7/6/2026	TMH Holdings 8207	SOUTH POND-VFD REPLACEME	10,431.23	10,431.23
21340	7/6/2026	Trans-Care Rescue			

**Dalmeny**  
**Proposed - Accounts for Approval**  
Batch: 2026-00037 to 2026-00040

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
		AI-SO-4094	FIRE-MEDICAL SUPPLY	141.23	141.23
21341	7/6/2026	University of Regina			
		GR022466	POLICE-TANNER TRAINING	773.24	773.24
			Total Computer Cheque:		149,453.22
				Total AP:	149,453.22

# Payor/Payee's List Ready for Manual Release

Page 1 of 1

Back to Manual Release

Payor/Payee Name	Amount	Authorized By
<u>Adrian, Easton</u>	1011.17	
<u>Berrecloth, Colleen</u>	405.34	
<u>Bisson, Jordan</u>	1118.00	
<u>Boisvert, Lacy</u>	1737.09	
<u>Bold, Tai</u>	1239.86	
<u>Boyle, Lenora</u>	683.44	
<u>Dorner, Tyler</u>	1882.99	
<u>Dovell, Beverley</u>	395.21	
<u>Dyck, Bradley</u>	1810.67	
<u>Frederick, Tanner</u>	1638.83	
<u>Furl, Bonnie</u>	413.56	
<u>Janzen, Kelly</u>	1610.38	
<u>Janzen, Ayden</u>	1210.59	
<u>Johnson, Jeffrey</u>	2101.29	
<u>Keet, Cindy</u>	297.77	
<u>Lewis, Jaryn</u>	339.24	
<u>Moody, Thomas</u>	1536.44	
<u>Perkins, Dana</u>	353.18	
<u>Rowe, Scott</u>	3014.85	
<u>Sawyer, Amy</u>	1570.62	
<u>Thiessen, Addisyn</u>	114.34	
<u>Trayhome, Laurelea</u>	1200.50	
<u>Van-Vuuren, Micaella</u>	16.94	
<u>Weninger, Jim</u>	2983.48	
<u>Wiebe, Brooklyn</u>	313.37	

**28,999.15**

# Payor/Payee's List Ready for Manual Release

Page 1 of 1

Back to Manual Release

Payor/Payee Name	Amount	Authorized By
<a href="#"><u>Baerg, Taylor</u></a>	794.02	
<a href="#"><u>Bell, Alicia</u></a>	119.37	
<a href="#"><u>Donegan, Jason</u></a>	855.68	
<a href="#"><u>Elian, Garett</u></a>	494.76	
<a href="#"><u>Fire Association, Dalmeny</u></a>	650.00	
<a href="#"><u>Francis, James</u></a>	224.76	
<a href="#"><u>Funk, Tyler</u></a>	110.00	
<a href="#"><u>Hanson, Keegan</u></a>	65.00	
<a href="#"><u>Hoare, Danielle</u></a>	110.00	
<a href="#"><u>Hyland, Brian</u></a>	1365.66	
<a href="#"><u>Hyland, Nikki</u></a>	1990.10	
<a href="#"><u>Hyland, Morgyn</u></a>	1139.58	
<a href="#"><u>Janzen, Jayce</u></a>	48.39	
<a href="#"><u>King, Devin</u></a>	1492.38	
<a href="#"><u>Klassen, Darlene</u></a>	770.54	
<a href="#"><u>Klassen, Connie</u></a>	425.00	
<a href="#"><u>Klassen, Wade</u></a>	848.44	
<a href="#"><u>Laing, Adam</u></a>	290.00	
<a href="#"><u>Lange, Walker</u></a>	20.00	
<a href="#"><u>McHale, Melissa</u></a>	309.02	
<a href="#"><u>Sargent, Tyler</u></a>	329.86	
<a href="#"><u>Scheller, Carson</u></a>	498.07	
<a href="#"><u>Shand, Frank</u></a>	563.02	
<a href="#"><u>Thiessen, Mykenzie</u></a>	1197.17	
<a href="#"><u>Trevors, Tayte</u></a>	155.00	
<a href="#"><u>Unterberger, Mason</u></a>	335.00	
<a href="#"><u>Zenner, Conner</u></a>	334.69	

15,535.51

# Payor/Payee's List Ready for Manual Release

Page 1 of 1

[Back to Manual Release](#)

Payor/Payee Name	Amount	Authorized By
<u>Bradley, Matt</u>	385.00	
<u>Hyland, Brian</u>	301.89	
<u>Klassen, Wade</u>	301.89	
<u>Kroeker, Jonathan</u>	850.00	
<u>Mcneil, Amy</u>	385.00	
<u>Peters, Aaron</u>	385.00	
<u>Redekop, Jonathan</u>	385.00	
<u>Slack, Edward</u>	385.00	
<u>Zoller, Anna-Marie</u>	385.00	

*3,763.78*

# May 2026 MasterCard

	Description	GST	Cost	
570-422-180	Dalmeny Days- Beer Gardens	\$162.23	\$3,835.24	Refund coming in June -319.03
570-422-180	Dal Days- Friday-Popcorn	\$0.75	\$83.90	
570-450-141	Arena Booth Freezer	\$190.00	\$4,027.99	
570-422-180	Dalmeny Days- Game	\$4.50	\$95.39	
530-420-116	PW-Hustler 104 Starter		\$105.81	
570-410-100	Rec Computer Program		\$33.29	
530-410-120	PW-Shop Supplies	\$0.90	\$36.33	
530-410-120	PW- Shop Supplies		\$13.98	
580-430-130	PW-Pumphouse supply	\$1.21	\$25.69	
570-420-176	Weed Applicator license		\$100.00	
570-422-180	Dalmeny Days- Beer Gardens	\$25.30	\$556.62	Refund coming in June -193.97
570-420-176	Rec-Parks- Weed Control	\$4.17	\$88.47	
570-435-177	Rec- Cultivator	\$9.56	\$202.71	
570-422-180	Dalmeny Days- Friday Supply	\$8.87	\$212.59	
570-435-177	Rec- PPE	\$1.67	\$35.48	
570-435-170	Rec- Centennial Park Supplies	\$19.11	\$420.07	
570-420-180	Rec-Clean up Days Supply	\$2.36	\$50.09	
570-435-177	Rec-Red Barn Supply	\$3.71	\$92.20	
570-422-180	Dalmeny Days -Liquor License		\$252.00	
570-422-120	Rec-Warming Shack shelves		\$84.78	
570-422-180	Dalmeny Days- Games	\$13.40	\$222.67	
570-422-120	Rec-Warming Shack Keys		\$9.52	
570-435-170	Rec-Park Keys	\$2.02	\$33.33	
570-435-172	Rec-S&P Exhaust fan	\$5.50	\$116.59	
570-435-171	Rec-Dog Bags	\$20.25	\$439.09	
570-450-141	Arena Booth Supplies	\$5.35	\$238.80	
520-240-100	Police-GTP Monthly		\$31.23	
520-220-100	Police-Prairie Meats		\$80.37	
520-260-100	Police-Detailing Vehicles	\$18.00	\$381.60	
520-465-100	Police-School tatoos	\$16.90	\$338.00	
525-420-100	Fire-Office Supplies	\$3.68	\$77.86	
525-440-100	Fire-Small Tools	\$2.50	\$52.97	
525-430-120	Fire-Uniforms	\$1.46	\$30.74	
525-420-110	Fire-Public Ed	\$15.25	\$342.27	

Total

\$538.65 \$12,747.67 **\$13,286.32**

June Outstanding Municipal and School Property Taxes, along with Frontage Taxes

2026 TIPPS \$98,484.27/month - 280 Properties  
 2025 TIPPS \$90,150.59/month - 269 Properties  
 2024 TIPPS \$86,582.31/month - 258 Properties  
 2023 TIPPS \$83,093.08/month - 242 Properties  
 2022 TIPPS \$71,456.07/month - 227 Properties  
 2021 TIPPS \$67,182.44/month - 221 Properties  
 2020 TIPPS \$60,860.02/month - 203 Properties  
 2019 TIPPS \$54,386.15/month - 185 Properties  
 2018 TIPPS \$51,284.93/month - 175 Properties

2026	Current	Arrears	Total
Municipal	\$ 1,400,206.95	\$ 227,534.96	\$ 1,627,741.91
School	\$ 522,593.63	\$ 17,041.20	\$ 539,634.83
Frontage	\$ 16,077.22		\$ 16,077.22
Totals	\$ 1,938,877.80	\$ 244,576.16	\$ 2,183,453.96

2025	Current	Arrears	Total
Municipal	\$ 1,432,384.71	\$ 338,644.26	\$ 1,771,028.97
School	\$ 536,899.49	\$ 17,829.61	\$ 554,729.10
Frontage	\$ 15,860.55		\$ 15,860.55
Totals	\$ 1,985,144.75	\$ 356,473.87	\$ 2,341,618.62

2024	Current	Arrears	Total
Municipal	\$ 1,388,346.01	\$ 455,385.00	\$ 1,843,731.01
School	\$ 497,728.67	\$ 17,229.29	\$ 514,957.96
Frontage	\$ 8,171.94		\$ 8,171.94
Totals	\$ 1,894,246.62	\$ 472,614.29	\$ 2,366,860.91

2023	Current	Arrears	Total
Municipal	\$ 1,684,559.94	\$ 79,340.47	\$ 1,763,900.41
School	\$ 492,419.49	\$ 17,438.10	\$ 509,857.59
Frontage	\$ 6,835.46	\$ 853.35	\$ 7,688.81
Totals	\$ 2,183,814.89	\$ 97,631.92	\$ 2,281,446.81

2022	Current	Arrears	Total
Municipal	\$ 1,356,426.15	\$ 127,092.25	\$ 1,483,518.40
School	\$ 519,915.65	\$ 31,712.67	\$ 551,628.32
Frontage	\$ 7,718.14		\$ 7,718.14
Totals	\$ 1,884,059.94	\$ 158,804.92	\$ 2,042,864.86

2021	Current	Arrears	Total
Municipal	\$ 1,271,909.90	\$ 165,199.28	\$ 1,437,109.18
School	\$ 498,797.42	\$ 28,006.52	\$ 526,803.94
Frontage	\$ 8,769.87		\$ 8,769.87
Totals	\$ 1,779,477.19	\$ 193,205.80	\$ 1,972,682.99

2020	Current	Arrears	Total
Municipal	\$ 1,229,818.70	\$ 240,527.95	\$ 1,470,346.65
School	\$ 475,521.10	\$ 49,861.63	\$ 525,382.73
Frontage	\$ 3,517.15		\$ 3,517.15
Totals	\$ 1,708,856.95	\$ 290,389.58	\$ 1,999,246.53

2019	Current	Arrears	Total
Municipal	\$ 1,329,940.40	\$ 163,460.00	\$ 1,493,400.40
School	\$ 495,064.50	\$ 37,184.30	\$ 532,248.80
Frontage	\$ 1,970.99		
Totals	\$ 1,826,975.89	\$ 200,644.30	\$ 2,027,620.19

2018	Current	Arrears	Total
Municipal	\$ 1,404,513.17	\$ 136,165.06	\$ 1,540,678.23
School	\$ 539,802.98	\$ 34,029.22	\$ 573,832.20
Frontage			
Totals	\$ 1,944,316.15	\$ 170,194.28	\$ 2,114,510.43

2017	Current	Arrears	Total
Municipal	\$ 1,363,685.30	\$ 151,772.72	\$ 1,515,458.02
School	\$ 524,669.83	\$ 41,256.59	\$ 565,926.42
Frontage			
Totals	\$ 1,888,355.13	\$ 193,029.31	\$ 2,081,384.44

2016	Current	Arrears	Total
Municipal	\$ 1,309,588.15	\$ 174,201.18	\$ 1,483,789.33
School	\$ 553,344.50	\$ 42,332.13	\$ 595,676.63
Frontage			
Totals	\$ 1,862,932.65	\$ 216,533.31	\$ 2,079,465.96



*Correspondence 'A'*

*Ready for Council  
July 3/26*

**CITY OF WARMAN**

Box 340, 107 Central Street W  
Warman, SK SOK 4S0

306-933-2133

warman.ca

June 15, 2026

**Martensville Fire Department  
Dalmeny Fire and Rescue  
Osler Fire Department**

**Re: Expression of Gratitude — Mutual Aid Response, May 29, 2026**

To the Chiefs, Officers and Members of Each Department:

On behalf of the Mayor, City Council and residents of the City of Warman, it is with sincere gratitude and deep respect that we extend this formal letter of thanks to the men and women of the Martensville Fire Department, Dalmeny Fire and Rescue and the Osler Fire Department.

On the evening of Friday, May 29, 2026, Warman Fire Rescue responded to a rapidly escalating structure fire that quickly exceeded the capacity of a single department to contain. Under our mutual aid agreement — an agreement built on the understanding that our communities are stronger together than apart — your departments answered the call without hesitation.

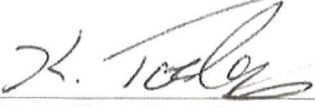
Despite the best efforts of every firefighter on scene that night, two private residences were lost. That outcome is one that weighs heavily on all of us. Yet we are acutely aware that without your immediate support, the consequences could have been far greater. Your presence, your professionalism and your courage directly protected lives, neighbouring properties and the broader community of Warman.

This is precisely what mutual aid is meant to be — neighbours showing up for neighbours when the stakes are highest. You upheld that spirit with distinction, and the City of Warman will not forget it.

Please share this message of thanks with every member of your department who responded that night. Their service --- often carried out at personal risk and away from their own families — reflects the finest qualities of public service and community commitment. Saskatchewan is fortunate to have firefighters of your calibre protecting its people.

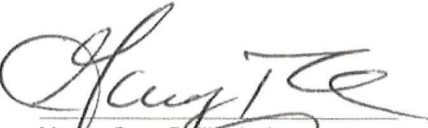
We look forward to continuing our strong inter-municipal partnership for many years to come, and we remain committed to standing beside you whenever you may call upon us in kind.

With deepest appreciation and respect,

  
Deputy Mayor Kevin Tooley


  
Councillor Shaun Cripps

  
Councillor Chris Mason

  
Mayor Gary Philipchuk

  
Councillor Richard Beck

  
Councillor Tracy Johnson

  
Councillor Marshall Seed

Correspondence 'B'

Ready for  
Council  
July 3/26



# NOTIFY

## The easiest to use mass notification system in existence



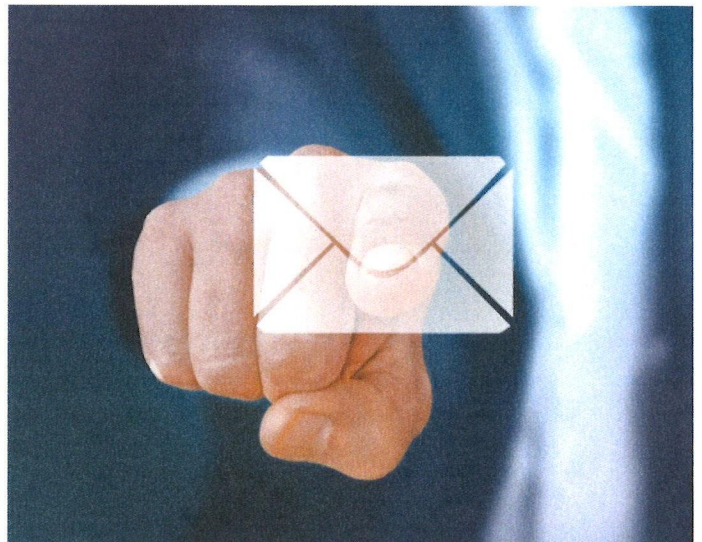
Straightforward and dependable



Comprehensive enough to be trusted in an emergency



Intuitive enough for all non-emergency mass notification needs





## H2CommandCentre H2Notify

Mass notification should be straightforward and dependable. Send important communications in seconds to a selected contact group you can easily manage within the app. When used for emergency communication, the app provides instant emergency alerts and critical information to contacts in the emergency area. It's comprehensive enough to be trusted in an emergency and intuitive enough for all non-emergency mass notification needs.



Standardized training developed by professionals available in-person & online.  
Check [h2safety.ca/courses](http://h2safety.ca/courses) or contact [info@h2safety.ca](mailto:info@h2safety.ca)



### KEY FEATURES:

- Simple and easy to use
- Customize and manage contact groups
- Send customized messages via email, phone or SMS message (or all)
- Full reporting capabilities
- Easily re-send notifications
- Conduct polls
- Suitable for emergency and non-emergency scenarios

### CURRENT USES:

- Boil water advisories
- Severe weather warnings
- Active shooter notifications
- Wildfires
- Fire drills
- Election results
- Building evacuations
- Office closures
- Flaring notifications
- Missing Persons
- and more

treaty6150.ca

*Correspondence "C"*

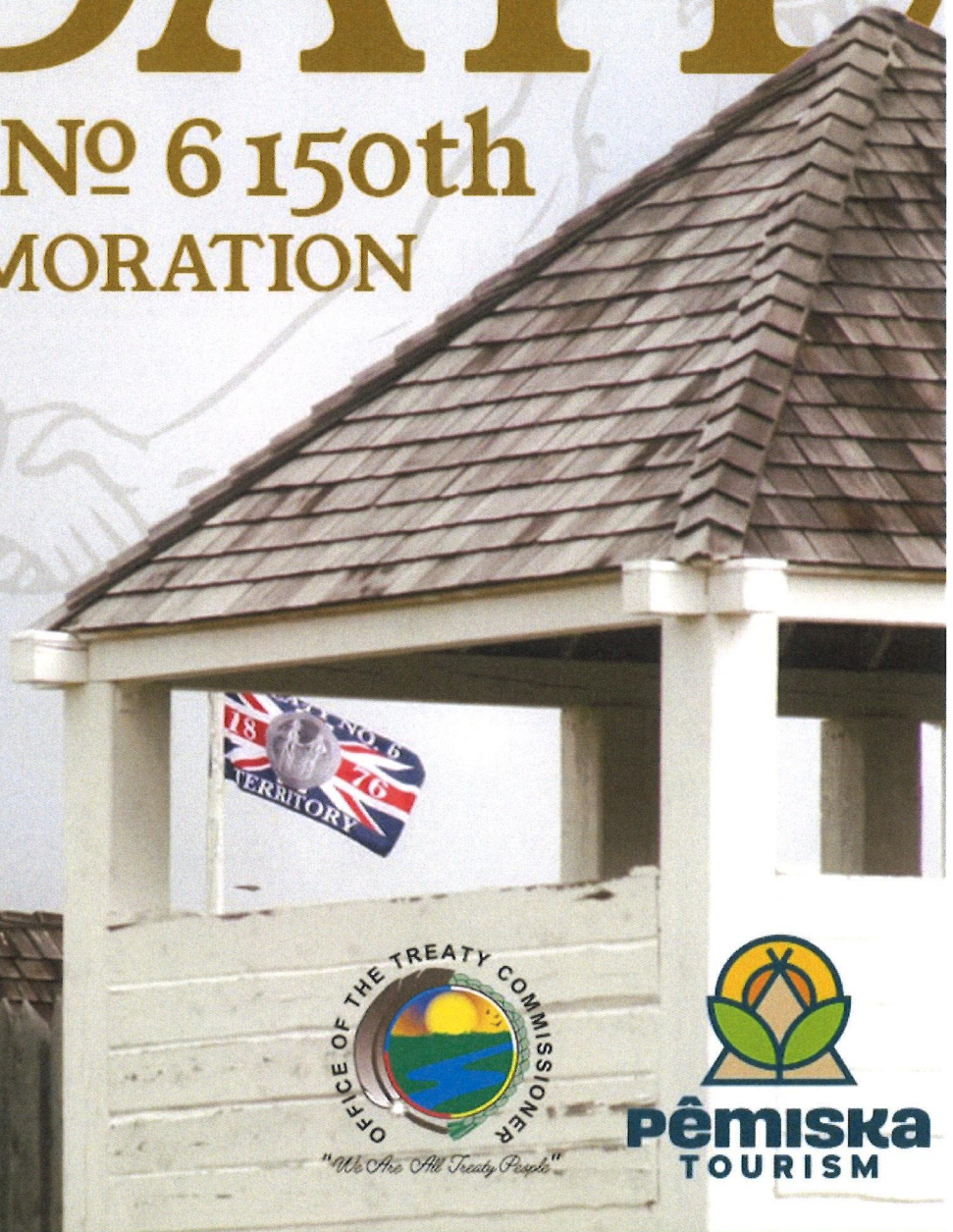
*Ready for  
Lodging  
July 3/26*

# SAVE THE DATE

*Fort  
Carlton*

## TREATY NO 6 150th COMMEMORATION

### AUGUST 20th - 23rd 2026



**PÊMISKA**  
TOURISM

**CEREMONY | FORUMS | CULTURAL ACTIVITIES**

Correspondence 'D'<sup>2</sup>  
**TREATY 6**

Ready for  
Council  
July 3, 2026

# 150

*pēhawin*  
Fort Carlton

# THE AGENDA IS HERE.

August 20-23, 2026



JUST SOME OF WHAT'S AHEAD



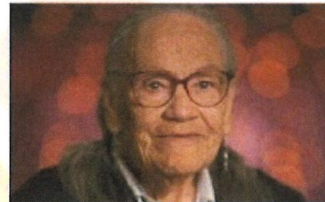
### Viewing the Treaty 6 Parchment

View the original Treaty 6 document at the place where it was first marked—150 years later.



### Village of Nations

A tipi village where Treaty 6 Nations share culture, knowledge, and programming.



### Elders' Forum

Hear the wisdom, lived experience, and teachings of Elders & Knowledge Keepers.



### Womens' Forum

Matriarchs have always led this territory. Explore their roles and perspectives.



### Treaty 6 Talent Showcase

Experience the vibrancy of Treaty 6 through Indigenous performance and talent.



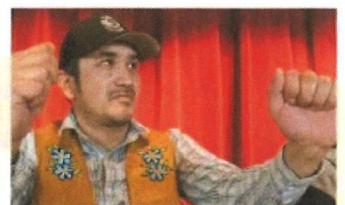
### Treaty 6 Leadership Forum

Leaders discuss the Treaty relationship through its past, present, and future.



### Witaskêwin Dialogue

Governments, organizations, industry, and Sovereign Nations come together.



### Hand Game Tournament

A multi-day tournament featuring skilled hand game players from across Treaty 6.



View the Full Agenda → [treaty6150.ca](https://treaty6150.ca)



Fort Carlton Provincial Historic Park

*Ready for Council  
 July 3, 2026*

# REGION

THURSDAY, JUNE 18, 2026 | Page 3 | www.ccgazette.ca



**KELLY BLOCK MP**  
 PARLIAMENTS OFFICE - SASKATOON | KELLYBLOCKMP.CA

## Is a Municipal District in Corman Park's future?

By **KEVIN BERGER**  
 Local Journalism Initiative, kberger@ccgazette.ca

Though it remains only a distant possibility at this point, RM of Corman Park councillors received a presentation during their May 26 meeting on the process of forming a Municipal District (MD) and the advantages and disadvantages of doing so.

Chief Administrative Officer Kerry Hilts, who delivered the presentation, said a Municipal District is established through the combination of at least one rural and one urban municipality, though multiple municipalities can be involved.

Though MDs maintain broad bylaw-making authority, they are governed primarily by section 51.1 of *The Municipalities Act* and require a Ministerial order.

Hilts indicated the process of forming an MD first entails conducting a study to look at the state of each municipality's finances, infrastructure and other factors.

To explain why such a study is important, Hilts used the example of one municipality needing a \$30 million water treatment plant; the study could largely map out what type of grants would be available for the MD to complete said plant.

"There's a lot of opportunities here because the Government of Saskatchewan really wants (Municipal Districts) to be established," noted Hilts.

Once that study is done and the individual councils determine they are interested in proceeding, they then negotiate a restructuring agreement that lays out council composition and other aspects of the new MD. For instance, representation on council could occur through wards, divisions or at-large elections.

Public consultation is also an important part of the process of establishing an MD, though Hilts did specify that, like conducting a referendum, the decision of whether to proceed still rests with the individual councils.

Ultimately, the partnering municipalities would submit a joint application to the province, which also has the opportunity to suggest revisions to the proposal.

Once a Ministerial Order to create the MD is given, a transition and implementation period begins. Hilts noted this transition period has no set length, and could take several years depending on the complexity of this union.

Assets and liabilities would transfer to the new MD, and some government allocations like the Municipal Revenue-Sharing Grant could be combined.

In addition to potentially accessing new

grants and reducing administration costs, the MD would also be able to impose special levies and would even have the ability to create taxation sub-classes for things like non-productive farmland.

Hilts noted the ability to create taxation sub-classes was probably "one of the most beneficial areas of a municipal district."

The formation of an MD could also support harmonized planning and regional asset management, allow for more co-ordinated land use, improve staff attraction and retention, increase the respective municipalities' purchasing power, offer a stronger regional voice and make the area generally more attractive for investment.

The potential disadvantages include a loss of local identity and autonomy, challenges in managing urban and rural service expectations, high upfront implementation and transition costs and possible public resistance to restructuring.

Division 1 Councillor John Germs highlighted the conflict between the priorities of urban and rural residents as a major hurdle, noting that people in urban areas want pavement and treated water systems.

In response, Division 7 Councillor Calvin Vaandrager pointed out that these kind of divisions already exist in the RM, as the residents in the southern portion of Corman Park have different needs and expectations than the people in his own area.

Division 2 Councillor John Saleski suggested the RM was not ready for the formation of a Municipal District if there was an unwillingness among councillors to let other areas receive services that their own division would not get.

He used the example of one councillor saying they would not allow another division to receive more grass-mowing if their own division did not receive the same.

"With that kind of attitude around this table, there's no way we're ready for a Municipal District. No way at all," he said.

He later added that he believed this process had to be managed top-down by the province, though they would not pursue it due to political reasons.

Division 6 Councillor Steven Balzer said he would rather have the RM as the manager of this potential MD instead of yielding that responsibility to another municipality.

That said, he acknowledged what Vaandrager said about different divisions in the RM being quite different from each other, adding that an MD would give them a lot more tools to manage this diversity.

There was a brief discussion at the end about posting Hilts' presentation to the RM's website and even conducting a survey amongst residents to determine their interest, though most of council agreed that doing so was too soon.

## Saskatoon Freeway Phase 3 public consultation underway

By **TERRY PUGH**  
 tpugh@ccgazette.ca

The final public information session for Phase 3 of the functional planning study for the Saskatoon Freeway opens this month.

According to the Saskatoon Freeway Project website the third and final phase of the functional planning study is slated to wrap up later this year.

A virtual open house can be viewed on the Saskatoon Freeway Project website (saskatoonfreeway.org), and an in-person event is slated for the Saskatoon Inn on Thursday, June 25 from 4 to 8 p.m. At both events, visitors have the opportunity to ask questions of project experts and share feedback.

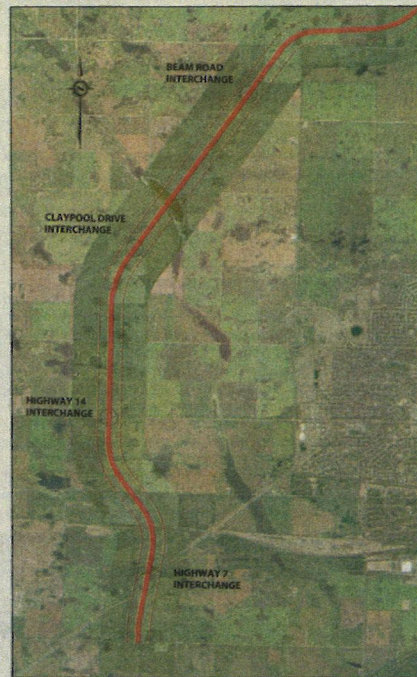
Saskatoon Freeway Project officials say that once Phase 3 of the Saskatoon Freeway Functional Study is complete, residents and businesses along the freeway corridor will "have a better understanding of where and how they may be impacted."

The Saskatoon Freeway website states the planned four-lane, 55 kilometer freeway is aimed at improving safety and alleviating traffic congestion from busy sections of the city by diverting larger commercial vehicles around the city.

The proposed route does not have a southwestern component because, according to the Saskatoon Freeway website, "traffic studies indicate a southwestern leg of the freeway would not be well-used by truck or commuter traffic; the additional construction costs cannot be justified."

The website adds that the timeline for construction is at least 10 to 15 years away. No estimates of the cost of the project have been undertaken to date.

Phase 3 focuses on the west section of the future roadway, which would include interchanges at Beam Road, Claypool Drive, Highway 14 and Highway 7. It would also include overpasses for the CNR



A detail map of the proposed Phase 3 route

and CPR railway lines.

Planning for the Saskatoon Freeway, under the direction of the provincial Ministry of Highways, has been underway for the past two decades.

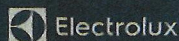
The general location was determined in 2005, and a general location study was completed in 2018. This is being followed up by a more detailed functional planning study, which finalizes the concept design, including interchange designs and service roads.

Phase 1 of the functional planning study began in 2019 and was completed in February, 2020. Phase 2 of the functional planning study was completed in 2022. Public con-

sultations on Phase 3 were completed in December, 2025.

The projected freeway route impacts many landowners in the RM of Corman Park because the study area entails a 500 meter wide corridor along its entire length. Once the functional planning study is completed, that corridor is expected to shrink by 75%, and restrictions on development will be limited to a much smaller area of land, according to the Saskatoon Freeway Project website.

In the past, members of Corman Park council have expressed concern over the length of time the study is taking.



**SAVE UP TO \$750**

ON SELECT KITCHEN APPLIANCES

SEE IN-STORE SALES ASSOCIATE FOR DETAILS.



TrailAppliances.com | 3150 Idyhwylid Dr N | 306.986.0200

## CAO REPORT

July 6, 2026

### **1. Utility Invoices for May and June 2026:**

The Utility Billing for the period May 1, 2026, to June 30, 2026, has been prepared and mailed/emailed. The total amount for the Utility Billing was \$246,185.47, as follows:

• Water Services	\$82,366.11
• Water Infrastructure Fees	\$38,106.01
• Sanitary Sewer Services	\$16,189.21
• Sanitary Sewer Infrastructure Fees	\$74,588.02
• Waste Collection Fees	\$34,936.12

There were no minimum Utility Bills for this period, as the minimum Utility Bill bylaw was rescinded.

The Regional Water Service also achieved revenue of \$17,621.10 to June 30, 2026. The budget figure is \$46,000.00 for the year 2026.

### **2. The Tax Enforcement Act – First Application for Title:**

Town's Legal Counsel Robertson Stromberg has provided the Town with Form C and Form D as these relate to the First Application for Title approved by Council.

### **3. SUMA Regional Meeting:**

On Wednesday, June 24, 2026, Chief Administrative Officer Jim Weninger attended the SUMA Regional meeting in Rosthern.

### **4. Fire Services Agreement Extension – Rural Municipality of Corman Park and the City of Warman, City of Martensville, Town of Langham, Town of Osler and the Town of Dalmeny:**

The Fire Services Agreement Extension will be effective from July 1, 2026, to September 30, 2026.

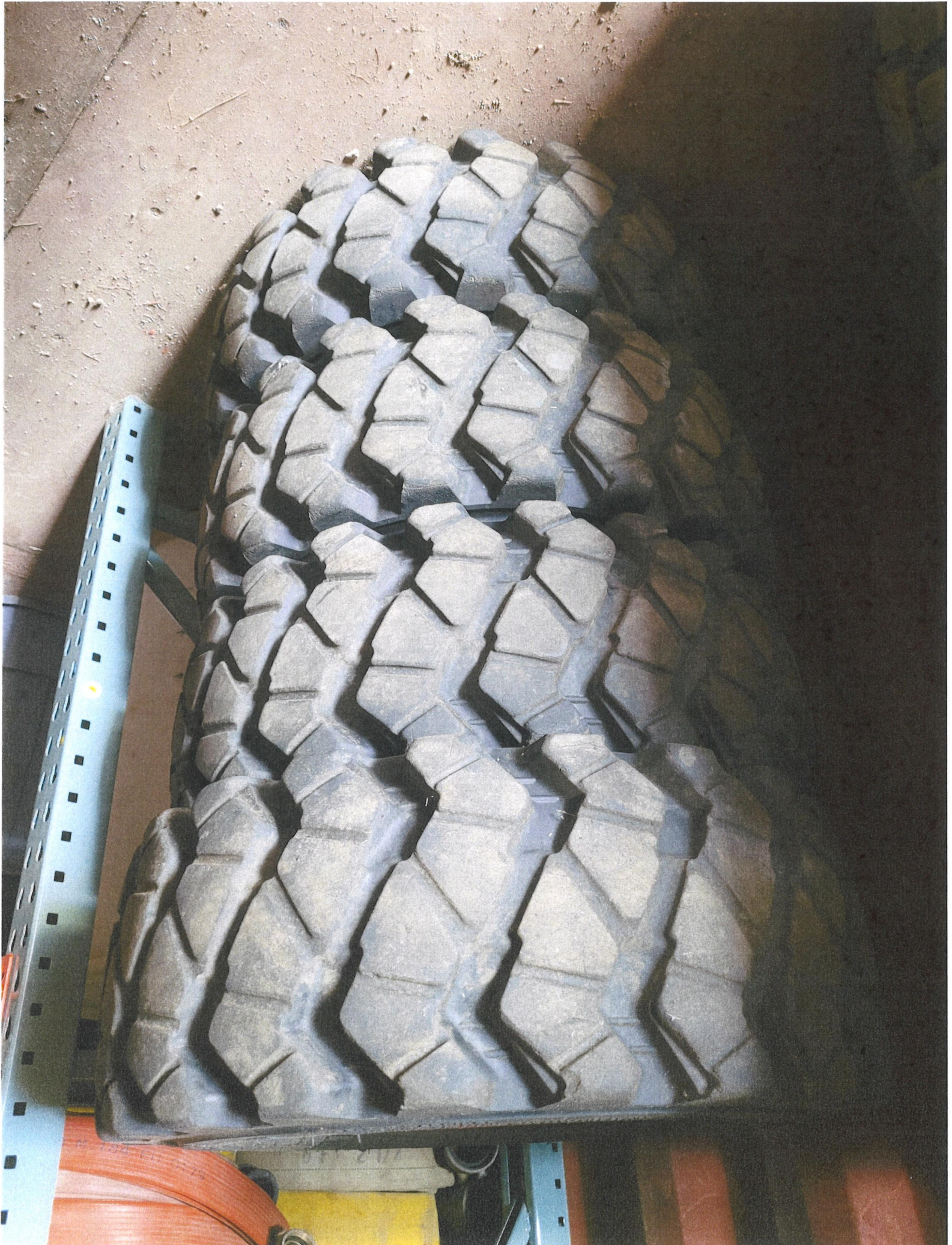
### **5. Sale by Public Auction – Bobcat Skidsteer Tires:**

Public Works Manager Jeff Johnson would also like to sell by Public Auction Four (4) Bobcat Skidsteer tires Severe Duty 10 – 16.5 NHS 265/70 – 16.5, as per the attached picture. We believe that the remaining life of the tread is about three-quarters to one-half.

### **6. Living Tree Environmental Ltd. – Dutch Elm Disease Count:**

In discussions with Recreation Manager Lacy Boisvert and Chief Administrative Officer Jim Weninger we are both recommending that Living Tree Environmental Ltd. complete a Dutch Elm Disease count in the Town of Dalmeny. This will give the Town a baseline going forward. Cost of which is \$2,000.00, plus applicable taxes. See this item under "New Business".

Jim Weninger, Chief Administrative Officer



*New Business "A"*

*Ready for  
Commencement  
July 3, 2026*

**Jim Weninger**

---

**From:** Chad Carruthers <c.carruthers@cwce.ca>  
**Sent:** June 30, 2026 4:50 PM  
**To:** Jim Weninger  
**Cc:** Jeff Johnson; Cole Fransoo  
**Subject:** Victor Close & Place - Additional Valves

Hi Jim,

As discussed at the pre-construction meeting, we reviewed the additional cost to install an extra valve at the entrance to each cul-de-sac. The alternative option was to relocate the proposed valve; however, this would result in sections of Loepky Avenue not having a hydrant should either cul-de-sac need to be isolated.

We would need to confirm with Amrize, but based on the existing unit rates, each valve would cost an additional \$3,275.00 for a total increase of \$6,550.00 to the contract.

If you'd like to proceed with this option, we can work on preparing a change order and confirm the cost with Amrize. If you have any questions, please let me know.

Regards,

**Chad Carruthers, P.Tech.**

Project Manager | Associate Partner

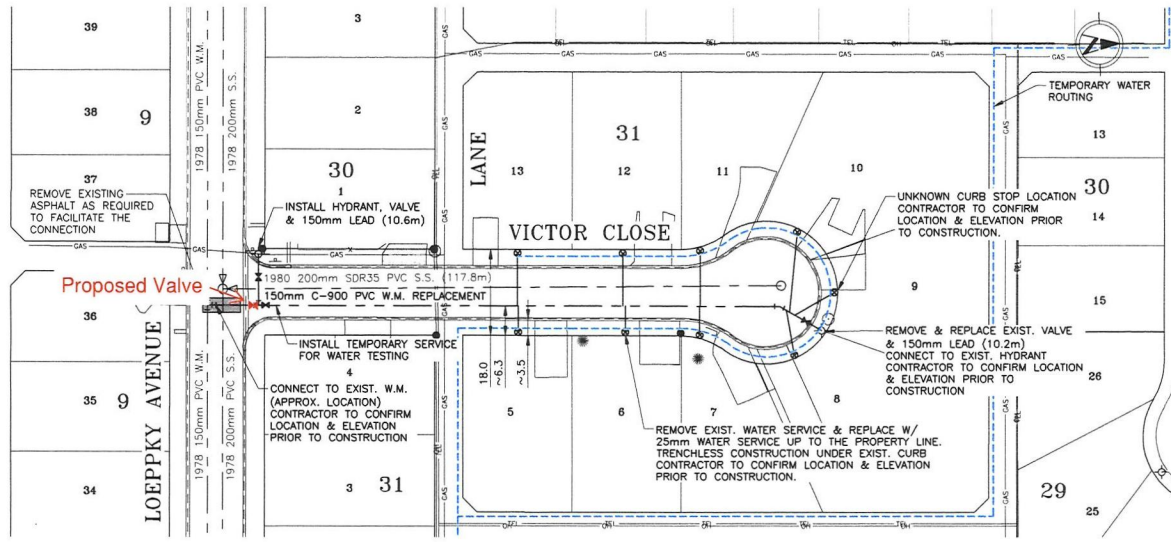
Catterall & Wright | Consulting Engineers

1231 8<sup>th</sup> Street East, Saskatoon, SK S7H 0S5

[www.cwce.ca](http://www.cwce.ca) | [Facebook](#) | [LinkedIn](#)

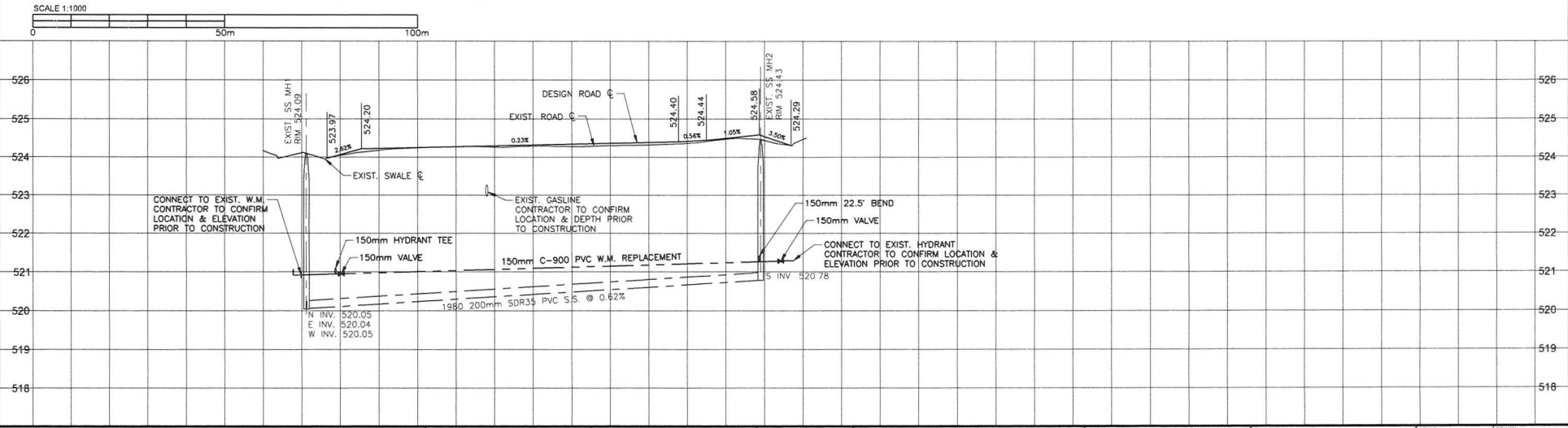
Office: (306) 343-7280 | Cell: (306) 581-2233 | Direct: (306) 986-5905

CONFIDENTIALITY NOTICE: This email was intended for a specific recipient. It may contain information that is privileged and/or confidential. If the reader is not the intended recipient, use or distribution of this information is prohibited. If you have received this communication in error, please notify the sender by telephone or return email and delete or destroy all copies of this message.



**LEGEND:**

- HYDRANT
- EXIST. VALVE
- DESIGN VALVE
- CURB STOP
- TEE
- BEND
- EXIST. MANHOLE
- FLOW DIRECTION
- EXIST. TREE
- EXIST. SIGN
- EXIST. POWER POLE
- EXIST. GAS LINE
- EXIST. OVERHEAD POWER LINE
- EXIST. TELEPHONE LINE
- EXIST. CONCRETE SWALE
- EXIST. CONCRETE DRIVEWAY
- EXIST. GRAVEL DRIVEWAY
- TEMPORARY WATER ROUTING
- ASPHALT PATCH



NOTES  
 -ALL WATER LINES TO HAVE MIN. 3.0m COVER UNLESS OTHERWISE SPECIFIED.  
 -NOT ALL UNDERGROUND UTILITIES MAY BE SHOWN.  
 ALL UNDERGROUND UTILITIES SHOWN ARE APPROXIMATE.  
 CONTRACTOR TO CONFIRM LOCATION & ELEVATION PRIOR TO CONSTRUCTION.  
 -WATER SERVICE CONNECTIONS SHALL BE COMPLETED WITH TRENCHLESS CONSTRUCTION TECHNIQUES BELOW EXISTING CONCRETE STRUCTURES SUCH AS CURBS AND SWALES REQUIRED.

DATE	REVISION
26/02/09	ISSUED FOR BID

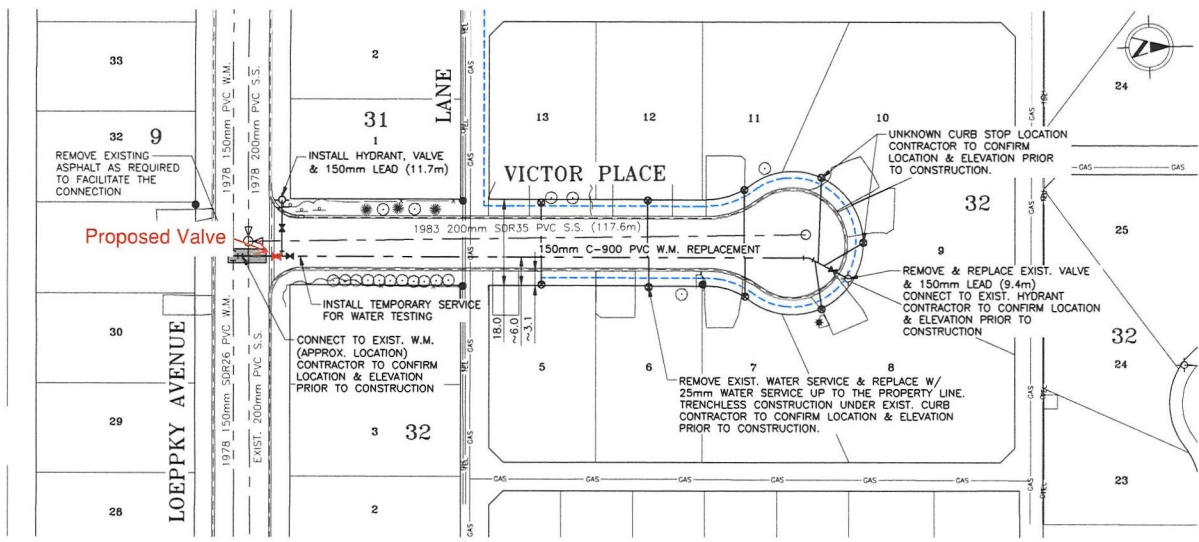
SCALE VERIFICATION	
WHEN DRAWING IS PLOTTED FULL SIZE THIS LINE IS 10mm IN LENGTH	

**CATTERALL & WRIGHT**  
 CONSULTING ENGINEERS  
 1231 - 8th STREET EAST | SASKATOON, SK S7H 0S5  
 TEL: (306) 343-7280 | www.cwce.ca

**Dalmeny**  
 FEEL THE WARMTH

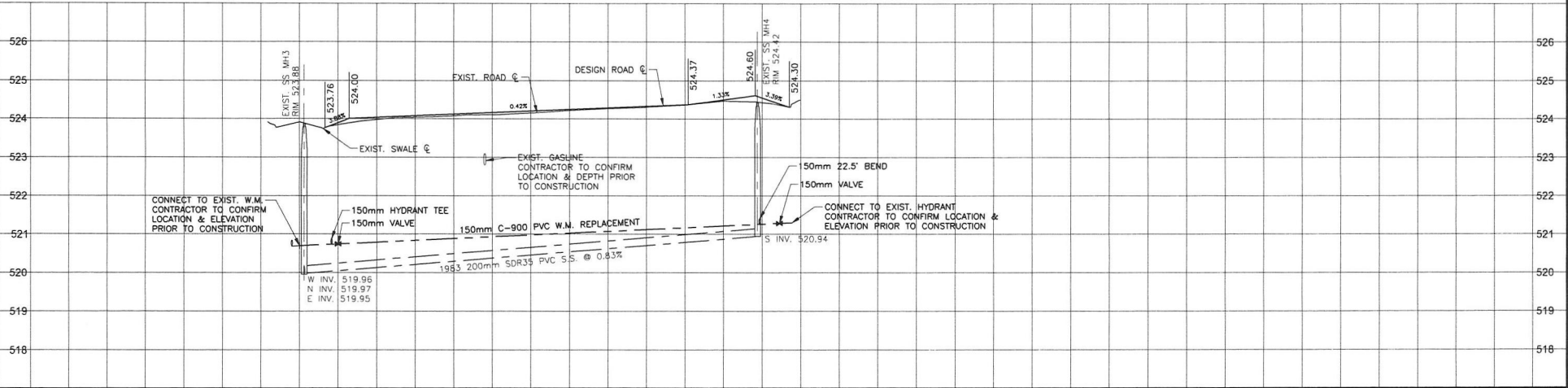
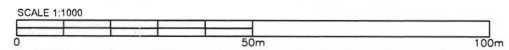
PROJECT: VICTOR CLOSE & PLACE LOCAL IMPROVEMENT  
 SHEET TITLE: VICTOR CLOSE WATER MAIN REPLACEMENT PLAN & PROFILE

SCALE: HORIZ. 1:1000 VERT. 1:100	DRAWN: NAH
DATE: 25/11/04	TS-SIGN:11
SHAWING NUMBER: 071-11002	CS-C90-11
	SR-P-1
	2 of 10



**LEGEND:**

- ⊕ HYDRANT
- ⊕ EXIST. VALVE
- ⊕ DESIGN VALVE
- ⊕ CURB STOP
- ⊕ TEE
- ⊕ BEND
- EXIST. MANHOLE
- ▷ FLOW DIRECTION
- ⊕ EXIST. TREE
- ⊕ EXIST. SIGN
- EXIST. POWER POLE
- \* EXIST. LIGHT STANDARD
- GAS — EXIST. GAS LINE
- OH — EXIST. OVERHEAD POWER LINE
- TEL — EXIST. TELEPHONE LINE
- TEMPORARY WATER ROUTING
- ▬ DESIGN CONCRETE SWALE
- ▭ EXIST. CONCRETE DRIVEWAY
- ▭ EXIST. GRAVEL DRIVEWAY
- ▭ ASPHALT PATCH



**NOTES**

- ALL WATER LINES TO HAVE MIN. 3.0m COVER UNLESS OTHERWISE SPECIFIED.
- NOT ALL UNDERGROUND UTILITIES MAY BE SHOWN.
- ALL UNDERGROUND UTILITIES SHOWN ARE APPROXIMATE.
- CONTRACTOR TO CONFIRM LOCATION & ELEVATION PRIOR TO CONSTRUCTION.
- WATER SERVICE CONNECTIONS SHALL BE COMPLETED WITH TRENCHLESS CONSTRUCTION TECHNIQUES
- BELOW EXISTING CONCRETE STRUCTURES SUCH AS CURBS AND SWALES REQUIRED.

SCALE VERIFICATION  
WHEN DRAWING IS PLOTTED FULL SIZE  
THIS LINE IS 90mm IN LENGTH

DATE	REVISION
26/02/09	ISSUED FOR BID



1231 - 8th STREET EAST | SASKATOON, SK S7H 0S5  
TEL: (306) 343-7280 | www.cwce.ca



LOCATION: DALMENY, SK

PROJECT: VICTOR CLOSE & PLACE LOCAL IMPROVEMENT  
SHEET TITLE: VICTOR PLACE WATER MAIN REPLACEMENT PLAN & PROFILE

SCALE	DRAWN
HORIZ: 1:1000 VERT: 1:100	NAH
DATE: 25/11/04	CHK: CDC
DRAWING NUMBER: 071-11003	APP: PLS
	SHEET: 3 of 10

*New Business "B"*

*Ready for  
Council  
July 3, 2026*

# Guide to Establishing a Municipal District

For Municipalities

# Table of Contents

<b>Introduction</b> .....	<b>3</b>
<b>Legislation</b> .....	<b>3</b>
<b>Municipal District</b> .....	<b>3</b>
<b>Initial Considerations</b> .....	<b>6</b>
<i>Why would a municipality want to become part of a Municipal District?</i> .....	6
<i>Potential Partners</i> .....	6
<b>Next Steps</b> .....	<b>6</b>
<i>Initial Resolution</i> .....	6
<i>Joint Meetings</i> .....	7
<i>Priorities/Goals</i> .....	7
<i>Restructuring Agreement</i> .....	8
<i>Development, Growth and Budget Plans</i> .....	10
<i>Public Consultation</i> .....	11
<i>Review and Finalization</i> .....	11
<i>Application</i> .....	11
<b>Other Considerations</b> .....	<b>12</b>
<b>Further Information</b> .....	<b>12</b>
<b>Appendix “A”</b> .....	<b>13</b>
<b>Appendix “B”</b> .....	<b>14</b>

## Introduction

This guide, published March 2019, is intended to assist elected officials and administrators in determining if restructuring to form a Municipal District (MD) is right for their municipality and to assist them with the process. The application to incorporate as a MD is a voluntary decision of the participating municipalities.

The guide will explain items to consider when thinking about restructuring and outlines the process. Individual municipalities will need to consider modifying certain materials to suit local conditions. It is based on the legislation contained in *The Municipalities Act* (the Act) and applies to all types of municipalities that operate pursuant to the Act. The information provided is not a substitution for legislation. It is important to examine the exact wording of legislative references. Questions of a legal nature should be directed to a solicitor.

It is strongly encouraged that a ministry official at the Ministry of Government Relations (ministry) is consulted early on in the process. Ministry officials are available to assist administrators and council with understanding the process and undertaking required tasks throughout the restructuring.

## Legislation

Legislation regarding restructuring as a MD is found in Part IV of the Act, section 51.1. Other sections of the Act which may apply are listed within section 51.1. Legislative requirements to restructure as a MD are general, allowing municipalities to address matters specific to their situation.

Restructuring applications must be submitted to the Minister of Government Relations and approved through the issuance of a Minister's Order.

## Municipal District

A MD is the voluntary restructuring or merger of at least one rural municipality and at least one urban municipality. A MD is an incorporated municipality created under the authority of the Act.

Potential opportunities for two or more municipalities becoming one municipality may include:

- harmonized bylaws;
- administration efficiencies;
- consistent planning and development goals and requirements;
- savings through economies of scale;
- efficiencies gained through the sharing of equipment and assets;
- opportunities to explore options to improve services and operations; and
- flexibility to structure in a way that meets regional interests.

## **Common questions:**

### **Does a council have the authority to create a MD?**

No. A MD is only created by Minister's Order. Councils involved would make a voluntary application to the minister to incorporate as a MD.

### **Is there different legislative authority and/or requirements on a MD than a rural municipality, town, village, or resort village, within the Act?**

Yes. Each type of municipality has its own characteristics and a MD is no exception. While legislative authorities provided in the Act are similar for all types of municipalities, each type may have specific legislative provisions that only apply to them, including a MD. For example, subsection 51.1(5) of the Act determines that when there is a reference to an urban municipality in the Act, it is deemed to be part of the MD that was formerly an urban municipality. This is also the same for a rural municipality.

### **Can a portion of a rural municipality and a town form a MD?**

No. A MD must contain at least one former rural municipality and one former urban municipality in their entirety.

There are two different options for a portion of a municipality to be included in another municipality:

- involved municipalities may agree on merging a portion of the one municipality with the other; or
- one municipality may apply to annex a portion of another municipality.

The results and consequences of these two types of processes may differ. Contact a ministry official for further details regarding these processes.

### **How is the election scheme determined for a MD?**

The municipalities involved will decide to follow the election process for a rural municipality, resort village or an urban municipality, in accordance with *The Local Government Election Act, 2015*. This decision will be set out in the restructuring agreement and the Minister's Order.

### **What happens with grants, such as revenue sharing and gas tax?**

Grants are reviewed on a regular basis, therefore, the following information is as of the date of writing this guide. It is important to check with the ministry to verify allocations and identify changes, if any.

- **Municipal Revenue Sharing (MRS) Grant:** The amount of the MRS grant will be calculated as the combination of the grants for each of the former urban and rural municipalities.
- **Gas Tax Grant:** The gas tax grant is calculated on a per capita basis, in accordance with Statistics Canada's most current census, as per the bilateral agreement negotiated between the federal and provincial governments. The census population for each of the

former urban and rural municipalities would be used to determine the population of the new MD.

- **Other Grants:** Each grant has its own specific criteria. Therefore, it will be important to inquire with the ministry or organization providing the grant, whether or not the grant to the municipality will be affected by becoming part of a MD.

### **How will the assets and liabilities of each municipality be settled when the MD is formed?**

The Minister will appoint a person to settle the assets and liabilities of the former municipalities. Decisions of the councils regarding the disposition of assets and liabilities should be thorough and clear in the restructuring agreement so that this process is more streamlined. Due to the fact that the end of a financial year for a municipality is December 31<sup>st</sup>, it would make for a smoother transition and assist in this process, if the effective date of the restructuring was January 1<sup>st</sup>. This date would also be beneficial for the required final audits of the former municipalities.

### **Can a MD use different mill rates and tax tools for different areas within the MD?**

Yes. At the time of restructuring, an area may be designated as a 'special service area' (SSA). A SSA is a geographical area established in the Minister's Order for the purpose of providing different services or levels of services than the rest of the municipality. The municipality may use a different mill rate and/or tax tools within the boundaries of a SSA.

Other options include establishing an additional service area to provide for different services or levels of services in parts of the municipality or levy of a special tax for a specific service or purpose that will be completed within the taxation year.

### **What will be the effect of requisitions, such as policing, library, and assessment for a MD?**

The effect requisitions will have on a MD may vary. For example, library requisitions are calculated on a per capita basis and policing costs are based on a combination of population and other factors, such as the location of the detachment. It is important to contact the appropriate authorities to determine if there will be any changes to the requisitions by becoming a MD.

### **How will tax exemption provisions apply to a MD?**

Where legislative provisions only apply to an urban municipality, it is deemed to include the part of a MD that was formerly an urban municipality. Where any legislative provisions only apply to a rural municipality, it is deemed to include the part of the MD that was formerly a rural municipality. Therefore, this would apply to all tax exemptions provided by the Act or any other act. For example, the application of section 293 of the Act, being exempt from taxation in rural municipalities (commonly known as the rural dwelling exemption), would only apply to the part of the MD that was formerly a rural municipality.

## **What provincial association does a MD belong to?**

Municipalities interested in applying for incorporation as a MD should consult with the different provincial municipal associations such as Saskatchewan Urban Municipalities Association and Saskatchewan Association of Rural Municipalities, to discuss their options.

## **Initial Considerations**

### **Why would a municipality want to become part of a Municipal District?**

Reasons to consider being part of a MD will vary depending on the needs, interests, and goals of each individual municipality. MDs may provide:

- opportunities to explore options to improve services, development, planning, and operations/governance;
- flexibility to structure in a way that meets their regional interests;
- economies of scale which is sometimes described by the old adage 'combined budgets, combined buying power, combined might';
- attractive job opportunities which may also reduce recruitment and retention concerns;
- prominence; a strong, reputable, and distinct entity; and/or
- a broader based vision to address the current and future needs of the communities.

### **Potential Partners**

A municipality interested in exploring incorporating as a MD may wish to consider the following questions:

- Is there at least one rural and one urban municipality?
- Where do our citizens work, do business, and obtain recreational services?
- What partnerships or inter-municipal agreements already exist?
- Are there common goals and/or a shared vision in some of the neighbouring municipalities?
- Which municipalities may be interested in joining?

## **Next Steps**

### **Initial Resolution**

Once council has determined that they would like to explore restructuring as a MD, a resolution would be passed to that affect. It is always important to ensure all council decisions are made through the passing of resolutions or bylaws, as required in the Act.

One of the first steps is to contact a ministry official who will provide technical assistance to support compliance with legislation. A ministry official will assist municipalities step-by-step through the process and provide suggestions to ease the transition.

## Joint Meetings

Where a council has decided to consult with potential municipal partners to discuss the council's ideas and considerations, it is necessary to authorize administration, by resolution, to set up an initial meeting with those potential municipal partners. Prior to the joint meeting, it is advisable to research and prepare some initial information for the invited municipality(ies). This will allow each municipal council to understand and make an informed decision about exploring the potential of merging municipalities to form a MD.

## Priorities/Goals

Setting priorities is always important, especially when there is more than one municipality involved. Working together to agree upon and establish priorities may assist with the advancement of common goals and desired outcomes.

It is important to remember that restructuring is more than just a physical changing of boundaries. It is a merging of cultures, which may vary from municipality to municipality, including cultures within the work places, standards and practices, community organizations, volunteers, and the public, to name a few. Even with the best intentions and plans there will still be unexpected challenges. Be prepared and create a pro-active plan on how to deal with questions, concerns, rumours, and challenges.

Some priorities may include:

- **Understanding the process:** Ensure both the legislative/ministry process and any additional process that the municipalities would like to follow, is clear and well understood.
- **Realistic timelines:** Timing is one of the most important aspects of the restructuring process. It may be useful to create a calendar of dates to set timelines for specific goals/activities to be completed. This timetable may change as new priorities emerge and other matters may become less significant as the process evolves. However, it is helpful for all municipalities to agree on a timeline and proceed toward a common goal. It will be important to not get sidetracked on minor issues. Organization will be essential in accomplishing the timelines established and assist in keeping with the goals.
- **Communication:** Communication is often the key to finding success in any event and restructuring is no exception. Councils need to determine acceptable standards of conduct and communication among themselves and their committees. A communication plan discussing when and how council will communicate with their staff, ratepayers, businesses, and volunteer community organizations is extremely beneficial. A few tips to remember as the communication strategy is determined:
  - educate and engage the public, the most valuable asset. Help them become advocates for change;

- plan key speaking points ahead of time so members of council and/or committees clearly and consistently articulate the desired message. This may include preparing actual written statements and/or questions and answers;
  - be prepared to respond to common fears such as loss of identity and ‘what ifs’;
  - know and speak the facts. Always be honest with the public and respect the decisions of council as a whole;
  - consider appointing one spokesperson for media communications; and
  - if an answer is unknown or if a matter has not been discussed yet, be honest and up front. Establish ahead of time, the best method for getting answers back to individuals in this type of situation.
- **Transition process:** As the different stages are worked through, it is important to be flexible. Make necessary adjustments and changes to the original plan to ensure a smooth transition. Depending on the needs and desires of the affected municipalities, certain work may be completed prior to the actual effective date.

Some work may be completed as part of the restructuring agreement and some of the work may be completed following the formation of the MD. The critical thing to remember is that consideration is given to the appropriate timing for each matter including services, bylaws, including the development plan and zoning bylaw, staffing, and other operations.

Many of these items may be included in the restructuring agreement, however, matters that are completed prior to becoming a MD may be stated differently or not addressed at all in the agreement.

- **Staff workload throughout the process:** Municipal staff are key to a smooth and successful transition. An increased workload is likely inevitable, temporarily at least, as staff members continue to manage and maintain their own operations, but also work through the restructuring process by providing multiple reports, options, recommendations and attending meetings. In addition, they will be working toward combining or standardizing services, bylaws, and other operations as requested by a transition committee and/or councils. Be considerate of the staff and, if necessary, be prepared to appoint additional individuals to assist. Appendix “A” contains a checklist to assist the administrators with keeping track of key actions relating to restructuring.
- **Celebrate successes:** The process of change will be both exciting and challenging. The individuals opposed may be shouting from the rooftops and those who agree may often be silent. Success takes time and patience is key. It will take the vision and dedication of many people to see this process through successfully. Plan to publicly celebrate when major hurdles are overcome or important benchmarks have been met.

## **Restructuring Agreement**

It is never too early in the process to think about a restructuring agreement. It is important to realize that if an application to restructure proceeds, early discussions and decisions will form a

basis for matters to be included in a restructuring agreement. Legislation requires specific matters be addressed in the agreement, while other matters are optional.

The order in which matters are discussed is not important. The goals and priorities for one municipality may be different than another municipality, but each of the topics below are required to be addressed at some point during the process.

The following are required in a restructuring agreement:

- name of municipal district;
- location of the municipal office(s);
- adoption of restructuring principles;
- disposition of assets, including allocation of any grants, surplus funds, reserves, and the manner of dealing with liabilities (if required);
- imposition of special levies for the purpose of equalizing mill rates, renewing municipal infrastructure, remedying, and reclaiming sites (if required);
- election provisions:
  - an election must be held in the newly formed MD either as of the date of the Minister's Order establishing the area as a MD or at a specified date, in which case, there would be an interim council appointed in the Order;
  - establish whether the rural, urban, or resort village election provisions will apply;
  - other electoral matters including the manner in which council will be constituted (number of council members, divisions, wards or at large); and
  - depending on the provision chosen above, the municipalities will need to determine the boundaries of the divisions or wards, or if it will be an at large system;
- establishment of Special Service Areas, if desired:
  - for the purpose of providing different service levels, assigning different tax rates and applying different tax tools, it must be addressed in the restructuring agreement;
- provisions for altering and amending any provisions of the agreement including a minimum period, if any, during which no changes may be made;
- thresholds for properties to be eligible to use the simplified method for assessment appeals:
  - this is currently different for urban and rural municipalities. The Minister's Order will state the negotiated value to be applied in the new MD; and
- a mechanism for dispute resolution.

Optional matters that may be considered in the restructuring agreement are:

- the process for integrating municipal administration and service delivery:
  - What administration and services are currently provided?

- What is the current cost?
- Will administration and other services continue as currently provided?
- Will the administrative structure and qualifications change?
- Will Special Service Areas/additional service areas be an option?
- How will changes be communicated to the staff and public?
- How will this integration take place? For example, it may be desired to continue some services as they are currently provided for the first two years, while costs, levels of service and potential efficiencies can be analyzed and decisions made in the third budget cycle of the MD;
- staffing, including the appointment of a qualified administrator;
- bylaws:
  - When will a new official community plan and zoning bylaw for the MD be developed and implemented? (e.g. prior to, at the time of or after formation of the MD).
  - When will other bylaws be considered?
- association membership;
- grants; and
- facilities.

Depending on the complexity, there may be different matters to be addressed. Appendix “B” contains a sample restructuring agreement for guidance purposes only. It is always wise to consult a solicitor to assist with the preparation of the restructuring agreement. It is important that good, open dialogue occurs between the municipalities in order to address as many matters as possible.

Each municipality is required to pass a resolution or bylaw to enter into the agreement and to authorize its execution. The resolution or bylaw must be passed at a properly constituted meeting of the council of each municipality.

## **Development, Growth and Budget Plans**

Plans for development, growth, and budgeting may have been discussed earlier in the process, however, it will be important to develop a written plan that will provide evidence of the capacity and sustainability of the MD. The ministry and the public will want to review and evaluate the proposed plan to assure a safe, healthy and vibrant municipality with the capacity to provide good government and meet service level demands. The plan and proposed budget should address key services such as:

- roads;
- recreational facilities;
- water and sewer services;
- waste collection/disposal;
- emergency preparedness; and/or
- others.

## **Public Consultation**

Providing opportunities to consult with the public of all the involved municipalities is critical. The application to the minister should include information about how public consultation is undertaken. Opportunities for the public to hear the facts, view the restructuring agreement, offer suggestions and comments, ask questions and submit comments is part of being open and transparent. The public consultation process also provides the decision-makers with further information and feedback which may inform/influence their research and future plans.

While setting a date for a public meeting, the councils should consider all of the parties affected by the restructuring. Exercise care and consideration in selecting a date, time and place for the meeting that would accommodate the other affected municipalities, all ratepayers and other affected parties. The councils may wish to consider having more than one public meeting, potentially one earlier on in the process to provide information and facts to the public and receive feedback and then another meeting when details are more formalized.

It is important to discuss how and where to publish notice of the public meeting. Ensure that all citizens have sufficient notice in order to review the application and attend the meeting.

## **Review and Finalization**

It is important for the involved municipalities to take the time to get together and debrief after the public consultation. Be sure to ask:

- What were the suggestions or concerns?
- What did we learn?
- Are there any matters we should address prior to making an application to restructure?
  - Follow-up meeting?
  - More information for municipalities? For the public?
  - Matters of concern?
  - Other matters?

The restructuring agreement is the core document which will direct the terms of restructuring and governance, as well as terms affecting the consequences and future of the MD. Review of the restructuring agreement a final time will be beneficial to ensure all matters are addressed in such a manner that achieves the desired outcomes.

## **Application**

The final step of the application process is to apply jointly for incorporation as a MD to the Ministry of Government Relations. The application must be in a form directed by the minister. Please contact a ministry official to obtain the application and they will provide assistance in ensuring all necessary information is included with the application.

The application must include a letter stating the request to restructure as a MD and include the following supporting documentation:

- resolutions of the councils making the application;

- choice of election date and provisions (rural, urban or resort village) and (wards/divisions, or at large);
- when and where public consultations were held;
- written submissions received from the public;
- signed restructuring agreement addressing the matters required in the Act subsection 53(3);
- proposed capital and operating budget;
- plans for growth and development;
- evidence of sustainability;
- desired effective date of the Minister's Order (consider year-end for efficient transfer purposes);
- suggested names for interim council members, if necessary;
- population, dwellings and taxable assessment of individual municipalities and combined totals; and
- any other information requested by the ministry.

## Other Considerations

The length of time to work through this process may vary significantly depending on factors including, but not limited to, size, location, desired changes and outcomes. It is important to keep in touch with a ministry official to ensure compliance with current legislative and other ministry requirements.

## Further Information

For further information, contact:

Ministry of Government Relations  
 Advisory Services and Municipal Relations  
 1010 - 1855 Victoria Avenue  
 REGINA SK S4P 3T2  
 Phone: (306) 787-2680

# Appendix "A"

## INITIATING MUNICIPALITY - RESTRUCTURING CHECKLIST

<i>Date</i>	<i>Action</i>
_____	Council passes resolution to initiate the restructuring process, meet with affected municipality(ies) and invite ministry official to meeting.
_____	Meeting between municipalities to be restructured.
_____	Other affected municipality(ies) pass a complementary resolution.
_____	Further meeting(s) between municipalities to negotiate restructuring agreement.
_____	Initial public meeting to discuss proposed restructuring, if desired.
_____	Draft a restructuring agreement.
_____	Meeting(s) between municipalities to be restructured, if required, to finalize agreement.
_____	Resolution of each municipality to enter into restructuring agreement and authorizing mayor/reeve and administrator to sign agreement.
_____	Restructuring agreement signed by all municipalities.
_____	Start to prepare the application to restructure.
_____	Resolution to advertise the public notice of intention to restructure (determine final date for submissions to include in the notice).
_____	Date(s) of publication(s) of the public notice.
_____	Date of public meeting.
_____	Last date to file submissions to restructuring proposal.
_____	Completion of the restructuring application.
_____	Resolution of each municipality to forward the joint application to the Minister of Government Relations.
_____	Restructuring application forwarded to the ministry.
_____	Minister's Order signed.

## Appendix “B”

### SAMPLE AGREEMENT

#### RESTRUCTURING AGREEMENT

between the

Village of Somewhere

*(name of municipality initiating restructuring)*

and the

Town of Anywhere

*(name of municipality initiating restructuring)*

and the

Rural Municipality of Everywhere No. 900

*(name of affected municipality)*

*(must be at least one urban and one rural municipality)*

*(This is a sample agreement between three municipalities that wish to form a MD that include some of the terms municipalities may wish to include in their restructuring agreement for a MD. Municipalities should review and carefully consider any areas of potential concern or areas where a common understanding on specific matters may be beneficial for inclusion within the agreement. Please ensure reference to the municipality type throughout the agreement is referred to in the correct context (i.e. Village/Town/Rural Municipality).*

#### Opening Statement

1. This agreement has been entered into by the Village of Somewhere (Village), the Town of Anywhere (Town) and the Rural Municipality of Everywhere No. 900 (RM) for the purpose of merging the municipalities together to form the newly incorporated Municipal District.
2. The Village, Town and the RM will be referred to as the “former municipalities” for the purposes of this agreement.

### **Name and Boundaries**

3. The name of the new Municipal District shall be the Municipal District of Go There (MD);  
*(name of new municipality)*
4. The MD consists of the land as described in Schedule A.
5. A reference to any land described in Schedule A in any order, regulations, bylaw, or resolution, certificate of title, agreement or other instrument is deemed to be a reference to the MD.

### **Location of the Municipal Office**

6. The MD Municipal Office shall be located at the following location:

\_\_\_\_\_.

### **Application of Bylaws and Resolutions of the Former Municipalities**

7. Bylaws and resolutions in force in the former municipalities continue to apply to the territory of the former municipalities for one year or until they are sooner repealed or others are made in their place.

### **Municipal Election**

8. The provisions of *The Local Government Election Act, 2015* for \_\_\_\_\_ (*rural, urban or resort village*) municipalities shall apply to the MD.
9. The election of members of the first council of the MD is to take place on \_\_\_\_\_.
10. The municipal costs of the election process are a charge on the MD as a whole.

### **Composition of First Council**

11. Until changed by a bylaw of the MD:
  - a) The council of the MD consists of a \_\_\_\_\_ (*mayor/reeve*) and \_\_\_\_\_ (*pick number*) other councillors,
  - b) The \_\_\_\_\_ (*mayor/reeve*) is to be elected at large.

### **Election of Councillors on Basis of Wards/Divisions**

*(In the event the councils choose to establish wards/divisions, the following terms may be included.)*

12. The councillors of the MD are to be elected on the basis of \_\_\_\_\_ (*wards or divisions*).
13. The \_\_\_\_\_ (*wards or divisions*) of the MD are established as described in Schedule B.

### **Designation of Special Service Areas**

*(In the event the councils choose to designate Special Service Areas (SSA), include applicable terms and conditions).*

14. The following areas shall be designated as Special Service Areas for the purpose of assigning different tax rates and/or application of tax tools and providing different service levels:
- a) \_\_\_\_\_(description of lands); and
  - b) \_\_\_\_\_(description of lands).
15. All revenues and expenditures collected for and within each of the Special Service Areas shall be recorded through separate revenue and expense ledger accounts and the administrator of the MD shall annually report to council the amount of funds allocated to each of the areas, the expenditures made from those funds and the balance of the accumulated surplus, if any, to the credit of each of the areas to ensure accountability.

*(In the event SSAs are designated, specific and general terms and/or percentages may be assigned to each SSA. All revenues and expenses relating to an SSA must be allocated to the SSA. There is no general 'pot' of money until such time as the SSAs are dissolved by Minister's Order.)*

**Employees**

*(If there are specific concerns or consideration of appointments it should be addressed here).*

16. Effective \_\_\_\_\_, the employees of the former municipalities continue as employees of the MD.

*(This clause would leave the decisions regarding employees to the new council. You may also want to list each employee separately, or list those which you know will not continue as employees of the MD. The Village, Town and RM would need to provide appropriate notice prior to the restructuring of any employees who will not be continuing as employees of the MD).*

**Assets and Liabilities**

*(These are sample terms/conditions. Council may wish to change, alter, remove or add terms which are suitable to the situation).*

17. All assets and liabilities of the former municipalities shall become the assets and liabilities of the MD upon the effective date of the restructuring.

18. Cash assets remaining subsequent to the settlement of the assets and liabilities of each of the former municipalities shall be set aside for the provision of services and/or benefits within each of the former municipalities respectively. *(This could be done with or without the designation of Special Service Areas. Alternatively, councils may wish to consider combining cash assets for use by the MD).*
19. All grants received by the MD in recognition of the former municipalities will be set aside for provisions and/or benefits within the former municipalities respectively. *(For example, gas tax funding already allocated for a period of years; revenue sharing grant money apportioned to each Special Service Area, if designated; etc).*
20. *Include any other terms the municipalities may agree to regarding assets and liabilities including:*
  - a) *manner of dealing with liabilities; and*
  - b) *manner of dealing with reserves.*
21. The MD, pursuant to *The Municipalities Act* clause 53(3)(e) and subsections 283(3) and 283(4) may, by bylaw, impose special levies on affected properties for the following purposes:
  - a) renewing municipal infrastructure;
  - b) remedying and reclaiming contaminated sites;
  - c) settling any liabilities of the parties; or
  - d) equalizing mill rates.

*(The special levy must not be for a term not greater than 10 years unless the special purpose levy is to retire a debt. In the case of retiring a debt, the term of the levy must not exceed the term of the outstanding debt.)*

#### **Consolidating Financial Operations**

*(Councils may wish to consider terms relating to the financial operations such as: integration of accounting systems, banking arrangements and integrated insurance policies).*

#### **Consolidating Physical Operations**

*(Councils may wish to consider terms relating to consolidating physical operations, such as: furnishing the municipal office, coordinating public vehicles and addressing excess facilities and equipment).*

## **Amend Agreement**

*(In the event the councils choose to include an altering or amending section within the agreement, consideration may be given to terms and conditions in which the restructuring agreement may be amended by the council of the MD and a minimum period, if any, during which no changes may be made. Provisions may restrict amendments to certain sections of the agreement. Another factor to consider may be the percentage of council agreement needed to be in favor of an amendment).*

22. The councils of the municipalities, party to this restructuring agreement, may amend this agreement prior to the application to the minister, by passing complementary resolutions, and authorizing the mayors/reeves and administrators to sign the amended agreement.
23. The council of the MD may only amend this restructuring agreement by resolution with unanimous consent during the first two years following the effective date of the Minister's Order and shall comply with all legislative requirements and processes regarding the same.

## **Dispute Resolution**

*(Councils must determine, for inclusion in the agreement, the process to resolve disputes. Options may include an appeal board, employing the Dispute Resolution Office with the Ministry of Justice or any other process agreed upon by the councils.)*

## **Counterpart**

24. This agreement shall be signed in counterparts and all shall be deemed one original instrument.

**Effective Date**

25. This agreement shall come into effect on the date of the restructuring as set out in the Minister's Order.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ at \_\_\_\_\_, Saskatchewan.

\_\_\_\_\_  
*Mayor, Village of Somewhere*

SEAL

\_\_\_\_\_  
*Administrator, Village of Somewhere*

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ at \_\_\_\_\_, Saskatchewan.

\_\_\_\_\_  
*Mayor, Town of Anywhere*

SEAL

\_\_\_\_\_  
*Administrator, Town of Anywhere*

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ at \_\_\_\_\_, Saskatchewan.

\_\_\_\_\_  
*Reeve, Rural Municipality of Everywhere No. 900*

SEAL

\_\_\_\_\_  
*Administrator, Rural Municipality of Everywhere No. 900*

Schedule "A"

BOUNDARIES OF THE MUNICIPAL DISTRICT OF \_\_\_\_\_

Schedule "B"

DESCRIPTION OF DIVISIONS/WARDS

The Divisions/Wards of the MD are established as follows:

DIVISION/WARD (No. and/or name)

DIVISION/WARD (No. and/or name)

DIVISION/WARD (No. and/or name)

DIVISION/WARD (No. and/or name)

DIVISION/WARD (No. and/or name)

DIVISION/WARD (No. and/or name)

*New Business "C"*

*Ready for  
Council  
July 3, 2026*



Jeffery Gooliaff  
President/Senior Consultant  
P.O. Box 2515  
Melfort, SK  
S0E 1A0

February 6, 2026

Jim Weninger  
Chief Administrative Officer  
Town of Dalmeny  
P.O. Box 400  
Dalmeny, SK  
S0K 1E0

Re: Proposed 2026 Dutch elm disease survey for the Town of Dalmeny;

Dear Mr. Weninger,

On behalf of Living Tree Environmental Limited (Living Tree), I am pleased to offer a comprehensive Dutch elm disease (DED) survey service for the Town of Dalmeny to consider for the 2026 summer. The proposed work would be completed between July 1 and August 20, 2026, within your municipal boundaries. Living Tree is a Western Canadian based environmental consulting company that specializes in the delivery of dedicated and high-quality forest health monitoring/management, wildfire mitigation, and forest mensuration consulting services. Living Tree currently has full-time consultants based in Calgary/Melfort, Edmonton, Saskatoon and Regina. Living Tree provides dedicated, forest health monitoring and wildfire mitigation services in both Saskatchewan and Alberta and employs experienced and enthusiastic personnel who find innovative and efficient ways to complete time sensitive projects within our clients desired deadlines and budgets. Living Tree completes DED surveys for several dozen communities in Southern Saskatchewan and Alberta, Alberta Stop DED and the Saskatchewan Ministry of Environment each summer.

We estimate that the DED survey project in the Town of Dalmeny would be completed in 1 12-hour field day. 2 field staff, led by an experienced Forest Health Specialist based out of Saskatoon, would complete the project.

Living Tree Environmental believes it has the human resources, technical expertise, and solutions to meet your project objectives and look forward to the opportunity to discuss our suite of skills and services in more detail at your earliest convenience.

Sincerely,

**Jeffery Gooliaff**  
**President/Senior Consultant**  
**Living Tree Environmental Ltd.**



## **Proposed Approach for the DED Survey**

- 1 survey completed during the 2026 summer (Between July 1 and August 20, 2026) and would require approximately 1 12-hour field day to complete the survey work in the Town of Dalmeny
- A full survey within the municipal boundaries by an experienced DED surveillance crew of all American elm trees located on both public and private properties
- Every survey will include a full canopy scan of all American elm trees (both public and private American elm trees) for symptoms of DED and the detection of all elm wood violations located on both public and private properties that are in contravention of the provincial DED regulations (2005)
- All DED symptomatic American elm tree(s) and elm wood violations will be marked with orange flagging tape and/or an orange tree-paint ring(s)
- All branch samples and tree location data will be submitted to the Provincial Crop Protection Laboratory in Regina, Saskatchewan on behalf of the client
- All diseased tree location and elm wood violation data will be submitted to local municipal officials for enforcement
- Living Tree Environmental Limited DED information brochures and notices will be delivered to all properties with DED symptomatic American elm and/or elm wood violations
- Additional brochures can be supplied to your community upon request to enhance local DED public awareness initiatives
- A final report document summarizing the survey findings (ex. All American elm trees tested for DED, elm wood violations identified, recommendations for forest health management in the municipality)
- Year-round forest health consulting advice and expertise
- Please note that this is not an American elm tree or public tree inventory!

## **Deliverables**

- All GPS waypoints and physical addresses for DED symptomatic elm trees identified during the survey
- All GPS waypoints for elm wood violations detected during the survey



- A final survey summary document outlining the survey findings and recommendations for current and future DED management initiatives in your community
- Additional DED information brochures will be provided to the client to help support local DED public awareness initiatives

## **Price Quote(s)**

Attached with this proposal is 1 price quote for this proposed DED survey service.

## **Summary**

Due to the increased annual occurrence of DED in South-Central Saskatchewan/Saskatoon Area and the presence of many healthy and valuable American elm trees in your municipality, I highly recommend at least 1 continuous comprehensive DED survey be completed during the 2026 summer. This survey provides a snapshot of your American elm tree population's health, helps protect your valuable environmental infrastructure for current and future residents and slows the spread of DED in the province. If you have any questions about this proposal or about the accompanying price quote, please don't hesitate to contact the Living Tree Team for assistance.



## 2026 Urban Forest Health Survey Price Quote

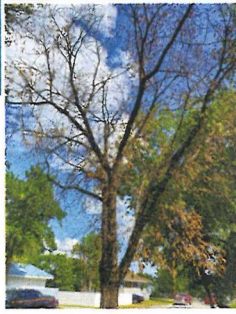
**DATE:** June 25, 2026

**TO:** Jim Weninger  
 Chief Administrative Officer  
 Town of Dalmeny  
 P.O. Box 400 - 301 Railway Avenue  
 Dalmeny, SK  
 S0K 1E0  
 Phone: 306.254.2133  
 Email: jweninger@dalmeny.ca

**FROM:** Jeffery Gooliaff  
 President  
 Living Tree Environmental Limited  
 P.O. Box 2515  
 Melfort, SK  
 S0E 1A0  
 Email: jefferygooliaff@livingtreeenv.ca  
 Phone: (C) 306.314.8193  
 Phone: (O) 403.455.9507  
 Fax: 403.455.9507  
 Website: www.livingtreeenv.ca

### 2026 Dutch elm disease and Danger Tree Survey Price Quotes for the Town of Dalmeny, SK

SERVICE OPTIONS	DESCRIPTION OF SERVICES TO RENDERED	HOURS	TOTAL COST
Service Option 1: DED Survey	A comprehensive Dutch elm disease (DED) survey of all American elm trees within the legal boundaries of the Town of Dalmeny, SK. Services will include: 1 ( <b>Completed between July 1 and August 25, 2026</b> ) complete survey of all public and private American elms by an experienced crew within the municipal boundaries, collection of samples ( <b>when deemed safe and necessary to collect</b> ) from all DED symptomatic American elm trees, data collection of all detected elm wood violations that are in contravention of the Saskatchewan Ministry of Environment <i>Dutch elm disease Regulations</i> (2005) located on both public and private properties, the transportation/shipment of all elm samples to the Provincial Crop Protection Laboratory in Regina, SK and the submission of a final report summary to the client after the survey is completed and all lab results are received. The survey work is completed by vehicle and on foot.	9.5	\$2,000.00
Danger Tree Survey	This includes a 2-person crew inspecting all trees in high-use areas within the Town of Dalmeny municipal boundaries. The crew is led by personnel that have successfully completed the Arboriculture Canada Tree Risk Assessment Qualification course. Pricing includes all equipment, transportation and consumable supplies used by the 2-person crew.	N/A	\$215/hour
	Living Tree Environmental Environmental GST/HST REG #: 766204002RT0001. All prices will include an additional 5% Goods and Services Tax charge unless exempt. <b>*Note that all prices includes all travel and equipment costs for the survey crew.*</b>		



### DED PREVENTION TIPS

- Hire a trained and certified arborist to properly remove dead, dying and rubbing branches from your elm trees. Be sure to properly dispose of all elm wood by either burning or burying the wood to a depth of 25 centimeters of topsoil
- Be sure to water your tree regularly. Especially during periods of dry weather. Improving your elm trees health and vigour will make it less susceptible to elm bark beetles (A vector of DED)

### DED SURVEILLANCE

- DED symptoms are most noticeable between June 15 and August 25th
- Annual comprehensive surveys include the inspection of all American elm trees (No matter if they are on located on public or private property) in a community for symptoms of DED and also the detection of any elm wood violations. All DED infected elm trees and violations should be removed and disposed of promptly
- All communities with American elm trees in their urban forest should complete annual DED surveys. American elm trees are a valuable part of the urban forest because they provide shade for homes, decrease damage to streets by keeping asphalt cool, provide habitat for birds, mammals, insects and many other organisms and absorb large amounts of Carbon Dioxide, a greenhouse gas that contributes to global warming!

### ELM BARK BEETLE MONITORING AND MANAGEMENT

- The presence of elm bark beetles can be monitored using kairomone/pheromone baited sticky panel traps which can confirm the need for elm bark beetle management programs.

### OTHER FOREST HEALTH AGENTS THAT AFFECT AMERICAN ELM TREES

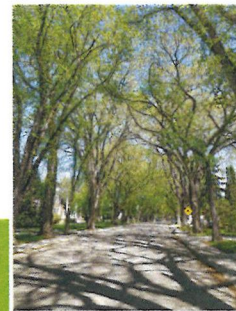
- Dothiorella and Verticillium wilts are 2 other fungal diseases that can impact the health and vigour of American elm trees. Symptoms for both of these fungal wilt diseases includes wilting leaves and branch die-back in the crown, staining in the vascular tissue and mortality of the tree. The mortality occurs at a slower rate than DED. Pruning and removal of the dead and dying branches can slow the rate of spread of these diseases
- Bacterial wet wood/slime flux is a common condition that occurs in deciduous tree species and is caused by bacterial infections in wounds on poor pruning cuts. This infection may have a negative impact on the structural integrity and safety of a tree in your neighbourhood
- Insect infestations by native insect pests (ex. Cankerworms, forest tent caterpillars, woolly elm aphids) or introduced species (European elm scale) can have a negative impact on the health and vigour of your elm trees. The more stress a tree sustains, the more likely the tree will attract elm bark beetles that could be carrying the DED wilt fungus

### HELPFUL LINKS

- <https://www.alberta.ca/society-to-prevent-dutch-elm-disease.aspx>
- <https://www.saskatchewan.ca/business/agriculture-natural-resources-and-industry/forestry/forest-health/dutch-elm-disease>

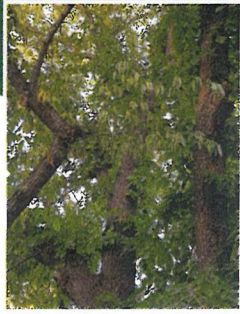
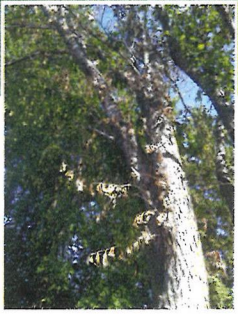


📞 403.455.9507  
 📞 306.314.8193  
 📞 403.455.9507  
 ✉️ [jgooliaff@livingtreeenv.ca](mailto:jgooliaff@livingtreeenv.ca)  
 🌐 [livingtreeenv.ca](http://livingtreeenv.ca)



**DUTCH ELM DISEASE**





### DED HISTORY

- Dutch elm disease first appeared in Eastern Canada in the 1930's and then spread to Western Canada by wood shipments. Once it arrived in the west it has established itself locally via elm bark beetle flights and root grafting
- DED was first diagnosed in Saskatchewan in 1981 and has now become established throughout Southeast Saskatchewan and has spread as far west as the communities of Gravelbourg and Outlook
- Alberta has had 2 confirmed cases of DED in Wainright (1998) and Lethbridge (2 trees in 2020)
- Dedicated comprehensive management programs helps slow the spread of this disease in municipalities

### DED BIOLOGY

- DED is a disease caused by the pathogenic fungus (*Ophiostoma ulmi* or the more virulent strain *Ophiostoma novo-ulmi*) which grows within and inhibits the function of the vascular tissues in infected elm trees
- Once an elm is infected with DED, it can succumb to the disease in just a few weeks

### SYMPTOMS OF DED

- Early season symptoms (Mid to late June) include no leaf flush or branches with green sagging leaves (flagging)
- Mid to late season symptoms include premature leaf drop, yellow to brown colouration of leaves in July and August along with curling of leaf margins
- As the growing season continues, the symptoms progress throughout the remainder of the tree canopy until all vascular tissue is affected
- The vascular tissue may have a brown colour when analyzed in cross-section

### DED VECTORS

- There are three vectors for DED: 1. 2 species of elm bark beetles (native and smaller European), 2. Root grafts between trees and 3. Unsterilized pruning tools that transfer the disease from infected to healthy trees.
- Firewood movement is a very common mode of regional disease spread in Western Canada. It is unlawful to move elm wood without acquiring a permit.



### WHAT DOES AN ELM TREE LOOK LIKE?

- An American elm tree has a distinct umbrella or vase-shaped growth form
- They have been a very popular shade tree due to their tolerance for the extreme growing conditions in Western Canada
- Their leaves have asymmetrical (ovate) bases, are typically dark green in colour, have double serrated leaf margins and have alternating buds/branches
- The bark (cork cambium) is charcoal grey in colour with deep diamond shaped grooves and has a layered (light and dark pattern) when viewed in cross-section





Ready for  
Council  
July 3/26

## TOWN OF DALMENY COUNCIL POLICY

POLICY TITLE	ADOPTED BY:	EFFECTIVE DATE	POLICY NO.	ORIGIN/AUTHORITY
Removal and Replacement of the Water Lateral and the Sanitary Sewer Lateral		July 6, 2026	3-2026	Council

### 1. Background

Many water and sanitary sewer laterals within the Town of Dalmeny are approaching or have exceeded their expected service life. When a serviced property is redeveloped, the Town recognizes the long-term benefits of replacing aging utility connections at the time of development. Replacing laterals during redevelopment helps reduce future maintenance concerns, service interruptions, and infrastructure failures.

### 2. Purpose

The purpose of this policy is to establish a fair, consistent, and transparent approach for the abandonment, replacement, or reuse of water and sanitary sewer laterals when a serviced property is demolished and redeveloped within the Town of Dalmeny.

### 3. Policy

#### 3.1 Demolition of a Serviced Building

For any permit issued for the demolition or removal of a serviced building, the Notice of Decision (NOD) shall, by default, include a condition requiring the abandonment of the existing water lateral and sanitary sewer lateral.

#### 3.2 Service Abandonment

Service abandonment shall include:

- ❖ Disconnecting the water lateral at the water main.
- ❖ Disconnecting the sanitary sewer lateral at the sanitary sewer main.
- ❖ Removing the water service curb cock stem.
- ❖ Providing confirmation to the Town that the abandonment work has been completed.
- ❖ Removal of the existing lateral pipes is not required unless otherwise directed by the Town.

### 3.3 Reuse of Existing Services

A property owner may request approval to reuse an existing water lateral and/or sanitary sewer lateral where:

- ❖ The lateral materials meet the Town's current minimum standards;
- ❖ The sanitary sewer lateral has been inspected by closed-circuit television (CCTV) camera and is demonstrated to be in good condition;
- ❖ Any additional information requested by the Town has been provided.
- ❖ Approval to reuse existing services shall be at the sole discretion of the Town.

### 3.4 Rebuilds on Existing Foundations

Where a development consists of rebuilding on an existing foundation that remains intact, the Town may permit the continued use of the existing water and sanitary sewer laterals, subject to any conditions deemed necessary by the Town.

## 4. Responsibility

### 4.1 Administration

Administration shall:

- ❖ Provide information regarding this policy to property owners, developers, contractors, and other interested parties;
- ❖ Review applications requesting reuse of existing laterals;
- ❖ Make recommendations to Council where required;
- ❖ Verify compliance with the requirements of this policy.

### 4.2 Property Owners

Property owners shall:

- ❖ Be responsible for all costs associated with the abandonment, inspection, repair, replacement, or installation of water and sanitary sewer laterals serving their property, unless otherwise approved by Council;
- ❖ Obtain any approvals or permits required to perform work within municipal rights-of-way or road allowances;
- ❖ Provide documentation acceptable to the Town demonstrating compliance with this policy.
- ❖ Be responsible for repairing and restoring any disturbed municipal infrastructure, including roadways, pavement, curbs, gutters, storm sewer infrastructure, boulevards, and utility corridors, to the satisfaction of the Town.

## 5. Considerations

In evaluating requests for the reuse of existing water and sanitary sewer laterals or eligibility for financial assistance, the Town may consider the following factors:

- ❖ The age, material, and overall condition of the existing water and sanitary sewer laterals.
- ❖ Results of camera inspections, pressure testing, leakage testing, or other investigations deemed necessary by the Town.
- ❖ The likelihood of future service failures, infiltration, exfiltration, or maintenance issues.
- ❖ Whether the existing services comply with current Town standards and accepted industry practices.
- ❖ The extent and nature of the proposed redevelopment.
- ❖ The long-term benefit of replacing aging infrastructure at the time of redevelopment.
- ❖ The potential cost to the Town and the property owner of future repairs or emergency replacements.
- ❖ Any previous maintenance history associated with the services.
- ❖ The location of the services and the potential impact on municipal infrastructure.

### Conditions of Approval

The following condition shall form part of the Notice of Decision for the demolition or removal of a serviced building:

- ❖ The Applicant shall be responsible for all costs associated with abandoning the existing water lateral and sanitary sewer lateral at the municipal mains located within the road allowance, removing the water service curb-stop stem, and providing written confirmation to the Town that the work has been completed. Any excavation within a municipal road allowance shall require prior approval from the Town. This condition may be waived where the Applicant demonstrates, to the satisfaction of the Town, that the existing water lateral and sanitary sewer lateral meet current Town standards and are suitable for continued use.

### Financial Assistance

Council may, at its sole discretion, provide a one-time payment of up to **\$5,000.00** toward the installation of a new water lateral and sanitary sewer lateral, subject to the following conditions:

- ❖ The replacement work complies with all Town standards and specifications.
- ❖ The work is completed and inspected to the satisfaction of the Town.
- ❖ The applicant provides documentation of the completed work and associated costs.
- ❖ The property has not previously received funding under this program.
- ❖ Funding is subject to budget availability and Council approval.

- ❖ The Applicant bears all costs associated with and shall abandon the existing water lateral, and sanitary sewer lateral at the main pipes located in the road allowance, remove the curb cock stem, and provide confirmation to the Town when this has been completed. This work may require permission from the Town to excavate in the road allowance. Where the applicant can demonstrate that the water lateral and the sanitary sewer lateral meet the Town's minimum standards, this condition can be waived.
- ❖ Regardless of the above, a metallic water lateral and/or a sanitary sewer lateral would have to be removed at the owner's expense.
- ❖ In consideration of a new water lateral and sanitary sewer lateral, the Town may consider a one-time payment of \$5,000.00 to the property owner(s), upon acceptable criteria being met by the property owner(s).