

TOWN OF DALMENY
REGULAR COUNCIL MEETING
MONDAY, JANUARY 10, 2022
DALMENY TOWN OFFICE

PRESENT: Mayor Jon Kroeker, Councillors Ed Slack, Eric Desnoyers, and Matt Bradley. Also present was CAO Jim Weninger. Councillor Greg Bueckert, Anna-Marie Zoller, and Lacy Boisvert were present via video conferencing due to the Covid 19 Pandemic.

ABSENT: None.

CALL TO ORDER

Mayor Jon Kroeker called the Regular Council Meeting to order at 7:00 p.m., a quorum being present.

ADOPTION OF AGENDA

1/22 – Bradley/Desnoyers – That the agenda for the Regular meeting of Council of the Town of Dalmeny for January 10, 2022 be adopted as presented.

Carried.

PRESENTATION OF BOND

Chief Administrative Officer Jim Weninger presented to the Council the Municipal Bond pursuant to Section 113(3) of *The Municipalities Act*.

MINUTES

2/22 – Bradley/Slack – That the Minutes of the December 20, 2021 Regular Council meeting be approved as circulated.

Carried.

TRAFFIC SAFETY FUND GRANT

3/22 – Desnoyers/Zoller – That the letter of December 30, 2021 from the PSE Committee regarding the approval of the Provincial Traffic Safety Fund Grant PSE-JUL-2021-39 in the amount of \$13,840.00 for two Pedestrian Crosswalk Signs be accepted by Council.

Carried.

ACCOUNTS PAYABLE

4/22 – Bueckert/Bradley – That the accounts as detailed on the attached cheque listing and amounting to \$270,834.71 for the period ending December 17, 2021 and representing cheque numbers 17047 to 17096 be approved by Council.

Carried.



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PAYROLL

5/22 – Slack/Desnoyers – That the payroll listing in the amount of \$25,237.06 for the pay period ending December 23, 2021 be approved by Council.

Carried.

FIRE PAYROLL

6/22 – Zoller/Boisvert – That the fire rescue payroll in the amount of \$12,333.08 for the quarterly pay period ending December 31, 2021 be approved by Council.

Carried.

PER DIEMS

7/22 – Bradley/Desnoyers – That the per diems in the amount of \$3,040.60 for the pay period ending January 31, 2022 be approved by Council.

Carried.

OUTSTANDING TAX COMPARISONS

8/22 – Bueckert/Zoller – That the listing of outstanding municipal and school property tax comparisons, along with frontage taxes for the month of January be accepted by Council.

Carried.

CAO REPORT

9/22 – Desnoyers/Bradley – That the Chief Administrative Officer's Report as presented by the Chief Administrative Officer Jim Weninger for January 10, 2022 be accepted by Council.

Carried.

MUNICIPAL REVENUE SHARING GRANT

10/22 – Boisvert/Slack – That the Council of the Town of Dalmeny confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- ◆ Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;
- ◆ Submission of the 2020 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- ◆ In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- ◆ Adoption of Council Procedure Bylaw;
- ◆ Adoption of an Employee Code of Conduct; and
- ◆ All members of Council have filed their Public Disclosure Statements, as a result of the November 9, 2020 Municipal Election, along with the Public Disclosure Annual Declaration, as required.

Carried.



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IN-CAMERA

11/22 – Bradley/Desnoyers – That Council move into the Committee of the Whole and that the session be “in camera” at 7:19 p.m.

Carried.

RECONVENE

12/22 – Zoller/Bueckert - That Council reconvene and report at 8:43 p.m.

Carried.

CONTRACT CHANGE NO. 3 - PUMPHOUSE

13/22 – Bradley/Slack – That Contract Change No. 3 Change Order regarding the Town of Dalmeny Water Pumphouse & Reservoir in the amount of \$1,925.56, plus applicable taxes be approved by Council and that Design Engineer David Fong be advised of the same. The work would involve the following:

- Install single layer of 12.7 mm Type X gypsum board to inside face of the east gable end wall in attic space. Provide Level 1 finish.

Carried.

CONTRACT CHANGE NO. 5 - PUMPHOUSE

14/22 – Bradley/Desnoyers – That Contract Change No. 5 Change Order regarding the Town of Dalmeny Water Pumphouse & Reservoir in the amount of \$1,943.50, plus applicable taxes be approved by Council and that Design Engineer David Fong be advised of the same. The work would involve the following:

- Includes work to repair and grout concrete as required, and related remediation work within Reservoir 2 outside scope of contracted work.
- Leave existing valve stem and box in place for operation (was to be removed as part of the scope of work)

Carried.

2022 TOWN OF DALMENY EMPLOYEE WAGES

15/22 – Desnoyers/Bueckert – That the Town of Dalmeny Employee Wages be increased at a consistent percentage for all employees as per guidelines outlined in Policy 6-2015, and that the Town grant additional compensation to qualifying employees according to the guidelines outlined in Policy 6-2015, entitled Attracting, Retention and Succession Planning.

Carried.



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2022 TOWN OF DALMENY COUNCIL PER DIEMS

16/22 – Bueckert/Bradley – The Council Per Diems be increased at the same percentage as the Town Employees as it relates to Policy 6-2015, entitled Attracting, Retention, and Succession Planning.

Carried.

ADJOURN

17/22 – Slack/Bueckert – That the meeting be adjourned. Time 9:02 p.m.

Carried.

Original Signed by Mayor Jon Kroeker



Original Signed by CAO Jim Weninger

Report Date
1/06/2022 4:28 PM

Dalmeny
Accounts for Approval
As of 1/06/2022
Batch: 2021-00068 to 2022-00002

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| Payment # | Date | Vendor Name Invoice # | Reference | Invoice Amount | Payment Amount |
|---------------------------------|------------|--|--------------------------------|----------------|----------------|
| Bank Code: AP - AP-GENERAL OPER | | | | | |
| Computer Cheques: | | | | | |
| 17047 | 12/31/2021 | M.E.P.P. 227 | DECEMBER MEPP PAYMENT | 13,201.76 | 13,201.76 |
| 17048 | 12/31/2021 | Minister of Finance DEC 2021 | DECEMBER SCHOOL TAXES | 37,160.38 | 37,160.38 |
| 17049 | 12/31/2021 | SaskEnergy Corp. 245 | DEC SASKPOWER/ENERGY | 16,070.62 | 16,070.62 |
| 17050 | 1/10/2022 | Access Communications DEC 2021 | ARENA CABLE | 47.63 | 47.63 |
| 17051 | 1/10/2022 | Accu-Sharp Tooling LTD 2201/2157 | ARENA-ZAMBONI ICE KNIFE | 129.87 | 129.87 |
| 17052 | 1/10/2022 | AMSC Insurance Services Ltd JAN 2022 | JANUARY GROUP INSURANCE | 8,036.14 | 8,036.14 |
| 17053 | 1/10/2022 | Amy McNeil 1 | E-BILLING CONTEST WINNER! | 50.00 | 50.00 |
| 17054 | 1/10/2022 | Andrew Sheret Limited 38888/38890 | WATER PUMPHOUSE PART | 15.54 | 15.54 |
| 17055 | 1/10/2022 | Anna Zoller 12 | MLDP COURSE PER DIEM | 100.00 | 100.00 |
| 17056 | 1/10/2022 | Aon Canada Inc.- T57048C 2021-2022 | 2022 INSURANCE PREMIUM | 118,193.00 | 118,193.00 |
| 17057 | 1/10/2022 | Bell Mobility Inc. DEC 2021 | AERATION BUILDING AUTODIALER | 74.23 | 74.23 |
| 17058 | 1/10/2022 | Bluewave Energy 683/681/682 | ZAMBONI PROPANE | 207.87 | 207.87 |
| 17059 | 1/10/2022 | Brad Dyck 9 | STAFF CHRISTMAS FOOD VOUCHER | 50.00 | 50.00 |
| 17060 | 1/10/2022 | Canadian National Railways 91612621 | SIGNAL MAINTENANCE | 296.50 | 296.50 |
| 17061 | 1/10/2022 | Commissionaires IN135148 | CHRISTMAS CARNIVAL | 99.16 | 99.16 |
| 17062 | 1/10/2022 | Construction Fasteners & Tools 240935 | GRADER-CABLE PULLER | 79.63 | 79.63 |
| 17063 | 1/10/2022 | Dalmeny Insurance 42751 | 2022 AUTO PAK POLICY | 4,778.48 | 4,778.48 |
| 17064 | 1/10/2022 | Ed Finch 24 | FIRE-LASER ETCHED DESIGNS | 507.56 | 507.56 |
| 17065 | 1/10/2022 | Environmental Public Health 1 | 2021 PLUMBING PERMITS | 1,245.00 | 1,245.00 |
| 17066 | 1/10/2022 | Evergaurd Fire Safety 335/336 | OFFICE/FIRE EXTINGUISHER/ANNUA | 675.68 | 675.68 |



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|-----------|-----------|---|-------------------------------|----------------|----------------|
| 17067 | 1/10/2022 | Federation of Canadian 2022-2023 | MEMBERSHIP FEE | 611.82 | 611.82 |
| 17068 | 1/10/2022 | Greenline Hose & Fittings S6409257.001 | GRADER HOSE | 76.19 | 76.19 |
| 17069 | 1/10/2022 | JDM Construction Corp 21-0782 | SPRAY PARK BUILDING WATERPROC | 2,490.84 | 2,490.84 |
| 17070 | 1/10/2022 | Jenson Publishing 300063632 | IMPAIRED DRIVING AD | 14.70 | 14.70 |
| 17071 | 1/10/2022 | Joanne Elder 50 | CHRISTMAS PARADE SUPPLIES | 409.17 | 409.17 |
| 17072 | 1/10/2022 | Kelly Janzen 56 | BANKING MILEAGE | 11.70 | 11.70 |
| 17073 | 1/10/2022 | Laurelea Trayhorne 8 | CHRISTMAS VOUCHER/MILEAGE | 270.50 | 270.50 |
| 17074 | 1/10/2022 | Marlys Klein 19 | MILEAGE BANKING | 187.20 | 187.20 |
| 17075 | 1/10/2022 | Mathew Halcro 28 | STAFF CHRISTMAS FOOD VOUCHER | 50.00 | 50.00 |
| 17076 | 1/10/2022 | Matt Bradley 90 | COUNCIL CHRISTMAS VOUCHER | 50.00 | 50.00 |
| 17077 | 1/10/2022 | Milt Thulien 1 | USED SCAFFOLDING | 150.00 | 150.00 |
| 17078 | 1/10/2022 | Mobile Fleet Services INV-50867 | 2014 INTERN TRUCK REPAIR | 847.85 | 847.85 |
| 17079 | 1/10/2022 | MuniCode Services Ltd. 894/95/33/49/46 | BUILDING INSPECTIONS | 4,674.17 | 4,674.17 |
| 17080 | 1/10/2022 | Munisoft 2021-22-04083 | 2022 SOFTWARE MAINT | 5,033.85 | 5,033.85 |
| 17081 | 1/10/2022 | Pat Braun 1 | E-BILLING CONTEST WINNER!! | 50.00 | 50.00 |
| 17082 | 1/10/2022 | Petty Cash 205 | PETTY CASH REPLENISH | 244.51 | 244.51 |
| 17083 | 1/10/2022 | Pitney Works 104 | OFFICE POSTAGE | 420.00 | 420.00 |
| 17084 | 1/10/2022 | Prairie Meats 911889 | ARENA BOOTH SUPPLIES | 98.36 | 98.36 |
| 17085 | 1/10/2022 | Prairie Mobile Communications FASASIN17957 | POLICE PHONE | 310.78 | 310.78 |
| 17086 | 1/10/2022 | Redhead Equipment Ltd. P19097 | GRADER BLADES | 559.88 | 559.88 |
| 17087 | 1/10/2022 | Rick Elder 146 | STAFF CHRISTMAS FOOD VOUCHER | 50.00 | 50.00 |
| 17088 | 1/10/2022 | Ricoh Canada Inc. | | | |



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|-----------|-----------|---|-------------------------------|----------------|----------------|
| | | 99055603/6535 | TOUBLESHOOT/BACKUP 6TB | 586.56 | 586.56 |
| 17089 | 1/10/2022 | S.U.M.A. 97293 | 2022 MEMBERSHIP FEE | 2,359.48 | 2,359.48 |
| 17090 | 1/10/2022 | Sask Research Council 91/13/12/83/43 | WATER LAB TESTING | 192.94 | 192.94 |
| 17091 | 1/10/2022 | Sask Water SW074424 | BULK WATER- NOVEMBER | 36,676.79 | 36,676.79 |
| 17092 | 1/10/2022 | SaskTel CMR 394 | DEC SASKTEL PMT | 636.84 | 636.84 |
| 17093 | 1/10/2022 | SVP Envoyer paiement a 6509456 | NEPTUNE 360 TRAINING/SOFTWARE | 4,380.85 | 4,380.85 |
| 17094 | 1/10/2022 | Swish-Kemsol J031629/31613 | ARENA/JJ JANITORIAL | 654.31 | 654.31 |
| 17095 | 1/10/2022 | Wheatland Regional Library 4539 | 1/2 LIBRARY LEVY 2022 | 7,450.08 | 7,450.08 |
| 17096 | 1/10/2022 | Zak's Home Hardware 17001/1 | PW-BARRICADE PAINT | 266.29 | 266.29 |
| | | | | Total for AP: | 270,834.71 |

Certified Correct This January 6, 2022

Original Signed by Mayor Jon Kroeker

Original Signed by CAO Jim Weninger

Payor/Payee's List Ready for Manual Release

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| Payor/Payee Name | Type | Amount |
|-----------------------------|------|---------|
| <u>Anderson, Scott</u> | | 1516.48 |
| <u>Berrecloth, Colleen</u> | | 456.76 |
| <u>Berrecloth, Donald</u> | | 119.47 |
| <u>Bonin, Edmund</u> | | 1240.76 |
| <u>Derksen, Crystal</u> | | 260.49 |
| <u>Dorner, Tyler</u> | | 1444.02 |
| <u>Dyck, Bradley</u> | | 1846.04 |
| <u>Elder, Rick</u> | | 1128.94 |
| <u>Furi, Bonnie</u> | | 287.93 |
| <u>Halcro, Mathew</u> | | 1340.90 |
| <u>Hollingshead, Jayson</u> | | 1591.72 |
| <u>Honeker, Sheila</u> | | 254.26 |
| <u>Janzen, Kelly</u> | | 1321.77 |
| <u>Johnson, Jeffrey</u> | | 1855.90 |
| <u>Johnson, Marina</u> | | 67.99 |
| <u>Johnson, Phoebe</u> | | 74.46 |
| <u>Keet, Cindy</u> | | 210.24 |
| <u>Klein, Marlys</u> | | 827.47 |
| <u>Richter, Cressyn</u> | | 45.32 |
| <u>Robinson, Olivia</u> | | 38.85 |
| <u>Rowe, Scott</u> | | 2226.07 |
| <u>Splawinski, Scott</u> | | 1693.15 |
| <u>Trayhorne, Laurelea</u> | | 760.84 |
| <u>Van Meter, Christine</u> | | 1762.66 |
| <u>Villafuerte, Carlos</u> | | 105.52 |
| <u>Weninger, Jim</u> | | 2759.05 |

25,237.06

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Payor/Payee's List Ready for Manual Release

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| Payor/Payee Name | A | ype | Amount |
|----------------------------------|---|-----|---------|
| <u>Anderson, Alicia</u> | | | 215.03 |
| <u>Baxter, Thomas</u> | | | 339.61 |
| <u>Donegan, Jason</u> | | | 125.00 |
| <u>Eckes, Chad</u> | | | 13.91 |
| <u>Elder, Joanne</u> | | | 747.07 |
| <u>Finch, Ed</u> | | | 45.61 |
| <u>Fire Association, Dalmeny</u> | | | 780.00 |
| <u>Hueser, Wilbur</u> | | | 986.39 |
| <u>Hyland, Brian</u> | | | 1033.68 |
| <u>Hyland, Nikki</u> | | | 1115.59 |
| <u>Janzen, Jayce</u> | | | 125.00 |
| <u>King, Devin</u> | | | 816.41 |
| <u>Klassen, Darlene</u> | | | 338.63 |
| <u>Klassen, Connie</u> | | | 449.85 |
| <u>Klassen, Wade</u> | | | 529.26 |
| <u>Moody, Thomas</u> | | | 976.81 |
| <u>Nebozenko, Dakota</u> | | | 20.00 |
| <u>Olynick, Braden</u> | | | 721.58 |
| <u>Paul, Keelan</u> | | | 226.98 |
| <u>Peters, Colten</u> | | | 198.89 |
| <u>Pollock, Brandon</u> | | | 152.07 |
| <u>Rathgeber, Kyle</u> | | | 158.11 |
| <u>Shand, Frank</u> | | | 294.75 |
| <u>Villafuerte, Carlos</u> | | | 332.78 |
| <u>Vodden, Patrick</u> | | | 1246.69 |
| <u>Vodden, Jennifer</u> | | | 65.00 |
| <u>Wiebe, Ryan</u> | | | 278.38 |

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12,333.08

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|---------------------------|------|--------|
| <u>Bell, Alicia</u> | | 252.50 |
| <u>Boisvert, Lacy</u> | | 301.18 |
| <u>Bradley, Matt</u> | | 311.18 |
| <u>Bueckert, Greg</u> | | 311.18 |
| <u>Desnoyers, Eric</u> | | 311.18 |
| <u>Hueser, Wilbur</u> | | 252.50 |
| <u>Kroeker, Jonathan</u> | | 678.52 |
| <u>Slack, Edward</u> | | 311.18 |
| <u>Zoller, Anna-Marie</u> | | 311.18 |

3040.60

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